

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairman Tom Wood, Commissioner Dick Works, Jean Barber and Laura Baker, County Clerk.

Commissioners approved the corrected minutes of the December 27, 1995, Allen County Commission meeting.

Maintenance and Grounds Worker, Mr. Jack McKarnin discussed the installation of carpet in the Probation Office on Saturday. Commissioners discussed the build up of comp-time, requesting that Mr. McKarnin's hours be held to 40 hours of work. Commissioners requested an update of the scheduling of regular cleaning for offices.

Commissioners approved the annual dues of \$200.00 to the Kansas County Association of Counties.

Engineers Charles Shetlar and Ken Shetlar discussed the ADA renovation project with the commission. Commissioners requested Mr. Charles Shetlar and the County Clerk review the grant project and update the commission at the next meeting.

Public Works Director, Bill King, presented the commission with contracts relating to the water lines within the Moran Bridge Project. Rural Water District Number 8 currently owns right-of-way easements for water pipeline purposes over and on the land adjoining the highway and the bridge on the north side. The existing right-of-way easements may be encroached upon by the county as a part of its replacement of the bridge and roadway approaches through project 1C-3210-01. Commissioner Works moved to approve the contract. Commissioner Barber seconded the motion, motion passed.

Doris Bradford requested permission to purchase a calculator. Commissioners approved the request.

Attorney David Clark discussed the probation contract with Allen County to be continued at the current rate. Commissioners requested Mr. Clark present a contract.

Mr. Bill King discussed the purchase of a low-boy trailer. Mr. Don Porter has a used trailer with an estimate price of \$8,000.00. Mr. King priced a new trailer from Blair for \$8,000.00 to \$9,000.00. Additional information will be forwarded from Blair. Commissioners tabled discussion until a future meeting.

Commissioner discuss a the proposed pay increase for County Employees of 3%. Commissioner Wood moved to give pay increase of 3% to county employees with the following exceptions, any employee who has not completed their first six months employment, the Building and Grounds Maintenance Employee, Commissioners, seasonal part-time employees, to be effective January 1, 1996. Commissioner Barber seconded the motion. Motion passed unanimously.

Chairman of the County Solid Waste Committee, Dan Willis discussed two problems, access to rural collection and illegal dumping. Mr. Willis commented that he does not know of a county that is farther along than Allen County.

Mr. Don Copley of the Airport Board discussed the operation of the Allen County Airport. The Airport Board feels the county should advertise for a Fixed Base Operator in the near future. They also believe that the FBO should be a resident of Allen County and bondable, with two years airport/aviation experience, knowledge of FAA regulations on airport operations, and A&P license a plus. The Airport Board will notify the FBO (with assistance from County Councilor) of deficiencies in operation and ask that these be remedied as soon as possible.

The airport board expressed their concern for the condition of the airport facility: the windows in the larger hanger, bearing replaced and greased in the large doors, clean up of inside of large hanger and bird proffed, replacement of the base radio station, replace water cooler and install in line filter and paint walls the east wall of the shop area in the large hanger has either termite damage or the studs have just deteriorated over the years.

Commissioner Wood moved to go into executive session for ten minutes at 10:14 a.m., those to be

present are Don Copley, Alan Weber, Commissioner Barber, Commissioner Wood, Commissioner Works, Clerk Baker, for the purpose of discussing personnel. Commissioner Barber seconded the motion, motion passed. At 10:24 a.m. the commission returned to general session. Commissioner Barber moved to continue the executive session for a period of five more minutes. Commissioner Works seconded the motion, motion passed. Commissioner requested Counselor Weber to send a letter to the airport manager listing the commission and airport board's concern of the over all condition of the airport.

Commission Barber moved to approve the emergency light permit for Dan Rider. Commissioner Works seconded the motion. Motion passed unanimously.

Commissioners approved the following documents:

- a) Clerk's Journal Entries C6001 and C6002.
- b) Clerk's Voucher number 96001 and Warrant number 31255 for \$7.40.

With no further business to come before the board, the meeting was adjourned until January 10, 1996, 10:00 a.m. in the commission room of the courthouse.

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Thomas B. Wood, Chairman

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Jean M. Barber, Commissioner

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Laura B. Baker, County Clerk

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Dick Works, Commissioner

IOLA, KANSAS    OFFICE OF THE ALLEN COUNTY CLERK    January 10, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairman Tom Wood, Jean Barber and Laura Baker, County Clerk. Commissioner Dick Works was absent due to another meeting.

Commissioners approved the corrected minutes of the January 3, 1996, Allen County Commission meeting.

Grounds and Maintenance worker, Jack McKarnin, reported on the new carpet put in the probation office. Commissioners went to view the new carpet.

Charles Shetlar of Shetlar, Griffith & Shetlar updated the commissioners on the ADA renovation project. The County has received a \$50,845.00 CDBG grant for Architectural Barrier Removal to assist with the county's compliance of ADA regulations. The County portion has been estimated to be \$50,000.00, making the total estimated price of this project to be \$100,845.00. Mr. Shetlar expressed concern for possible overrun of the estimate expenses. At this time he does not have a clear idea of where the overruns might be or the amount funds needed to cover them. It was mentioned that this grant was received on the basis that Allen County Courthouse would meet ADA regulations. If the county does not meet these regulations, there is the question of receiving any of the funds. Options available to the county are: to continue with the existing plan that meets the grant requirements, paying for all over runs and items not taken into consideration; or decline the grant and write a plan for the county to meet ADA regulations, this time line would need to remain in tune with current budget restrictions. Commissioner Barber moved the county continue with the current grant application and meet ADA regulations. Commissioner Wood seconded the motion, motion passed. Commissioners requested to be kept informed during each phase of this project. The request was for financial, time deadlines and grant information. Mr. Shetlar suggested a pre-bid conference, with contractors who wish to bid, to explain the scope of this project and answer any questions. A schedule for the project would need to be set prior to this conference. Mr. Shetlar informed the commission the following items were not included in the grant project estimate cost and may need to be considered in this project: acoustical treatment for District Court room ceiling, \$4,518.00; new lighting in the District Court room, \$5,950.00; acoustical treatment for the west wall of the District Court room, \$5,172.00; carpet for the District Court room, \$4,280.00 and a sound

system for the District Court room, \$25,700.00. Commissioners expressed the desire to wait until all construction is complete to consider the purchase of a sound system. No action was taken on these additional items. It was suggested that an acoustical study be performed on the court room, prior to renovation.

Delma Rourk on behalf of Allen County Crime Stoppers, met with the commissioners to ask permission to put stickers on county cars. The sticker reads "Allen County Crime Stoppers" and has a phone number on it. The phone number would be answered at the police department. Under Sheriff, Louise Hedman joined the meeting. Mrs. Hedman saw no reason this could not be done. Commissioners granted permission to put these stickers on all county vehicles.

Betty Daniels, County Treasurer, presented tax collection information to the commissioners. 1994 - tax roll of \$6,977,932.17, collected \$4,139,599.91 through 12/31, 59.33%. 1995 - tax roll of \$7,736,637.76, collected \$4,433,710.76 through 12/31, 57.27%.

Gail Cheney, County Attorney's office, asked about adding another phone line. She asked to encumber money for a third phone line. Commissioner Barber will discuss this with Clerk Baker. Mrs. Cheney also questioned computer software. Commissioner Barber suggested she speak with Clerk Baker about this.

Bill King, Public Works Director, joined the commissioners. Mr. King presented project documents on for bridge project #1C3210-01. He reported that Tom Powell asked him if the county would move entrances for the state on highway 169. Mr. King felt the state should be responsible for this, the commission agreed.

Lower explosive limit report from the state was presented by Mr. King. Mr. King said the landfill sight will be re-tested. The tests are done quarterly.

Mr. King gave a report of all the 911 signs that are missing. 17% are missing. \$1,900.00 in material is needed to replace what has been torn down. This figure does not include the cost of labor. Gary Garver, Iola City Police, suggested posting reward for these 911 signs through Allen County Crime Stoppers.

Mr. King told the commission about a letter received about seeding on the Gates Road project. Mr. King feels the county should try and collect money back on this, commission agreed.

Commissioners approved Mr. King going out for bids on trailers.

Jim Garbell, Kansas City Universal Construction Company, joined the commissioners. He discussed the potential expansion of the Allen County jail. His company, a general contractor, uses construction management. He offered examples of other projects his company has done. Commissioner Barber asked about the fee. Mr. Garbell said it would depend on the size of the job.

Commissioner Barber moved to approve an emergency light permit for Kent Uitts, Commissioner Wood seconded, motion passed unanimously.

Commissioners approved the following documents:

- a) Clerk's Journal Entries C6003 through C6007.
- b) Payroll Change sheet.

With no further business to come before the board, the meeting was adjourned until January 17, 1996, 8:30 a.m. in the commission room of the courthouse.

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Thomas B. Wood, Chairman

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Jean M. Barber, Commissioner

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Laura B. Baker, County Clerk

IOLA, KANSAS    OFFICE OF THE ALLEN COUNTY CLERK    January 17, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairman Tom Wood, Commissioner Dick Works, Commissioner Jean Barber and Laura Baker, County Clerk.

Commissioners approved the corrected minutes of the January 10, 1996, Allen County Commission meeting.

Building and Grounds Maintenance Employee, Jack McKarnin, discussed with the commission his normal weekly cleaning of each office. The area of the wall in the Courtroom that was damaged due to the heating unit has been repainted. The pipes under the heating unit had deteriorated and have since been replaced. Mr. McKarnin is concerned that chemicals from the heating unit may have penetrated the wall and not allowed the paint to adhere to the wall.

Mr. Bill King, Public Works Director, discussed the Solid Waste Committee members who have never attended. This committee is meeting once a year, due to the progress of the committee and the landfill. Commissioner Works suggested dropping those who are not attending and appointing new members to this committee who represent the same area of the community. A short letter should be sent to those who are no longer on the committee. Mr. King and Clerk Baker are to provide this information to the commission during next weeks meeting.

Mr. King reported the triple roll crusher should be picked up by the county next week.

Commissioner Works moved to appoint Commissioner Barber as Chairperson of the County Commission. Commissioner Wood seconded the motion. Motion passed. Commissioner Barber accepted.

Commissioners confirmed the reappointment of the Iola Register as the County paper.

The current list of members on the county advisory committees were reviewed. Some new appointments need to be made, due to various reasons. Discussion was tabled until the next meeting.

Commissioners requested Commissioner Works to offer Mrs. Jean Moore the Humboldt meal site manager extended hours to allow her to assume the duties of Humboldt Senior Citizen Center Manager. This would involve 20 hours per week at minimum wage and payment of holiday pay on holidays.

Harry Lee, Jr., Vice Chairman of the Allen County Zoning Board, presented the commission the minutes from the committee's recent meeting. Mr. Lee relayed the committee recommendation to allow variance of a portion of Section 24, Township 24, Range 18, beginning at a point 300' east of the northeast corner of the section going west 225', south 525' east 525' north 225' west 300' north 300' to the point of beginning in agricultural zoning, limited to seed storage handling and distribution and the building and repair of pallets with no access from the east property line and in conjunction with all other restrictions of the zoning regulations. Attorney Jim Immel joined the commission meeting to discuss the zoning variance, as a representative of Mr. Loomis who owns land to the east of the property having a variance zoning. Mr. Immel discussed the concern for a possible entrance from the east of Mr. Tatsch property. Mr. Immel expressed that Mr. Loomis would still have reservations but no objections. Counselor Weber advised the commission to accept the change as a variance, not a zoning change. Commissioner Works moved to accept the committee's recommendation for the above described variance. Commissioner Wood seconded the motion. Motion passed unanimously.

Mr. Lee reported to the commission that 911 service is available through the LaHarpe/Kansas Cellular. Commissioner Works questioned LaHarpe/Kansas Cellular's ability to offer internet access to the area of Allen County that is not within the 365 prefix. Mr. Lee responded the company is working on expanding this service, noted the cost factors and that some communications have taken place with the Humboldt School System. Commissioners encouraged Mr. Lee to continue with this business venture that will benefit our community.

Commissioners appointed Dick Works as the county's representative to the Board of Directors of the Southeast Kansas Solid Waste Operating Authority.

Commissioner Barber responded to a Moran citizen, Mr. Dan Jackman's inquiry as to county policy for removal of hedge rows. Allen County has no permit that must be obtained, but does have policies within the Public Works Department that require citizens to not destroy the county roadways, and to repair any damage to the drainage within the county right-of-way. Mr. Jackman set an appointment for 8:30 a.m. January 24 with the Commission and Public Works Director.

Sheriff Moore reported to the commission three individuals had been arrested for theft of county signs. Commission discussed the funding of replacement 911 signs should come from the road and bridge fund with the possibility of a transfer from the general fund at the end of the year. Commissioners requested the county clerk set up accounts within the road and bridge fund to allow for the tracking of these expenses.

Woodson County has inquired on the possible purchase of nine General Electric radios that had been purchased with money from drug enforcement funds. The estimate cost is \$75.00 per radio. Commissioners approved the sale of these radios for the suggested price.

Mr. Fletcher inquired as to Allen County's intention of continuing with the proposal for the jail.. Commissioners noted they had not heard a response from the City of Iola on the county's offer to possibly include the City Police Department within the new structure.

Judge White joined the meeting. He informed the commission that he had contacted the court's computer consultant on connecting the court's personal computers to the county's personal computer network. Mr. White also inquired on internet access.

Commissioners discussed the use and needs of the Law Library and the requirements of space to provide this service. Judge White reported he can not envision the library growing to a larger volume of books. The majority of the information generated at this time is being provided on compact disk. Judge White mentioned the books can not be moved to the Community College Library, due to lack of space.

Judge White informed the Commission that District Judges are to be hearing all juvenile offender cases. Judge White questions the ability to order parents to assist in the payment of the juveniles retention in a detention center. Once Judge White obtains the answer to these questions, he will inform the Commission.

Commissioner Wood questioned the duties of the Noxious Weed Director during the winter months. Commissioners discussed how general duties of this position may relate to other county departments.

Commissioner Wood questioned if the Service to the Elderly van could be used to transport SEK CAP board members to their quarterly meeting. Due to insurance purposes a county employee must

drive the vehicle. If one of the normal county van drivers drives the vehicle for this use they must be paid from the time they start driving the van until they have returned home. Commissioner Works suggested that Commissioner Wood, who is a SEK CAP board member, could drive the van.

Commissioner Works moved to change the commission meeting day to Thursday during the month of February, starting with February 1. Commissioner Barber seconded the motion, motion passed unanimously.

Commissioners approved the following documents:

- a) Abatement orders number 13924-13925 with value of 427, with \$63.68 to the 1995 tax roll.

With no further business to come before the board, the meeting was adjourned until January 24, 1996, 8:30 a.m. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas B. Wood, Commissioner

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Laura B. Baker, County Clerk

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Dick Works, Commissioner

IOLA, KANSAS OFFICE OF THE ALLEN COUNTY CLERK January 24, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairman Jean M. Barber, Thomas Wood, Commissioner Dick Works, and Jill Allen, Deputy Clerk.

Commissioners approved the corrected minutes of the January 17, 1996, Allen County Commission meeting.

Grounds and Maintenance worker, Jack McKarnin, joined the meeting. Commissioner Works asked about the Christmas decorations. Mr. McKarnin stated they were the City's and perhaps we should call them to see when they would pick them up to store them. Commissioner Barber offered to call them. Commissioner Works asked about the light pole. Mr. McKarnin explained what it needs. Commissioners will review the proposal made by Hoffmeier Electric to fix the light pole. Mr. McKarnin asked for January 30 off and the last week of March.

Mr. Dan Jackman, Paul Weston and Dale Jackman, joined the meeting. Mr. Dan Jackman expressed concern about a utility permit that he has to fill out when working in the county. Mr. Bill King, Public Works Director, explained the reason for the permit. Mr. King needs notification if any utilities are to be taken down. Mr. Jackman stated that he was told that Mr. King would not accept a duplicate copy. Mr. King responded that duplicates are acceptable, however, he does need them notarized. The particular permit being discussed does not require three days. Mr. Jackman asked if he could go to Mr. King's office and pick up the necessary papers if he knows he will be working in the county. Mr. King said that would be fine and the papers could be mailed. Kansas one call requires a three day notice. Mr. King stated that if Mr. Jackman questions anything he is told by others concerning the issue, to please give him a call. Anything in the county's right of way is called a utility permit.

Mr. King reported on Project 1C-3099-01, the Elsmore Road Project. The State accepted the project January 12, 1996. It is ready for Mr. King's signature if the commissioners agree. The commission did agree.

Mr. King received a call from a citizen east of Iola about sign posts used by the county. The commission agreed that the posts should be kept uniform throughout the county.

Mr. King reported on people's response to the county's work during the bad weather. There were several good reports sent by letter.

Mr. King discussed employee evaluations done by the commissioners for their employees, such as the appraiser, noxious weed director and himself. Commissioners agreed the evaluations should be done once a year.

Mr. King presented trailer bids to the commissioners:

Double T Trailer in El Dorado, KS - \$7,175.00, tandem axle dual wheel low boy, 28' long, optional two tool boxes on both sides \$400.00, spare tire \$100.00

Blair Trailers in Erie, KS - \$7,495.00, optional tool boxes each \$140.00, spare, 28', no trade in.

Oklahoma Trailer Manufacturing Inc., in Chickasha, OK - \$6,010.00, optional two hubs for \$590.00, tool boxes @\$150.00.

Berry Tractor in Wichita, KS - \$14,159.00, less trade in \$3,500.00, two tool boxes add \$320.00, new goose neck over trailer, spare included.

Commissioner Wood moved to accept the Blair Trailer bid for a 28' x 8'6" Blair GN Trailer at \$7,495.00, Commissioner Works seconded, motion passed unanimously.

Mr. Ostrander stopped in with a complaint in Humboldt City. Commissioner Works referred him to Humboldt City Attorney.

Commissioners discussed the day the courthouse employees were sent home at 2:00 p.m. in the afternoon because of blizzard conditions. Commissioners approved to pay those that went home straight time for three hours, those that worked their lunch hour will be paid for an hour at time and a half, those courthouse employees that stayed and worked time and a half for those hours they were here after 2:00 p.m. and road and bridge employees time and a half for hours they worked after 2:00 p.m.

Charles Shetlar met with the commissioners to show them plans for the renovations. They discussed the changes to the court area. A few changes were made. Mr. Shetlar and the commissioners will meet again at the next commission meeting, Thursday, February 1, with Judge White at 9:00 a.m.

Commissioner Works moved to pay the 1996 RC&D fees of \$300.00, Commissioner Wood seconded, motion passed unanimously.

Commissioners opened the bid from Hoffmeier Electric of Iola, KS for replacement of the light pole south of the courthouse for \$356.00, the color would be the same as the new street lights, it would be a 150 watt High pressure sodium fixture. Commissioners signed this bid and have accepted it.

County Treasurer, Betty Daniels, asked about a fax from Kansas County Commissioners Association. This fax talks about a house bill having to do with taxes paid under protest.

Maxine Dreher, Deputy Register of Deeds, asked about employees giving blood some other time besides their lunch hour and after 5:00. Commissioners approved giving employees an hour to give blood, on the approval of their department head or elected official. This will be tried on a trial basis for one year.

Sheriff Ron Moore reported to the meeting. They discussed the bill for flush mount phones for the 911 system.

Commissioners approved Resolution number 96002, accepting ownership of a billboard sign outside Chanute City limits within Allen County, located along US 169 southeast of Humboldt on the west side of the highway.

County Counselor, Alan Weber, joined the meeting. He discussed a lien release needed on a mortgage on property owned by Rick Folks that the county needs for right-of-way.

Mr. Weber reported on a letter for Mr. Meek at the airport. Security lights on the north hanger and waster materials were issues. Commissioner Wood said he had been told about equipment needed at the pumps. Commissioner Barber told of reports of people not being able to reach anyone out at the airport. Mr. Weber stated something would be put in writing that the reports on the service at the

airport has been mentioned to the airport manager. A general clean up will be mentioned along with the other two specific issues.

Jack Graves, Iola Fire Chief, reported to the commission meeting. He discussed the need of a rescue unit with the commissioners. Mr. Graves asked for several months to come back to the commissioners with his recommendation. Mr. Graves will serve as ambulance director for the county.

Commissioner Wood asked about washing the service to the elderly van. Commissioners approved sending the van driver some vouchers to be turned in each month to reimburse her for washing the van.

Commissioner Barber will contact individuals about serving on the Tri-Valley board.

Commissioner Barber asked about her KAC expenses. Commissioners agreed to pay mileage and meals for Commissioner Barber.

Commissioner Barber reported that County Government Day is February 14, 1996.

Commissioner Works mentioned the Inter local agreement for the SEK Solid Waste Authority. Commissioners will ask their legal counsel to review this before signing.

Commissioners approved the following documents:

- a) Abatement orders numbers 13926-13930, with value of 6007 for \$1711.76 to the 1995 tax roll.
- b) Clerk's voucher numbers 960059-960083.
- c) Clerk's journal entry number C6008

With no further business to come before the board, the meeting was adjourned until February 1, 1996, 8:30 a.m. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas B. Wood, Commissioner

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Jill Allen, Deputy Clerk

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Dick Works, Commissioner

IOLA, KANSAS    OFFICE OF THE ALLEN COUNTY CLERK    February 1, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairman Jean Barber, Commissioner Tom Wood, Commissioner Dick Works and Laura Baker, County Clerk.

Commissioners approved the corrected minutes of the January 24, 1996, Allen County Commission meeting.

Commissioner Barber reported on the receipt of the annual quarry report from Kansas Department of Health and Environment. Mr. Charles F. Getchell the inspector stated his appreciation for the courtesy extended to him during the inspection. The quarry received approving marks for the organization of the equipment, materials, production process and surface water drainage. It was mentioned concerns for retention of fuel spills are addressed within the Public Works Director's plans to renovate the area of the machinery shed and fuel storage tanks.

Commissioner Works requested the County Clerk to verify the contract with Mr. Norris Fletcher of Aguirre on the Jail feasibility study. Commissioners are questioning the billing of expenses in addition to the flat fee of \$5,000.00.

Noxious Weed Director, Doris Bradford, discussed the evaluation of county appointed officials. Commissioners will set an appointment for these employee evaluations. Mrs. Bradford gave the

commission a list of dates she will be out of the office during 1996.

Commissioners approved the Noxious Weed Director annual report.

Public Works Director, Bill King, discussed the blasting seminar in February and requested permission for two individuals to attend. These individuals will be certified plasterers, upon completion of this class. Cost will be 120.00/day plus meal and hotel expenses. The two individuals who will be sent are Don McGee.

Mr. King reported trailer bids that were received late. The fair market value of the county's trailer was set at between \$1500.00 to \$2,000.00. The late bids were as follows: Travis White bid \$2,000.00, Bill Partridge \$805.00, Bill Lamb \$1,500.00 and an additional individual known by Don McGie \$1,500.00. Commissioner Wood moved to accept the bid of \$2,000.00 from Mr. Travis White, Commissioner Works seconded the motion. Motion passed unanimously.

Mr. King presented the commissioners with information on the quarry operation. Within this information it was disclosed the price of rock generated by Allen County to be \$1.45/ton. The quarry used eleven shots within 1995 to produce a total of 174,754 tons. Expenses related to the operation were as follows: salaries, \$48,455.00, Blasting supplies \$40,685.00, Gas, oil, diesel, repair \$68,000.00 and crusher 5 year amortization of \$94,000.00 for a total of \$251,140.00.

Mr. King discussed the possibility of developing a logo for Allen County. Commissioners tabled the discussion.

Mr. Dan Kline of Tri Valley Development discussed the filling of the vacancy on their board. Mr. Kline suggested Frank Wilson, Allen County Hospital Administrator to fill the vacancy. Mr. Wilson had previously conveyed to Mr. Kline he would accept the appointment. Commissioners appointed Mr. Frank Wilson to represent Allen county on the Tri-Valley Development board.

Judge White and Charles Shetlar of Shetlar, Griffith & Shetlar, the architect on the ADA project met to discuss the renovations of court area of the Allen County Courthouse. Several floor plans were discussed. No action was taken.

Mr. Ernie Davidson, Director of Multi County Health, discussed the Allen County Ambulance billing. At the time Multi County Health Department took over the billing duties, Moran's Ambulance was named Allen county, Humboldt's Ambulance was named Humboldt Ambulance Service and Iola's Ambulance was named Iola Ambulance Service. Employer identification number must be used in reporting to the federal government for any Counties, Cities and ambulance not paying taxes. Private insurance companies have been reporting payments made to Allen County Ambulance Service with Moran Cities tax identification number. IRS does not like the 1099's filed by private insurance companies, due to the fact name and id number do not match. Mr. Davidson changed and is using Allen County's tax identification number that matches the name. This would be easier than changing the name of the Moran Ambulance with all insurance companies involved. Commissioners approved. Billing is being sent twice at that time they are reported of the commissioners who report the names to the County Attorney.

Mr. Lorraine Cleaver discussed the possibility of closing a road between sections one and two in Geneva Township. Commissioners requested the Clerk to oversee the required process to close this road. Commissioner Works also requested the Clerk to

Jacque Webb, Register of Deeds, requested on behalf of her deputy to allow funeral leave for the death of an Aunt. Allen County employee handbook states paid funeral leave as being allowed for immediate family. With immediate family as spouse, son, daughter, mother, father, brother, sister, grandparent or grandchild. Request for the leave to be approved as funeral was denied by the commission. The Commission reminded Mrs. Webb that the employee could use personal leave or vacation leave.

Commissioner Barber and Clerk Baker discussed the problems with the Iola Meals on Wheels program. Problems included collections and payment of expenses and scheduling of volunteers to deliver meals. Commissioners took no action on this matter.

Commissioner received an invitation from Senator Emert to meet from 11:00 to 12:00 on County

Government Day February 14. County Government Day starts at 8:00 a.m.

Commissioners discussed county's health insurance policy. Since current policy rates are expected to remain the same or decrease slightly and bids have been taken for the past two years, commissioners decided to not go out for bids. Commissioners requested the Clerk to gather information on April 1996 rates for the current policy and partially self funded insurance with the current policy. An appointment is to be made for the county's Blue Cross & Blue Shield representative to meet with the commission.

Commissioners appointed David Beck as Allen county Emergency Manager. Sheriff Moore is still Mr. Beck's supervisor and all bills are to be approved through Sheriff Moore. Commissioners tabled the discussion of wages until Sheriff Moore provides additional information.

Iola City Police are considering the purchase of a drug dog. Estimated cost is \$6,000.00 for dog and the training of officer and dog. Chief Taylor inquired if the county would be interested in assisting with the funding of the project. Funds could be paid from the State and federal Drug Trust Fund. The city is planning to request donations from the Iola area. Discussion was tabled to see how local funding develops.

Mr. Don Hillbrant, discussed the road in the area west of the Iola City.

Mrs. Betty Daniels, Allen County Treasurer reported the Iola Abstract will have the foreclosure sale information completed by the last of February. As of this date, there are 130 parcels to be in this sale. To expedite the sale process Mrs. Daniels requested the commission to contact attorneys for bids as soon as possible. Commissioners agreed to advertise for an attorney to handle this tax foreclosure sale. The County Clerk was requested to place an advertisement in the local paper for such services.

County Clerk, Laura Baker discussed the possibility of hiring an individual to work part-time in the Register of Deeds' office, the Public Works Director's office and the County Clerk's office. The need for such an individual has been expressed within Department Head meetings. Duties of this position would include copying of documents, proofing of daily work, updating of card files, filing, answering the phone and radio, bookkeeping for accounts receivable, data entry for bill payment indexing of maps and completion of state reports. Commissioners requested the County Clerk meet with the other two office heads involved with this request to determine the hours that each would need this individual and their plans for funding this request within their 1996 budgets. Discussion was tabled until further information is delivered to the commission.

Commissioners approved the following documents:

- a) Abatement orders number 13934, value of 4173, with \$640.04 to the 1993 tax roll and order numbers 13931 to 13933, value of 6530, with \$1067.80 to the 1995 tax roll;
- b) Payroll Change sheet;
- c) Clerk's vouchers number 960084-960252, for \$176,457.66;
- d) Treasurer's Refund orders in the amount of \$54.02.

With no further business to come before the board, the meeting was adjourned until February 8, 1996, 8:30 a.m. in the commission room of the courthouse.

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Thomas B. Wood, Chairman

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Jean M. Barber, Commissioner

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Laura B. Baker, County Clerk

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Dick Works, Commissioner

IOLA, KANSAS      OFFICE OF THE ALLEN COUNTY CLERK      February 8, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairperson Jean M. Barber, Commissioner Thomas Wood, Commissioner Dick Works and Laura B. Baker, County Clerk.

Commissioners approved the corrected minutes of February 1, 1996, Allen County Commission

meeting.

Judge White discussed the renovations to the court area with the commission.

Judge White informed the commission that he has consulted the courts computer company. Mrs. Susan Smith of Smith Consulting in Burlington Kansas informed Judge White of the ability to connect the court systems personal computers to the courthouse personal computers.

Sandra Drake, County Appraisers informed the commission of a meeting with Tri State Mapping. This meeting relates to having the soil maps redone. Kansas Appraisers were allowed to group the soils into five types. These now need to be broken down into several types. Mrs. Drake has suggested bidding the entire process to be completed by an outside company. The estimate cost would be \$20,000.00 to have the county remapped through the use of digitizing. Lee Kaugenbarger is also interested in bidding.

Mr. Bill King, Public Works Director, updated the commission on the county's policy for bidding of fuel used by his department. Mr. Garrett Strickler and Mr. Gary Valedéz of Hampel Oil Company joined the meeting. Mr. Valedéz explained the general operations of the Hampel Oil Company.

Mr. King discussed Wednesday's meeting with KDHE on the next phase of landfill expansion. KDHE prefers that the county start filling the new cell from the south moving north. October 8, 1996 Allen County must be on the new liner. Within six months the old landfill must be closed.

Mr. Conrad Jackson, Allen County citizen requested railroad crossing arms at a crossing one mile south of Elsmore. This is a bus crossing. According to a letter Mr. Jackson received from Representative Sam Brownback, the appropriate highway authority is responsible for the decisions concerning the placement of train activated warning devices. In the State of Kansas, warning devices are funded upon the request by the governing body of any city, county or township. After a proper investigation is made in cooperation with the Secretary of Transportation, the Kansas State Corporation Commission has the authority to order appropriate safety devices by installed and maintained by the railroads. Commissioners agreed to assist in this matter by sending a letter to Secretary of Transportation, requesting them to investigate.

Chairperson Barber read an invitation from the Extension Office to participate in an open house of the courthouse. The Open House is scheduled for March 21, 1996 at 7:00 p.m.

Mr. Gordon Conger, being the county's representative for RC&D left the message that RC&D is opposed to the imposing of the metric system on the county and state governments.

Commissioners discussed the proposed HB 2617 and its possible effects on Allen County's landfill. Mr. King reported 2/3 of the county's trash received in the landfill is from out of county.

Jack McKarnin, Building & Grounds Maintenance employee, reported a problem with a shower in the jail, leaking into the courtroom. Commissioners advised contacting D&R plumbing to assist Mr. McKarnin. Sheriff Moore reported the problem is complicated by the shower being within the large cell of the jail.

James Walter, Jim Wildschuetz, Philip Merkel, expressed problems of Osage Township financing the purchase of a water tank to improve fire protection. Marmaton Township has enough funds available to cover their portion of the funding. Osage Township does not have the \$2,000.00 needed to fund their portion. Commissioner Barber suggested the Osage Township get out from under the tax lid. Commissioner Works stated county commission have never gotten in the business of fire protection. The Commission suggested the Osage Township get out from under the tax lid, and along with Marmaton Township form a Fire District. Marmaton Township would be willing to fund the tank with the understanding the Osage Township would pay them back as they received the funds. Mr. James Walters and Mr. James Wildschuetz were in favor of Osage Township getting out from under the tax lid. County Clerk is to assist Osage Township in this process.

Philip Merkel, Moran Fire Department expressed the discontent of the Moran area with the implementation of 911. There is difficulty with printers, radios, telephones and basic communications within entities. Sheriff Moore stated the phone companies have not completed their portion of the addressing process. Sheriff Moore reported it could be the modem, printer or

computer and was not aware that Moran was experiencing difficulties. Sheriff Moore will have the problem resolved.

Sheriff Moore requested the transfer of funds to cover coverage within 911 fund. Discussion was tabled with no action taken.

Danny Mattheis, MISS director updated the commission on the progress of the AS400 conversion and PC network. Mr. Mattheis is the research prices relating to the use of the AS400 as gateway, the addition of workstation and the addition of other offices within the courthouse and county agency to the PC network.

Lynn Dutton was appointed to represent Allen County on the Area Agency on Aging Board.

Clerk Baker relayed a message from Sharalyn Rector, Senior Services of SEK Area Supervision. Ms. Rector would be able to take over the following parts of Iola Meals on Wheels; preparation and packaging of meals, needs evaluations, billing to recipients and to county. Senior Services of SEK would not be able to coordinate the volunteers.

Commissioner Barber discussed the service provided by SEK CAP in the Iola Meals on Wheels. Volunteers have not been kept current. During the last week, Commissioner Barber has delivered meals three days.

Clerk Baker reported funds have not been submitted from SEK CAP local representative Jimmy Yokum since December of 1995, and those were for the month of July. Commissioner Barber and Mrs. Baker are to visit with Mr. Yokum next week to obtain the remaining county funds within SEK CAP's possession.

Commissioners requested Mrs. Baker's office assist in the final billing of Iola Meals on Wheels and verify that Countryside Estates has received property payment. Commissioners agreed to have Senior Services of SEK take over this program, with the County Clerk's office assisting with volunteers.

Commissioners approved the following documents:

- a) Abatement orders number 13935-13937, value of 3533, with \$1,480.86 to the 1995 tax roll and number 13938, value of 2020, with \$250.42 to the 1994 tax roll      **d**  
number 13939, value of 2020, with \$237.18 to the 1993 tax roll;
- b) Clerk's vouchers numbers 960253-960281 for \$27,473.07 and Warrants 31335-31530 for \$231,022.05;
- c) Clerk's journal entry number C6010,
- d) Clerk's Payroll Warrants 21007-21089 for \$45,908.14.

With no further business to come before the board, the meeting was adjourned until February 15, 1996, 8:30 a.m. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas B. Wood, Commissioner

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Laura B. Baker, County Clerk

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Dick Works, Commissioner

IOLA, KANSAS

OFFICE OF ALLEN COUNTY CLERK

FEBRUARY 15, 1996

The Allen County Board of Commissioners met in general session at 8:30 A.M. with Chairperson Jean Barber, Commissioner Dick Works, Commissioner Tom Wood, and Sherrie Riebel, Acting Clerk.

Commissioners approved the corrected minutes of the February 8, 1996 commission meeting.

Mr. Jack McKarnin, Building and Grounds Employee discussed the replacement of a sump pump within the boiler room of the courthouse. Commissioners requested Mr. McKarnin obtain prices and report back to the commissioners. Mr. McKarnin reported a pipe has burst in the storm shelter

below the west area of the courthouse. This pipe provides water for an outside hydrant that is seldom used. Commission decided to leave the valve, within this pipe and just prior to the break, turned off.

Mr. Bill King Public Works Director reported the new trailer was delivered.

Mr. King reported the events relating to obtaining fuel prices from Barfoot Lumber of Humboldt. During the last price procedure Mr. Kent Barfoot was contacted to quote a price on number 2 diesel. Mr. Barfoot had previously expressed concern over Allen County's purchasing practices. Due to Mr. Barfoot postponing the bid process and Mr. King's willingness to initiate fair trade within Allen County; bids were finalized at a later time than originally intended. This delay is estimated to cost the county \$75,000.

Mr. King has contacted all property owners involved with the bridge project south of Moran to discuss the owners' and the county's responsibilities relating to this project. Mr. King will be meeting with Mr. Paul Johnson of Humboldt on Tuesday of next week to discuss fence building.

Mr. King mentioned the Allen County Landfill's recent popularity in the Chanute paper and Regional Planning's newsletter. Commissioners discussed the revenue being generated by the landfill and the requirements relating to the liner. Mr. King mentioned his ideas for a recycling center to be located at the landfill site. Discussion included the possible purchase of a trailer to be used for paper drives. Mr. King is going to check with Danny Mattheis of the Iola Rotary Club to see what the county can do to assist with their paper drive.

Commissioners discussed the signal at the railroad one mile south of Elmore. Mr. King did not see a problem with the visibility at this crossing.

Commissioners gave Mr. King permission to obtain general prices on an extended cab 4 wheel drive vehicle and an extended cab 2 wheel drive vehicle.

Mr. Walter Naff, citizen from Humboldt discussed the county Service to the Elderly program. Commissioners informed Mr. Naff that there would be no changes in the meals served in the Humboldt area.

Commissioners approved the request of Mr. King to allow two Public Works Department employees to carry over vacation days. These days must be taken within the next six months.

Mr. Charles Shetlar and Judge White joined the meeting to discuss the blue prints relating to renovation within the court area. Commissioners reviewed the prints and toured the court area. Commissioners questioned if some of the walls being replaced could be partitions instead. The flooring in the district clerk's office was discussed. Placement of the Law Library was also discussed. Mr. Shetlar is to make some additional revisions to the blue prints and cost estimates.

Mr. Tom Murrill and Mr. Mark Murrill of Murrill Insurance reviewed the county insurance policy. The Commissioners agreed to renew the policy. Specifics are to be updated by the County Clerk and Mr. Tom Murrill.

Mr. John Feedback, of the Fagan Company, suggested the commission continue setting aside funding within the county's budget for repairs to the courthouse heating and cooling system. \$25,000.00 to \$30,000.00 annually was the estimate given by Mr. Feedback.

Commissioners approved the following documents:

- a) Abatement orders number 13940 for \$664.04 and value of 4173 to the 1993 tax roll, voided abatement number 13934 for \$6404.04 with a value of 4173 to the 1993 tax roll;
- b) Treasurers refund orders for \$530.49;
- c) Payroll changes

With no further business to come before the board, the meeting was adjourned until February 22, 1996, at 8:30 A.M. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

Thomas B. Wood, Commissioner

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Sherrie Riebel, Clerk

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Dick Works, Commissioner

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Laura B. Baker, County Clerk

IOLA, KANSAS

OFFICE OF ALLEN COUNTY CLERK

FEBRUARY 22, 1996

The Allen County Board of Commissioners met in general session at 8:30 A.M. with Chairperson Jean Barber, Commissioner Dick Works, Commissioner Tom Wood, and Laura B. Baker, County Clerk.

Commissioners approved the corrected minutes of the February 15, 1996 commission meeting.

Building and Grounds Maintenance employee, Jack McKarnin, updated the commission on the repair to the boiler unit. Commissioners approved Mr. McKarnin's request to purchase fertilizer for the courthouse lawn.

Mr. Bill King, Public Works Director, discussed the possibility of offering tax incentives to existing businesses within Allen county. This was initiated by Mr. Gary Lassman of Lassman Ford requesting the county chip seal his parking lot. Commissioners discussed the request. The commission is sympathetic to the businessmen's needs, but have concerns over the county competing with private businesses.

Mr. King reported prices of 1996 half ton extended cab pickups for the Public Works Department with the government discount; 2 wheel Chev for \$22,000.00, 4 wheel Chev for \$22,700.00, 4 wheel Ford for \$21,766.00, 2 wheel Ford for \$19,583.00. Commissioners tabled the discussion. Commissioners requested Mr. King to develop specs and obtain bids.

Commissioners approved Resolution 96003, Open Burning Ban.

Jack Graves, Iola Fire Chief and Allen County Ambulance Director, reported the rural fire truck has been out five times within the past few days. Fire index, high or extremely high, humidity and wind conditions are measured. Would need someone who is able to monitor this. Index is determined in Topeka. Relative humidity 50% or lower no burn. Concerns relating to this type of band are being monitored. There was discussion as to fines for burning which could be tied to the fire index. No action was taken.

The new rescue vehicle has to be big enough for possible expansion of services over the next 15 to 20 years. Mr. Graves expressed reservations for the county purchasing a used vehicle. Commissioners budgeted for an ambulance for 1996, but Mr. Graves questioned holding off. Commissioners postponed the purchase of an ambulance during 1995 and are concerned with postponing the purchase for another year. Mr. Graves is not convinced that a pumper unit is needed on the rescue vehicle.

Mr. Graves advised the commissioners of Senate Bill 622 that would require smoke detectors in all one to two family dwellings. Mr. Graves and the commission expressed their approval of this proposed bill.

Mrs. Ann Ludlum, new County Extension Agent, met with the commission.

Commissioners expressed their concerns for the operation of the county airport. Commissioner Wood mentioned the airport windows needing to be repaired. Commissioners requested Commissioner Wood obtain bids for repair to windows at the airport.

State grant money available for landfills was discussed. The Allen County share of the regional grant is \$10,000.00. \$5000-\$7000 could be spent before June 30 to assist with the recycling program. Mr. King will get in contact with the local individuals who have started the process. Commissioner Works reported on the Southeast Kansas Solid Waste Operating Authority meeting.

Counselor Weber approved the bylaws and resolution relating to the operation of this authority. Two options for funding are a .25 tipping fee for trash dumped in a county or homerule power. There is a court case that will settle the attorney General's opinion of the county not having homerule power in this instance. Commissioner Works feels the .25 tipping fee will not benefit Allen County since this fee could not be imposed on Allen County residents trash received at the landfill. Commissioners approved the Southeast Kansas Solid Waster Operation Authority bylaws and resolutions number 96004-ADOPTING AN INTERLOCAL AGREEMENT BETWEEN THE COUNTY AND OTHER COUNTIES TO CREATE THE SOUTHEAST KANSAS SOLID WASTE OPERATING AUTHORITY AND RESCINDING RESOLUTION NO. 95023 and number 96005-ADOPTING BYLAWS FOR THE SOUTHEAST KANSAS SOLID WASTE OPERATING AUTHORITY AND RESCINDING RESOLUTION NO. 95024.

Charles Shetlar, Shetlar, Griffith, Shetlar and Petit Bullinger Associates discussed courthouse renovations. Commissioners approved the final draft of renovation blue prints. This project is to include removal of architectural barriers for ADA purposes and renovations to the court area to improve security. Estimated county exposure for ADA portion will be \$50,000.00 and \$40,940.00 for security. Mr. Shetlar presented the commission with a contract for architectural services relating to the ADA renovations at \$6,700.00 and 9% of construction cost for the security improvements. Commissioners tabled the approval of this contract to allow the county counselor time to review the document.

The funding of the contract relating to removal of architectural barriers is shared by the county and a Kansas Department of Commerce and Housing Small Cities CDBG program. Two areas of this grant will be completed without the assistance of the architect. Those are installation of water cup dispensers and waste cans near all water fountains; and ordering an installation of all interior and exterior signs.

Commissioners discussed 911 mapping and assigning of addresses. Commissioner requested the county clerk to develop a plan for master addressing of Allen County.

Brian Karleskint, Blue Cross & Blue Shield representative discussed the renewal of the county's health, dental and life insurance policies. Mr. Karleskint reviewed a flexible benefit program that would allow the health insurance deductions to be taken out prior to taxing the employees wages. This would result in a higher take home pay for employees. The option of a four tiered price structure to allow for employee, employee plus spouse, employee plus children and employee plus spouse and children was presented, as well as a partially self funded plan. Commissioners approved flexible benefit cafeteria plan and 4 tiered price structure. Commissioners tabled the discussion of partial self funding until March 6, 1996.

Commissioners approved advertising for a part time clerk typist.

Sharilyn Rector, Senior Services of SEK and Joan Spradlin met with commissioners. Senior Services of SEKS will take over the program March 1, 1996. Commissioner Works moved to reimburse Senior Services of SEK at a rate of \$2.33 per meal less donation received from participants at Iola and Humboldt. Commissioner Barber seconded the motion, with motion passing unanimously.

Commissioners approved the following documents:

- a) Clerk's transfer order C6011.
- b) Abatement order 13941 for \$121.56, value of 1049 to the 1995 tax roll
- c) Clerk's voucher number 960282-960314 and warrant numbers 31531-31563 for \$54,162.36.
- d) Payroll warrants number 21090-21168 for \$42,442.85.

With no further business to come before the board, the meeting was adjourned until February 29, 1996, at 8:30 A.M. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas B. Wood, Commissioner

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Dick Works, Commissioner

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Laura B. Baker, County Clerk

The Allen County Board of Commissioners met in general session at 8:30 A.M. with Chairperson Jean Barber, Commissioner Tom Wood, and Laura B. Baker, County Clerk. Commissioner Dick Works was absent.

Commissioners approved the corrected minutes of the February 22, 1996 commission meeting.

Mr. Bill King, Public Works Director, discussed the delinquent accounts receivable within the landfill accounts. Mr. King requested the commission address this issue. Commissioner Barber suggested that if we receive a notice that they have moved or are two years old, Mr. King has the authority to write off the balance due.

Mr. King expressed concern for a road four miles north of Country Club. According to the appraisers maps this road is a private road and not owned or maintained by the county. According to the register of deeds office, the road is owned by the county. The owner (Alice Dowel) of the property near the south end would like the road closed with a gate, due to hunting and vandalism. An individual who has bees down in that area and other farmers need access to their property. Mr. King suggested the county make this a minimum access road. Commissioners requested the county clerk check the statutes to see what process needs to be taken to designate a county road as a minimum maintenance road.

Mr. King updated the commission on the assistance that the county could provide to the Iola Rotary's paper drive, a trailer to place the paper in and the means to transport the paper 45 to 50 miles. This would take at least half a day of time of one county employee to transport papers. The Rotary would continue to manage this project.

Attorney Jim Immel discussed with the commission the sale of real estate owned by the county. Commissioners set March 20 at 10:00 to open sealed bids. All bids to county clerk at 5:00 p.m. March 19th.

Doug Strickler accepted the appointment to the RC&D board.

Mr. King discussed the pay scale within the Public Works Department. Mr. King is suggesting grades within levels of departments, example Equipment operator level 1 with 5 or 6 grades, equipment operator level 2 with 5 or 6 grades. This would allow the versatility with in pay that would be closer to their different tiers of responsibility within each level. The movement from one grade to another or from one level to another is always supported by job evaluations within this department.

Commissioner Barber read correspondence received from Kansas Department of Transportation relating to the rail road crossing located one mile south of Elsmore. This crossing does not rank high enough in priority to be eligible for funding through our Federal Highway Administration Rail/Highway Safety Program. It is eligibility through the Kansas Corporation Commission Program. To start the investigation process, a resolution from the county Commission needs to be submitted to the Kansas Corporation Commission. Discussion was tabled until next week.

Mr. Tom Murrill, Murrill Insurance Company, discussed the insurance of 911 equipment located within all the emergency response centers.

Commissioners decided the county should be responsible for insuring all emergency 911 equipment utilized within Allen county.

Mr. Murrill presented the commission with a \$12,258.96 dividend check due to lower number of claims.

Commissioner Barber moved to accept the bid of \$6,500.00 from Immel, Immel and Works to perform the duties related the the judicial foreclosure and sale of real estate property. Commissioner Wood seconded the motion. Motion passed.

Commissioners approved the contract with Charles Shetlar of Pettit Bullinger Associates Architects, P.A. Fees include \$6,700.00 for ADA renovation relating to the CDBG grant and percentage of construction cost for additional work approved by the owner at the rate of 9% of construction cost plus 15% of expenses incurred.

Commissioner Barber updated the commission on her meeting with Mr. Bill Meek, Director of the Allen county Airport. Mr. Meek expressed his concern for his ability to continue his duties at the airport through another winter. In light of this information the commission will be advertising for this position at the airport. For the 30 some years Mr. Meek has performed the duties of Airport manager.

Mr. Mike Weiland of M.L. Weiland Construction from LaHarpe, presented an estimate for repairs at the large airport hanger. Labor and parts to replace broken glass throughout the building, repair south east exterior wall and windows, cover the wall with 7/16 blandex, rewire southeast section, repair roof trusses and remove beam and post in southeast section for \$1,875.00. commissioner table the discussion until next week.

Commissioners approved the following documents:

- a) Clerk's transfer order C6012 and C6013.
- b) Abatement orders number 13942, value 114, \$19.02 to the 1990 tax roll, number 13943, value 114, \$19.04 to the 1991 tax roll, number 13944, value 114, \$14.84 to the 1992 tax roll, number 13945, value 114, \$16.12 to the 1993 tax roll, number 13946, value 114, \$16.92 to the 1994 tax roll and number 13947, value 114, \$17.00 to he 1995 tax roll.
- c) Clerk's vouchers number 960315-960467 for \$227,949.83.
- d) Commissioners approved pay increases as requested by Bill king per Commissioner Barber's motion and Commission Wood second.

With no further business to come before the board, the meeting was adjourned until March 6, 1996, at 8:30 A.M. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas B. Wood, Commissioner

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Dick Works, Commissioner

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Laura B. Baker, County Clerk

IOLA, KANSAS

OFFICE OF ALLEN COUNTY CLERK

MARCH 6, 1996

The Allen County Board of Commissioners met in general session at 8:30 A.M. with Chairperson Jean Barber, Commissioner Tom Wood, Commissioner Dick Works and Jill Allen, Deputy Clerk.

Commissioners approved the corrected minutes of the February 29, 1996 commission meeting.

Jack McKarnin, Maintenance Worker, reported that his part-time help was still working out very well and that he is a good worker.

Betty Daniels, County Treasurer, reported that the abstract company had completed foreclosure information as of yesterday.

Bill King, Public Works Director, joined the meeting. He reported on a meeting in Salina on April 26 and got permission from the commissioners to attend. Dale Wiles will retire March 21, 1996.

Mr. King talked about the landfill inspection that took place yesterday. The person doing the inspection stated he wanted Mr. King's office number on the sign, however, as Mr. King said, no one would be at the office after hours to answer any calls.

Mr. King presented four truck bids to be opened:

Lassman Motors of Iola, KS- 1996 Ford F-150 2 wheel drive, \$19,238.00  
1996 Ford 4 wheel, \$21,141.00  
1997 Ford 2 wheel, \$19,607.00  
1996 Ford 4 wheel, \$21,928.00

Ranz Motors of Chanute, KS-1996 Chevy half ton 2 wheel drive, \$19,475.00  
1996 Chevy 4 wheel, \$22,700.00  
1996 Chevy 2 wheel, \$22,200.00

Shields Motors of Chanute, KS-1996 Dodge 2 wheel drive, \$20,300.00  
1996 Dodge 4 wheel, \$22,860.00

Twin Motors of Gas, KS- 1995 Chevy 2 wheel drive, \$19,205.00

Commissioner Works moved to purchase the 1997 Ford from Lassman Motors for \$19,607.00, Commissioner Wood seconded, motion passed unanimously.

Floyd McDermed and Susan Booth from the Cancer America Company joined the commission meeting. Mr. McDermed told about the benefits offered by this company. Ms. Booth stated the advantage of a local representative. Mr. McDermed proposed this insurance be provided through payroll deduction. No action was taken.

Commissioner Barber moved to have M.L. Weiland Construction of LaHarpe replace broken glass throughout the airport building, repair southeast exterior wall and windows, cover wall with 7/16 blandex and repair roof trusses and removed beam and post in the southeast section of the airport hanger, for the cost of \$1180.00, Commissioner Works seconded the motion, motion passed unanimously.

Commissioners approved an emergency light permit for Philip Merkel.

Sheriff Ron Moore updated the commission on county 911.

Commissioners briefly discussed self-funded insurance. No action was taken. The topic was tabled until the next meeting.

Commissioners discussed placing an ad to request application for a fixed base Operator/Airport Manager. Commissioners requested the Clerk's office to immediately place this ad in the Iola Register and the Chanute Tribune. Applications will be accepted by the Commission through Wednesday, April 3 at 10:00 A.M.. Commissioner Wood will contact Mr. Womack to get more information on additional publications to advertise this position.

Rex Taylor, Iola Chief of Police and Gary Garver, 911 Coordinator, touched base with the commissioners where 911 and the City of Iola were concerned. Mr. Taylor discussed bills associated with upgrading computers for 911. There still may be some routing problems that will be taken care of. Maps and the necessity of printers were issues also discussed.

Commissioners approved the following documents:

- a) Clerk's transfer order C6015.
- b) Clerk's vouchers number 960468-960504 for \$24,697.32  
Clerk's warrants number 31564-31748 for \$253,106.94
- c) Clerk's payroll warrants number 21169-21247 for \$41,779.19

With no further business to come before the board, the meeting was adjourned until March 13, 1996, at 8:30 A.M. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas B. Wood, Commissioner

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Dick Works, Commissioner

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Jill Allen, Deputy Clerk

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Laura B. Baker, County Clerk

IOLA, KANSAS      OFFICE OF THE ALLEN COUNTY CLERK      MARCH 13, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairperson Jean Barber, Commissioner Dick Works, Commissioner Tom Wood, and Laura Baker County Clerk.

Commissioners approved the corrected minutes of the March 6, 1996 commission meetings.

Jack McKarnin, Building & Grounds Maintenance Employee discussed the courthouse air conditioning unit. Commissioners requested that Mr. McKarnin coordinate a meeting with a representative of Carrier Air conditioning and the County Commission.

Doris Bradford requested the commission purchase a cellular phone for the county noxious weed truck. Prices from LaHarpe Telephone/Kansas Cellular would be \$30.00 for a Motorola tote and magnetic mount antenna, monthly insurance of \$2.50, \$30.00 activation. Commissioner Barber moved the commission not approve the purchase of a cellular phone. Commissioner Works seconded the motion, motion passed unanimously.

Commissioners opened the following bids for dust:

Scottwood, Shawnee Mission Kansas; Magnesium Chloride \$0.555 per gallon, Calcium Chloride \$0.575 per gallon.

Carter-Waters, Kansas City Missouri; Magnesium Chloride \$0.595 per gallon, Calcium Chloride \$0.615 per gallon.

Commissioners discussed the increase in the price of these products and the need to recover this cost within the price set for citizens wishing to use it. Commissioner Works moved to accept Scottwoods bid of .555 per gallon and to increase the price of this application to be .67 per foot. Commissioner Barber seconded the motion. Motion passed unanimously.

Mr. King reported the Austin Road Project (1C-3201) was scheduled to be let in August of this year, then moved to October. Ken Shetlar is at least 2 weeks behind. If Mr. Shetlar does not get caught up the bid letting will be postponed a second time. July of 1997 is the letting date for the State.

Reconstruction on the bridge south of Moran, conference is scheduled to be within the next two weeks.

Warranty expires on the Bomag Compactor this month. Commissioners discussed extending this warranty.

Mr. King reported on trailers for the paper drive in Kansas City. The County is aware of the need and eagerness among the community to obtain the trailer and continue the paper recycling. Mr. King suggested the commission wait for a couple of weeks to obtain the quality of trailer needed. Commissioner Works assured the Commission the grant funds available would cover this purchase and operating expenses of the trailer.

Mr. King informed the Commission of trailers located in Kansas City that could be used for storage at the landfill. One was for \$2,600.00 and the older trailer for \$1,700.00. No action was taken.

Commissioners approved the hiring of seasonal workers within the Public Works Department at \$5.00 per hour. Employees will be phased in to the departments work force as needed by Mr. King.

Gordon Conger presented the Commission with a preliminary final draft of the Grand Neosho Basin Flood Plan. There is a recommendation that 1.5 million dollars go into the corp of engineers

to do a study of the Neosho River. Meeting at Burlington to discuss this subject is Thursday, March 14, 1996. There is a need for this committee to continue. Function of this committee is over. Should they return to this structure to continue the study of flood waters on the Neosho River, Mr. Conger would like to continue to represent the county.

Commissioner Works moved to approve the malt beverage license for the Sunny Meadows Golf Course of Moran Kansas. Commissioner Wood seconded, motion passed unanimously.

Commissioners viewed the bids for computer hardware:

**COMPUTER BID SHEET #1** - Pentium 100 Desktop or Mid-Tower PC, 16MB Memory, Expandable, 1.0GB IDE Hard Drive, 3.5" 1.44MB Floppy Drive, 15" SVGA .28 dp Non-Interlaced Color Monitor, PCI 2MB Video Card, PCI EIDE I/O Controller - High Speed Serial & Bi-Directional Parallel Ports, 4-ISA/4-PCI Slots, 101 Enhanced Keyboard & Microsoft Mouse, MS-DOS 6.22 & Windows for Workgroups 3.11, Network Interface Card, OPTIONS: Internal 28.8 Fax/Modem, Six-Speed CD-ROM w/Sound Card & Speakers, Replace DOS & Windows 3.11 w/Windows '95, Replace 15" Monitor w/17" Monitor.

**COMPUTER BID SHEET #2**- Pentium 166 Desktop or Mid-Tower PC, 16MB Memory, Expandable, 1.0GB IDE Hard Drive, 3.5" 1.44MB Floppy Drive, 15" SVGA .28 dp Non-Interlaced Color Monitor, PCI 2MB Video Card, PCI EIDE I/O Controller - High Speed Serial & Bi-Directional Parallel Ports, 4-ISA/4-PCI Slots, 101 Enhanced Keyboard & Microsoft Mouse, MS-DOS 6.22 & Windows for Workgroups 3.11, Network Interface Card, OPTIONS: Internal 28.8 Fax/Modem, Six-Speed CD-ROM w/Sound Card & Speakers, Replace DOS & Windows 3.11 w/Windows '95, Replace 15" Monitor w/17" Monitor.

**COMPUTER BID SHEET #3**- Pentium 100 Soundbook PC, 16MB Memory, Expandable, 1.0GB IDE Hard Drive, 3.5" 1.44MB Built-In Floppy Drive, 10" Active Matrix Color Video, PCI Local Bus Video w/1MB Video RAM, High Speed Serial & Bi-Directional Parallel Ports, Built-In 16-Bit Stereo Audio, Built-In Speakers & Microphone, Touch pad or Track ball, 2 Type II or 1 Type III PCMCIA Slots, MS-DOS 6.22 & Windows for Workgroups 3.11, OPTIONS:, PCMCIA 28.8, Fax/Modem, PCMCIA Ethernet Adapter, Replace DOS & Windows 3.11 w/Windows '95, Portable PCMCIA Quad Speed CD-ROM Drive

**COMPUTER BID SHEET #4** - 486DX4/100 Soundbook PC, 16MB Memory, Expandable, 810B IDE Hard Drive, 3.5" 1.44MB Built-In Floppy Drive, 10.2" Active Matrix Color Video, VESA Local Bus Video w/1MB Video RAM. Built-In 16-Bit Stereo Audio, Built-In Speakers & Microphone, Touch pad or Track ball, 2 Type II or 1 Type III PCMCIA Slots. Windows '95, Carrying Case, 2-Year Warranty OPTIONS:, PCMCIA 28.8 Fax/Modem, PCMCIA Ethernet Adapter, Portable PCMCIA Quad Speed CD-ROM Drive

**COMPUTER BID SHEET #5** - OPTIONAL ITEMS 12ppm Laser Printer, 2MB RAM, 600x600 - Quantity 1 or 2; Colorado Memory Systems Jumbo TRAKKER 350 - External Tape Drive - Quantity 2; Okidata OL600E Printer, LED, 6ppm, 600x600, 1MB - Quantity 1 or Okidata OL810E Printer, LED, 8ppm, 600x600, 2MB - Quantity 1.

Hisers Impelment, Iola Kansas; Bid sheet # 1 \$1,989.00, options fax/modem \$149.00, CD-ROM \$255.00, 17" monitor \$345.00; Bid sheet #2 \$2,569.00 options fax/modem \$149.00, CD-ROM \$255.00, 17" monitor \$345.00; Bid sheet #3 \$3,189.00 options fax/modem \$225.00, Ethernet Adapter \$120.00, CD-ROM \$456.00; Bid sheet #4 \$4,155.00 options fax/modem \$120.00, CD-ROM \$456.00; Bid sheet #5, 12 ppm laser printer \$1,299.00 ( with the purchase of 4 or more computers \$1,179.00) External tape drive \$188.00 ( with the purchase of 4 or more computers \$179.00) Okidata OL600 E printer \$472.00( with the purchase of 4 or more computers \$429.00) Okidata OL810E printer( with the purchase of 4 or more computers \$824.00)

Nautilus, Iola Kansas; no bid.

Copy Products, Iola Kansas; no bid.

Advantage Computer, Iola Kansas; no bid these prices are companies cost to use as a comparison only. Bid sheet # 1 \$1,675.00, options fax/modem \$128.00, CD-ROM \$198.00, 17" monitor \$262.00; Bid sheet #2 \$2,077.00 options fax/modem \$128.00, CD-ROM \$198.00, 17" monitor \$262.00; Bid sheet #3 \$3,672.00 options fax/modem \$185.00, Ethernet Adapter \$90.00, CD-ROM \$399.00; Bid sheet #4 \$3,025.00 options fax/modem \$185.00, CD-ROM \$399.00; Bid sheet #5, 12 ppm laser printer \$1,055.00 External tape drive \$147.00 Okidata OL600 E printer \$380.00 Okidata OL810E printer \$729.00.

Commissioners conducted a tele-conference with Danny Matheis, MIS Director. Commissioner Works moved to purchase 4 Pentium 166 PC, one to include fax/modem & CD other three will not, with the funding for the three to come from Election and the one including the fax and CD to come from the landfill fund. Commissioner Barber seconded the motion, motion passed unanimously. No action was taken by the Commissioners to purchase printers, due to the bid not meeting specification. No action was taken on the purchase of a note book.

Mr. Raymond & Roy Barnett of Logan Township, attended the road vacation hearing for the following described road between Section 17, Township 26, Range 18 and Section 20, Township 26, Range 18, within Logan Township, Allen County, Kansas, beginning at a point 20' East of the North Quarter corner of Section 20, Township 26, Range 18 thence 20' South, thence east 1300', thence North 20' to the south section line of Section 17, Township 26, Range 18, thence North 20', thence West 1300', thence South 20' to point of beginning. No objections were expressed. Commissioner Works moved to close the above described road. Commissioner Barber seconded the motion, motion passed unanimously.

Mr. & Mrs. Fitzpatrick and Darrell Yocham of Geneva Township attended the road vacation hearing for the following described road between Section 2, Township 24, Range 17 and Section 1, Township 24, Range 17, within Geneva Township, Allen County, Kansas, and Section 11, Township 24, Range 17 and Section 12, Township 24, Range 17, Geneva Township, Allen County, Kansas beginning at a point 30' South of Northeast corner of Section 2, thence 20' West, thence South parallel to east section line of sections 2 & 11 to North bank of the Neosho River, thence East 40', thence North parallel to west section line of sections 12 & 1 to a point 20' East of point of beginning, thence West to point of beginning. This road is a minimum maintenance road. Mr. Fitzpatrick suggested the closing to road from the south edge of his property line south to the river. Mr. Fitzpatrick is concerned about the value of this property declining should the road be closed. Mr. Yocham expressed Mr. Loraine Cleavers concern for the road to be left open for any distance. According to Mr. Cleaver there is damage done to the fields due to individuals driving in this area. Commissioners took no action on this road closing.

Commissioners discussed the possibility of partial self funding for the county's health insurance. Commissioner Works moved to renew the Blue Cross Blue Shield Health, Dental and Life Insurance with the current policy guidelines. Commissioner Barber seconded the motion, motion passed unanimously.

Commissioners approved the following documents:

- a) Clerk's transfer order C6016 - C6018
- b) Payroll Changes
- c) Abatements numbers 13948-13949, value of 325 with \$32.92 to the 1992 tax roll, numbers 13950-13951, value of 625 with \$63.76 to the tax 1993 tax roll, numbers 13952-13953, value of 625 with \$64.98 to the 1994 tax roll, numbers 13954-13955, value of 792 with \$99.67 to the 1995 tax roll.

With no further business to come before the board, the meeting was adjourned until March 21, 1996, at 8:30 A.M. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas B. Wood, Commissioner

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Laura B. Baker, County Clerk

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Dick Works, Commissioner

IOLA, KANSAS      OFFICE OF THE ALLEN COUNTY CLERK      MARCH 20, 1996

The Allen County Board of Commissioners met in general session at 8:30 A.M. with Chairperson Jean Barber, Commissioner Tom Wood, and Laura Baker County Clerk.

Commissioners approved the corrected minutes of the March 13, 1995 commission meeting.

Commissioners approved the Public Works Department going to 10 hour days effective April 1,

1996.

Commissioners reviewed the oil bids opened at 1:10 P.M. on March 19, 1996 in the Public Works Office with Public Works Director Bill King, County Clerk Laura Baker and Ken Augustine of Vance Brothers. Bids were as follows:

Costal Refining: \$0.5725/ gallon for MC-800, \$0.6425/ gallon for MC-30, Demurrage rate of \$30.00 per hour after 2 free hours, Pump charge of \$12.50 per load, Moving Charge of \$18.00 per location, note - could move twice and cost would be \$0.5797.

Natural Oil: \$0.6035/ gallon for MC-800, \$0.6610/ gallon for MC-30, Demurrage rate of \$25.00 per hour after 3 free hours, Pump charge of none, Moving Charge of none.

Midwest Asphalt: \$0.6089/ gallon for MC-800, \$0.6680/ gallon for MC-30, Demurrage rate of \$30.00 per hour after 2 free hours, Pump charge of none, Moving Charge of none, note - all products are subject to product availability.

KOCH Materials: \$0.6700/ gallon for MC-800, \$0.7200/ gallon for MC-30, Demurrage rate of \$40.00 per hour after 1.5 free hours, Pump charge of \$12.50 per load, Moving Charge of \$25.00 per location, note - could move twice and cost would be \$0.68.

Vance Brothers: \$0.679/ gallon for MC-800, \$0.719/ gallon for MC-30, Demurrage rate of \$36.00 per hour after 1.5 free hours, Pump charge none, Moving Charge of none.

Mr. King suggested the county stay with Costal Refining. Last year the cost was \$0.5650/ gallon for MC-800 and \$0.6180/gallon for MC-30. Commissioner Barber moved to accept Costal Refining bid of \$0.5725/ gallon for MC-800, \$0.6425/ gallon for MC-30, Demurrage rate of \$30.00 per hour after 2 free hours, Pump charge of \$12.50 per load, Moving Charge of \$18.00 per location. Motion was seconded by Commissioner Wood, and passed unanimously.

Mr. King updated the commission on the landfill plans being approved by the state. Allgeier Martin is in question of the county's intention of their company involvement. The Commission intends to keep Allgeier Martin involved in the landfill project and consulting engineers.

Recycling is a popular topic within Allen County. This recycling is not only for the paper products but also plastics, aluminum and other materials. Mr. King expressed his intention of starting the planning phase, with Allgeier Martin, for a recycle town. The construction of a recycle town would not start until after the landfill liner is constructed. The town would be designed to have a different store front for each type of recyclable material. Commissioners approved this planning process, agreeing with Mr. King that the county needs to be the leader in the recycling movement.

Commissioners approved Mr. King going to Wichita to gather information on trailers to be used for paper recycling. Mr. King is to bring the additional information to next Wednesday's meeting, enabling the commission to make a decision at that time.

Commissioners approve the purchase of a portable air compressor for the mechanics truck from Siggs for \$1,200.00.

Commissioner Wood informed the commission of his contact with the contractor responsible for setting of the county 911 signs. The contractor will correct the signs that are placed at the wrong intersections.

Mike Winslow of Carrier Air Conditioning and Jack McKarnin, Building and Grounds Maintenance Employee met with the commissioners. They discussed the chiller used by the air conditioning unit within the courthouse. Life expectancy of this equipment is 20 years, the county's chiller is 35 years old. Mr. Winslow suggested the commission start considering the replacement of this chiller prior to it breaking. According to Mr. Winslow the county should purchase a smaller water chilled syntrifical force chiller direct and contract with a company similar to Fagan to install the unit. Estimated cost for such a unit is from \$35,000.00 to \$40,000.00. Installation would be at an additional cost.

Doris Bradford, Noxious Weed Director presented the commission with additional information on a cellular telephone for her vehicle. Mrs. Bradford is checking into the possibility of installing an additional battery in her vehicle. Mrs. Bradford is holding off on the purchase of a cellular phone. Ms. Peggy LeRoy, SEK Community Correction requested approval of their comprehensive plan. This plan is for the fiscal year of 1997, beginning July 1, 1996. Adult and juvenile intensive supervision programs are involved in this plan, plus the addition of surveillance. The average daily population is 151 adults and 18 juveniles. Commissioners approved this comprehensive plan.

Mr. Jim Gilpin local representative for Mid America discussed the services offered by Mid America for the Allen County community. Those services include: a monthly news letter, site and building data base, direct mailing as marketing incentives, cost benefit analysis, labor market reports, county demographic summary, community resumes, community assessment handbook, directory of manufactures and major employers, economic development resource guide, SBA loan programs business expansion workshops, community assessments, prospect practice programs, demographic research, and technical assistance. Mr. Gilpin expressed Mid-America's gratitude for Allen County's participation and encouraged the continuation of this funding in the future years.

Commissioners offered the following tracts county owned of real estate land for sale:

- Tract #1        Lots 7, 8 &9, County Club East Subdivision to Gas City, Section 29, Township 24, Range 19 (Cama #089 29 0 30 15 005.00 0, tax #GA00216A7)
- Tract #2        Lot 5, East of Stone Bluff, Block 98, Humboldt City and S2 Vac St Adj N side & N2 Alley Adj S Side, Section 4, Township 26, Range 18 (Cama #172 04 0 30 070 017.00 0, tax #HB00705)
- Tract #3        Block 15, Lot E, 1' X 125', Algiers Addition to Humboldt, Section # Township 26 Range 18 (Cama# 172 03 0 20 04 006.00 0, tax #HB00880)
- Tract #4        Beg 30' N & 239' W of SE Cor NE4, W 50' N 108", E 50', S to POB, AKA lot 5 Bryant's        Subdivision of Iola City, Section 34, Township 24, Range 18 (Cama # 078 34 0 10 12        006.00 0, tax #IA01429)
- Tract #5        Beg 50' E & 118' N of SW corner of Block !, City of Mildred thence S 118', E'25 N43',        NW to POB, Section 23, Township 23, Range 20 (Cama #026 23 40 26 003.00 0 tax #MD00060)
- Tract #6        N 135' of Lot D, First Addition to the City of Mildred (Cama #027 26 0 10 15 001.00 0, tax # MD00135)
- Tract #7        Lot 12 & W2 Vac Alley E, Block 6, Edwards East Addition to the City of Iola (Cama # 077 36 0 20 22 004.00 0, tax #IA 1719)

Bids were as follows:

- Tract #4        \$101.00 by Darcus M. Kottwitz of 705 East Street, Iola Kansas
- Tract #5        \$45.00 by Daniel M. Wallace RR 2, Box 232, Kincaid Kansas
- Tract #6        \$45.00 by Daniel M. Wallace RR 2, Box 232, Kincaid Kansas
- Tract #7        \$201.00 by Darcus M. Kottwitz of 705 East Street, Iola Kansas

with Tracts #1, #2, and #3 receiving no bid. Commissioners accepted all above listed bids. Those tracts not sold are to be incorporated into the next real estate sale. Attorney Jim Immel, contracted to administer real estate sales for Allen County, is to present the County Clerk with the appropriate deeds.

Reverend Skillings requested the commission describe the usage of the Service to the Elderly van and cost of any usage. The Service to the Elderly van is used primarily for the transportation of the elderly and occasionally the handicapped. This transportation is designed to be within Allen County, there are scheduled days for each city within the county, and occasional trips to nearby doctors who are not within Allen County are made. Reverend Skillings inquired on additional usage of the van. In the past Allen County Commission have agreed to allow the commissioner who is on the SEKCAP board to drive the van to district meetings held in Girard. Even though Ms. Pliler is on this board the commission has not granted her permission to drive the van. This is due to federal fair labor laws. If Ms Pliler drives the van she is on the county time clock from the time she starts driving the bus until the time they return home from this meeting. The county can not allow the van driver volunteering her hours to drive the van for any reason. An individual who is not employed by the county is not covered by the county's insurance policy. Reverend Skillings expressed concern for transportation needs of a handicapped board member. Commissioners reminded Reverend Skillings that SEKCAP will refund mileage to a private individual who drives their own vehicle. Commissioner policy still remains that the County Commissioner who is on the SEKCAP board may drive the van to district meetings held out of town.

Commissioner Works joined the meeting after attending a SEK Solid Waste meeting in Chanute.

Mr. Stanley Dreher, Mr. Cooper and Mrs. Flewhearty of Carlyle attended the public hearing for the vacation of a section of county road running between Section 6, Township 24, Range 19 and Section 5, Township 24, Range 19, Carlyle Township, Allen County, Kansas, beginning at a point 429' south of the Northeast corner of the Southeast quarter of Section 6, Township 24, Range 19 running South on section line to it's intersection with the North right-away line of existing county road, said road was dedicated 40' in width, 20' on either side of section line. Mr. Dreher who farms

property located on this road reported that Ms. Alice Dowell feels this road is a private road owned by her. Ms. Dowell has placed a cable across the road and locked it, not allowing access to other land owners or renters. The three citizens present expressed their concern for access to their property and requested the commission not close the road. They also expressed appreciation for maintenance of this minimum maintenance road. The commission requested the county counselor send a letter to Ms. Dowell requesting her to remove the gate. Commissioner Works moved to deny the request to close the road. Commissioner Wood seconded the motion, motion passed unanimously.

Clerk Baker informed the commission of a request made by Sharolyn Rector of Senior Services of S.E.K. to provide a meal to an individual within Iola City limits who does not qualify under their program. This individual is disabled but is 57 years old. Commissioners agreed she could be a part of the meals on wheels if she paid the cost of the meal. The county's funding for this program is derived in the same maner as Senior Services of S.E.K., tax dollars levied to assist the elderly.

Mr. Mark Stewart, a land owner near Bourbon County line, has cleared some pasture and pushed up trees and would like to burn the brush. Moran Fire Chief, Mr. Markel and Sheriff Moore will not grant permission. Until April 7th the Governor is in contole of the state wide fire ban. The Governors office informed Mr. Stewart there are exemptions for farm land. The appropriate information needs to be filed to receive one of these exemptions. After the state wide fire ban is lifted the county wide fire ban is in effect (until lifted by the Commission), at that time the Sheriff can grant burning permits. Commissioners denied the request to assist with a burning permit.

Joan Beck and Betty Rush of Allen County Geneology requested the commission approve a county marriage book. When completed this book will contain information on every individual who recieved a marriage license from Allen County. This being public information the commissioners granted their blessings on this project.

Commissioners viewed information provided by Government Service Television Network (GSTN). GSTN has a video training package that would cover 60 programs for \$1560.00. A few of the subjects covered are performance evaluation, teamwork and drug and alcholah testing. Commissioners desided not to purchase this product at this time.

Sheriff Moore informed the commission that the jail shower is leaking into the court area. Sheriff Moore requested Mr. McKarnin to research the source of this problem.

Sheriff Moore reported a bill of \$1600.00 for repair to the 1993 pickup engine. This vehicle is to be used by the Sheriff Department for the next year.

Commissioners approved resolution number 96008 adopting revisions to and amending the provisions of, the Southeast Kansas Solid Waste Authority Solid Waste Management Plan and the Allen County Solid Waste Management Plan previously adopted by the governing board on the 20th day of March 1995.

Commissioners issued Certificates of Excellence to the top three students in the 43rd Annual Allen County Spelling Bee. Those students are Chelsey Cooper for placing first, Mike Miller for placing second and Jason Cloud for placing third.

Commissioners approved the following documents:

- a) Renewal of license Cereal Malt Beverage for Humboldt Speedway
- b) Emergency Light Permit for Kent D. Uitts of LaHarpe
- c) Abatement orders #13957-13959 for 420 value and \$43.02 taxes to the 1992 tax roll, #13960-13962 for 350 value and \$39.67 taxes to the 1993 tax roll, #13963-13966 for 380 value and \$45.77 taxes to the 1994 tax roll, and ##13967-13970 for 380 value and \$46.69 taxes to the 1995 tax roll.

With no further business to come before the board, the meeting was adjourned until March 27, 1996 at 8:30 A.M. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas B. Wood, Commissioner

IOLA, KANSAS      OFFICE OF THE ALLEN COUNTY CLERK      MARCH 27, 1996

The Allen County Board of Commissioners met in general session at 8:30 A.M. with Chairperson Jean Barber, Commissioner Dick Works, Commissioner Tom Wood, and Laura Baker County Clerk.

Commissioners approved the corrected minutes of the March 20, 1996 commission meetings.

Commissioners discussed the correspondence received from John Sigg. This correspondence relates to an incident where a court hearing was scheduled for 1:30 P.M. on February 16, 1996; and the hearing did not start until approximately 2:30 P.M.. Enclosed with the letter was an invoice of \$1,385.00 for one hour lost time for employees of John's Used Cars of Iola. Commissioners requested the County Clerk to respond, on behalf of them. This response is to inform Mr. Sigg the commission has no control over his problem and advise him to contact the State.

Public Works Director, Bill King requested permission to move Richard Cook from his current position to a truck driver position when Dale Wiles retires. This request was made at this time to allow the time needed to fill Mr. Cook's position, prior to Mr. Wiles' retirement. Permission was granted.

Mr. King updated the commission on the work in Savonburg City. The Public Works Department will be in that area for at least one more day. There have been some problems with the Rural Water District Number 2 employee being willing to locate water lines.

Mr. King reported Mr. Ken Shetlar who is the county's engineer on the Austin Road Project is two to three weeks behind schedule. Commissioners requested Mr. King draft a letter for the commission to send to Mr. Shetlar, noting this delay.

Weldon Padgett, Iola City Administrator previously requested Mr. King's assistance with the cleaning of Coon Creek. The County's willingness to assist, within reason, has been expressed to Mr. Dan Leslie, Iola Street and Alley Supervisor. Commissioners agreed to assist for a day or two.

Humboldt River Bridge (number B100170) is due for an under water inspection. The estimated financial exposure to the county is \$700.00. Commissioners signed the necessary agreement with Kansas Department of Transportation to have this inspection completed.

Mr. King has located a trailer, that could be used for paper recycling at Larry's Trailer Sales in Wichita for \$2,950.00. Mr. King suggested the commission obtain a second trailer in the future. Commissioners approved the purchase of this trailer.

Commissioners approved the purchase of a trailer to be used for storage at the landfill from Highway Trailer Sales of Kansas City for \$1,750.00.

Mr. King presented the commission with three varieties of a logo for Allen County. The commissioners selected an oval shaped logo containing key information about our county such as the county's name, our state's name, the year Allen County was organized, picture of the current courthouse, an airplane to represent the county's commitment to our airport and transportation, a road grader representing the county's commitment to our roads and also representing transportation within the county, a farm homestead representing the county's commitment to agriculture, and a cement plant representing the county's commitment to all area industries. Commissioners requested Mr. King have the logo fine-tuned and color suggestions by a local printing company and resubmitted to the commission for final approval.

Mrs. Tom Cannon inquired on possible improvements to the black-top road located west of Iola that goes south from Highway 54. There is a stretch of that roadway which has been torn up and left lay that the Public Works Department has scheduled to seal this year. The large bump where the State tied Highway 54 into the county road is a problem that the County has previously requested the State

to renovate. The County will continue to make this request until the problem is solved.

Mr. King proposed an "Allen County Recycle Town" be built at the county landfill. The recycle town being proposed is a neat, clean, educational environment utilizing a large metal building with false store fronts and ample parking that enable the county to keep recyclable material out of the landfill. Tim Kent, engineer with Allgeier Martin stated their company has concerns for the market for these products. Commissioners stated they would like, as much as possible, to keep these products out of the landfill. They do not want to pay for the disposal of these products, but if they are not placed into the landfill there is a savings of \$.150 per ton for the county. This "town" would be a voluntary recycle center, starting with Allen County that may be expanded to other counties. Commissioners approved the concept of this project.

Mr. Tim Kent, engineer with Allegor Martin & Associates updated the commission on the next phase of the Solid Waste Plan relating to the landfill liner. Commissioners appointed Mr. King, Public Works Director to be the construction manger for this project. The actual dirt work, testing and inspection would need to be contracted out. The County is waiting for the State review of this project to be completed, so that bids can be let. Commissioners requested that Mr. Kent, give a life expectancy of this first five acres cell. The bid process will be by sealed bids with an advertisement in the paper.

Mr. Don Erbert, Iola area citizens expressed concerns for the County Airport. Mr. Erbert is currently flying out of the Chanute Airport, due to the availability of aircraft and service offered there. Mr. Erbert spoke highly of Mr. Doug Clausen, Chanute Airport Manager. He feels the county should look for someone to take the Manager position at Allen County Airport, who has his own plane and can provide mechanical service. Commissioners expressed their desire to improve the Allen County Airport to the caliber of the Chanute Airport.

Commissioner Barber informed the commission of a letter received from the Area Chamber, explaining the Tri-County Coalition who is holding a business expo in conjunction with Farm City Days. The Area Chamber Director asked the commission to participate with a booth, give any suggestions as to the booth size, express any concerns and encourage local businesses to participate. Commissioners requested the County Clerk to respond to Ms. Virginia Pettit Hole's letter on their behalf. This correspondence is to express that the county has not restriction or limitations of the use of county property for this purpose, other than what is needed for Farm City Days.

Commissioner Wood questioned the burning ban and the process of lifting such a ban. Commissioner Works mentioned that when the State burning ban is lifted that the county's ban is in effect and Sheriff Moore is in charge of any burn permits. If conditions are appropriate for safe burning prior to a commission meeting, Sheriff Moore can issue permits.

The Kansas Board of Tax Appeals requested the county commission view the possibility of making a correction to a clerical error involving land titled to the Leo D. Robinson Revocable Trust #1. According to County Appraiser, Sandra Drake, this 40 acre tract of land was originally mapped, at the time of reappraisal, as a 80 acre tract of land. The State Board of Tax Appeal can only correct two years of this error. In order to correct any further back, they must obtain permission from the County Commission. Commissioners unanimously approved the State Board of Tax Appeal correct this error further back than two years.

Commissioners viewed the bill from PSA Architects from Wichita who have assisted the local architect, Shetlar Griffith & Shetlar with the courthouse ADA renovations. Commissioners approved the bills.

Commissioners agreed to accept trash from Labette County at the rate of \$17.00 per ton. This trash will be transported by Dual County and is estimated to be 50 tons per week.

Jerry Williams of the Area Agency on Aging presented the commission with the agency's plan of increasing revenue into the meal program and cut costs within this program to balance the budget. They have a federal approved budget that will take care of the meal program, with a 5% cut. State level budget is expected to include a 3-8% cut, with some cut in meal programs. During the last fiscal year 239 Allen County citizens received meals at meal sites and 76 in their own homes received through this program, that received no other service offered by this agency. Mr. Williams

expressed concern for the low number of meals being obtained at the Moran Congregate site. The governing board of this agency has made a policy statement that for the fiscal year of 1996 no meal sites will be closed and have dedicated themselves to cutting cost and fund raising without closing any meal sites in the future. Mr. Williams requested the commission waive the \$3.00 per diem paid to the county for operational expenses related to each of the meal sites within Allen County. The total annual impact to the county's Services to the Elderly Budget would be \$2250.00. Commissioners Works moved the county wave the per diem effective April 1, 1996. Commissioner Barber seconded the motion. Both commissioners stated the importance of this service to our community. Motion passed unanimously.

Commissioner Works questioned the federal reimbursement for meals. Mr. Williams responded the USDA reimbursement is \$.583 and the Older American Act reimbursement is \$.830 toward the cost of \$2.96 per meal. By next Wednesday, Mr. Williams will have a total breakdown of the cost and reimbursement of meals.

Danny Mattheis, Advantage Computer, Allen County MSI Director presented the commission with the specific requirements needed to update the gateway. The AS400 can use the FISOP card to be the gateway for an unlimited number of users as the PC side of this network. The following items were discussed a 64 user gateway at \$3,690.00 or a 16 user gateway is \$1,249.00; Novell users licensing should be increased from 10 to 50 at \$2,244.00; current SQL licensing of 5 users is adequate, for the present time, Winfax licensing is also adequate at the present time. Mr. Mattheis recommended the commissioners increase the gateway to a 16 user and increase the Novell to a 50 users. DSI, the company that the AS400 was purchased from, would be utilized to assist in this upgrade. The remaining half-a-day of time allotted with the AS400 would be used. Commissioner Wood moved to proceed with Mr. Mattheis recommendation. Commissioner Works seconded the motion, and it passed unanimously.

Commissioners and Mr. Mattheis discussed reducing the maintenance agreements with IBM on dumb terminals used with the AS400. Commissioners requested Mr. Mattheis assist in the gathering of information and proceed with this reduction, with the assistance of the county clerk.

Mr. Mattheis updated the commission in the physical condition on the file server. During the past week the file server for the PC network experienced a disk crash. There are two levels of system fault tolerance (or back-up-security) that are recommended. Mirroring is the first option, which is to have two drives working off the same controller. In this first option if a disk drive goes bad there is a back up, if the controller has a problem the equipment is down. The seconded option is Duplexing that involves two drives that work off of two controllers. This allows for the file server to continue operating if there is a problem with the disk drive or the controller and increases response time. Commissioner Works moved to purchase the duplexing option for \$1,150.00, from Advantage Computer of Iola. Commissioner Barber seconded the motion and this motion passed unanimously.

Commissioners approved the following document:

- a) Abatement order number 13971 for 3168.03 valuation and \$47,244.84 taxes to the 1995 tax roll.

With no further business to come before the board, the meeting was adjourned until April 3, 1996 at 8:30 A.M. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas B. Wood, Commissioner

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Laura B. Baker, County Clerk

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Dick Works, Commissioner

IOLA, KANSAS

OFFICE OF THE ALLEN COUNTY CLERK

APRIL 3, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairperson Jean M. Barber, Commissioner Thomas Wood, Commissioner Dick Works and Laura B. Baker,

County Clerk.

Commissioners approved the corrected minutes of March 27, 1996, Allen County Commission meeting.

At 8:30 A.M. Commissioner Barber moved the commission go into executive session for 30 minutes to discuss personnel issues, those present in the room to be Commissioner Barber, Commissioner Wood, Commissioner Works, Councilor Weber and Issabell Pliler. Commissioner Wood seconded the motion, motion passed unanimously. At 9:00 A.M. the Commission returned to general session with no action being taken.

Commissioners requested Sheriff Moore to advise Lilly's Towing to release Mr. Attwood's vehicle that was seized, without assessing the towing fee of Mr. Attwood. Mr. Attwood was arrested by Allen County Sheriff's Department on a warrant that the County Attorney's Office deemed as old.

Public Works Director, Bill King requested the commission to allow Councilor Weber to assist in the collection of a delinquent landfill fee. Councilor Weber will send the requested letter.

Sandra Drake reminded the Commissioners and Alan Weber that Allen County will be setting the assessed value of severed minerals to zero. This zero assessment is due to the Appraisers inability to set a market value on this property. A formal document is to be drafted by Councilor Weber, explaining the county's position on this value.

Mr. King presented the commission with a letter drafted to Ken Shetlar, relating to the delay of the Austin Road Project. Commissioners approved the letter.

Commissioners and Mr. King discussed the proposed county logo.

The recycling trailer is in the Public Works shop. The Iola Lions Club, Iola Register and the City of Iola have been notified of the progress on this project. Mr. King's intent in notifying the City of Iola, was to encourage them to continue with their own recycling plans and encourage them to work with the county on ours.

KDOT's next project on 54 Highway, west of Iola, is to work on the approaches to the new highway.

Mr. King reported that Mr. Russell Thomas drove a dozer on a county black top road. Commissioners requested Mr. King send a letter billing Mr. Russell for damages to the county's road.

At 9:35 A.M. Commissioner Barber moved to go into executive session for 25 minutes for the purpose of personnel issues, those to be present in the room are Commissioner Barber, Commissioner Wood, Commissioner Works and Public Works Director Bill King. Commissioner Works seconded the motion. This motion passed unanimously. At 10:00 A.M., the Commission returned to general session with no action taken.

Mr. Jim Immell advised the commission of a statute allowing the commission to sell real estate tracts upon request to individuals without public notice. This process can be done after the tracts of land have not been sold at public sale with a public notice. Commissioners set Wednesday April 24, at 10:00 A.M. for the bid opening on county property not being used for county purpose. In accordance with K.S.A. 19-211, notices will run in the Iola Register for three weeks.

Mr. Conrad Jackson discussed the railroad crossing one mile south of Elsmore on the Union Pacific Railroad. Commissioners approved resolution number 96009, requesting the Kansas Corporation Commission to investigate the Union Pacific Railroad company's crossing (DOT# 412681T) on Florida Road, located one mile south of Elsmore and the need for crossing warning devices. This is requested as per provisions of K.S.A. 66-231a.

Doris Bradford, Noxious Weed Director, discussed her management plan that needs to be submitted to the state. Commissioners approved Mrs. Bradford resubmitting the 1996 plan for 1997.

Commissioner Barber suggested the county place signs on the four major highways coming into the county stating "Allen County is Zoned, permit required". Commissioners requested Mr. King

purchase the signs and place them on the appropriate sites.

Mr. Richard Hill expressed concern for a variance in rent at the Iola Senior Citizen Center. According to Mr. Hill the Legion was renting the building for Saturday and Sunday at the rate of \$50.00 rent and \$50.00 cleanup. A fee of \$50.00 rent and \$100.00 cleanup was later requested. Commissioners will check into the situation and contact Mrs. Wanda Lytle.

Mr. King reported he has a cellular phone that could be loaned to a county employee who is going out of town on county business.

The Allen County Hospital is sponsoring a County Health Fair, Saturday April 13th. Local businesses are being contacted, and requested to participate in the fair by paying 50% of an employees \$15.00 fee for blood work. Due to the fact these tests are not prescribed by a doctor and is not medically necessary; Blue Cross and Blue Shield will not pay any portion of these fees. The county's portion of this fee could be up to \$600.00. Commissioner Barber moved the county offer this benefit to all county employees. The funds will be paid out of the employee benefit health insurance fund. Commissioner seconded the motion and the motion passed unanimously.

Commissioners have been invited to attend the USD 257 board meeting at 6:00 P.M.. The City of Iola Commissioners have also been invited to attend this meeting to discuss the Bowlus Fine Arts Center.

Commissioners discussed Good Friday Church services. The Commission would like the office heads to join them in encouraging any county employee who wishes to attend the service to do so. The employees are reminded they can take their vacation and personal leave in one hour increments to allow them to be paid for any time off.

Commissioners approved the following documents:

Abatement order number 13973 for 268 in value and \$39.98 taxes to the 1995 tax roll.  
Clerk's voucher numbers 960545-960775 for \$352,737.79

With no further business to come before the board, the meeting was adjourned until April 10, 1996 at 8:30 A.M. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas B. Wood, Commissioner

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Laura B. Baker, County Clerk

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Dick Works, Commissioner

IOLA, KANSAS                      OFFICE OF THE ALLEN COUNTY CLERK                      APRIL 8, 1996  
The Allen County Board of Commissioners met in special session at 6:00 P.M. with the Bowlus Fine Arts Commission and the City of Iola Commission, in the Lecture Hall of the Iola High School. Those present were Chairperson Jean Barber, Commissioner Dick Works, Commissioner Tom Wood, Laura Baker County Clerk, Iola City Mayor John McRae, Iola Commissioner Jerry Skidmore, Iola Commissioner Nancy Mechling, Iola City Attorney Chuck Apt, Iola Administrator Weldon Padgett, Unified School District 257 Superintendent Wes Dreyer; Unified School Board Members, Georgia Masterson, David Roos, Harry Lee, Linda Sigg, Paula Sutherland and Bowlus Director Mary Martin.

This group of area leaders discussed the possibilities of the Bowlus Fine Arts receiving financial assistance from the City of Iola and Allen County. Background information and financial reports had previously been made available to the City of Iola.

The City of Iola proposed paying the Bowlus Fine Arts Commissioner \$16,000.00 annually, (during the city's budget year) for the time that organization associated with the city use the Bowlus facility. Bowlus Fine Arts Commission accepted the proposal. Final action will be taken during the Iola City Commission Meeting April 9, 1996.

County Commissioners requested additional financial information, prior to making any commitment to assist. Mrs. Martin will supply this information so the commission can further discuss the issue at their next regular commission meeting.

With no further business to come before the board, the meeting was adjourned until April 10, 1996 at 8:30 A.M. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas B. Wood, Commissioner

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Laura B. Baker, County Clerk

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Dick Works, Commissioner

IOLA, KANSAS      OFFICE OF THE ALLEN COUNTY CLERK      APRIL 10, 1996

The Allen County Board of Commissioners met in general session at 8:30 A.M. with Chairperson Jean Barber, Commissioner Dick Works, Commissioner Tom Wood and Laura Baker County Clerk.

Commissioners approved the corrected minutes of the April 3, 1996 commission meeting.

Mr. Jack McKarnin, Building and Grounds Maintenance Employee discussed the possibility of having the representative from Carrier Cooling discuss the courthouse air-conditioning unit. Mr. McKarnin requested the first two weeks of June off as vacation. Those hours would be covered by Mr. Ron Holman. Commissioners approved the request.

At 8:30 A.M. Commissioner Barber moved to go into executive session for 20 minutes to discuss personnel issues, those present in the room will be Commissioner Barber, Commissioner Wood, Commissioner Works and Sandra Drake. Commissioner Wood seconded the motion and the motion passed unanimously. Commissioner returned to general session at 8:50 A.M. with no action being taken.

Sheriff Moore presented the commission with a weekly report disclosing the number and type of calls handled by the Iola/911 dispatch. For the first week in April 205 calls were handled by the dispatch center with 48 of those calls being 911 calls.

Sheriff Moore, informed the commission of requests from residents of the Carlyle area for the county to sign the streets of that un-incorporated city. No action was taken on this request.

Public Works Director, Bill King presented different logo designs to the commission. The Commission agreed on the basic draft design. This logo will be placed on all county vehicles, as the vehicles are traded in or the emblems need to be replaced. Commissioners discussed having a watermark on the county stationary opposed to a logo. Commissioner requested the County Clerk finalize the design and report back with pricing.

Mr. Dale Tower, SEKCAP updated the commission on their progress with the recent grant project designated to assist with renovation and building of moderate income housing within Allen County. Mr. Tower requested the commission make a final decision on the donation of land to this program. Two weeks ago, the commissioners sold three of the lots previously discussed. There is one piece of property located at the west edge of Humboldt, that may be suitable for this project. Mr. Tower is to research this site and report back to the commissioners.

Commissioners discussed the April 8, 1996 meeting, where the commission was requested to financially assist the Bowlus Fine Arts Center. Discussion included the possibility of increasing the County Extension budget to allow for a usage fee, or funding a usage fee from the Special Parks and Recreation fund, or funding a usage fee from the County Economic Benefit fund. Commissioners tabled the discussion until further information relating to county financing can be obtained.

Commissioners decided to consider two late airport FBO/Manager applications. Requested the County clerk forward copies of these additional applications to the airport board and Mr. Meek.

Discussion of these applications will take place in the afternoon of Wednesday April 17, with Mr. Don Copley and Mr. Bill Meek.

Commissioners approved the following items:

Abatement order number 13974 with a value of 283 and \$39.98 taxes to the 1993 tax roll;  
Payroll changes.

With no further business to come before the board, the meeting was adjourned until April 17, 1996 at 8:30 A.M. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas B. Wood, Commissioner

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Laura B. Baker, County Clerk

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Dick Works, Commissioner

IOLA, KANSAS

OFFICE OF THE ALLEN COUNTY CLERK

APRIL 17, 1996

The Allen County Board of Commissioners met in general session at 8:30 A.M. with Chairperson Jean Barber, Commissioner Tom Wood and Laura Baker County Clerk. Commissioner Works was attending a Southeast Kansas Regional Solid Waste meeting.

Commissioners approved the corrected minutes of the April 10, 1996 commission meeting.

Mr. John Feeback, Fagen Company discussed the courthouse air-conditioning unit and contract. The last test done on this unit showed the unit to be in good condition. The Fagon Company has supplies and parts on hand to insure years of operation from this unit. The Commission should expect a 3-4% increase in the annual contract.

Mr. Bill King, Public Works Director discussed the hiring of eight (8) seasonal workers. Commissioners approved Mr. King's suggestion of approving these eight individuals and incorporating them into the department as needed.

Commissioners signed an agreement with Schwab Eaton P.A. to inspect 215 of the county bridges at the rate of \$2.40 per diem plus \$.28 per mile, not to exceed \$8,170.00.

The county zoning signs will cost \$32.00 each for 6 signs. Since these signs will be placed on State right-of-way Mr. Dee Kimbel of KDOT will be approving the wording.

The Public Works Department is aggressively attacking the replacement of county signs. This project includes, 911 signs, bridge markers and signing along with road signs.

Mr. King reported the Dry Lake Corner road project is complete. Commissioner Wood suggested Mr. King place flexible signs on that road.

The Public Works Department has removed the gate placed across a county road by Mrs. Alice (Hunter) Dowell. At the time the gate was removed Counselor Weber had not sent the request letter to Mrs. Dowell. Since that time an additional gate has been placed across this road. Commissioners requested Mr. King monitor the situation, giving Counselor Weber's letter time to be delivered to Mrs. Dowell.

Commissioners discussed the donation of county owned property to SEKCAP. The property specifically discussed was that adjacent to the county barn in Humboldt. Mr. Tower of SEKCAP expressed his interest in the county's donation to Commissioner Wood. Commissioner Wood suggested the county request the property be rezoned from light industrial to residential on behalf of SEKCAP, if requested by them. No action was taken.

Commissioner Barber reported on her discussion with Mr. Dutton, relating to the rental of the Iola Senior Citizen Center by the American Legion Auxillary. Due to the rearranging of furniture within the building the total cost for custodial service was to be \$75.00. The Commissioners expressed their satisfaction with the handling of this situation.

Mrs. Sandra Drake, County Appraiser reported to the commission the need for a new printer for her office. Commissioners requested that Mrs. Drake utilize Mr. Danny Mattheis services as the County MIS Director, for assistance in determining specifications of the new printer and going out for bids.

At 9:15 A.M. Commissioner Wood moved the commission go into executive session for 20 minutes for the purpose of discussing a personnel issue. Those to be present in the room are Commissioner Barber, Commissioner Wood and Mary Smith. Commissioner Barber seconded the motion and it passed unanimously. At 9:30 A.M. the commission returned to general session, with no action being taken.

Mrs. Iva Miller of Rural Water District #13, in the Petrolia Kansas area, requested information about dry hydrant systems. Commissioners suggested Mrs. Miller obtain information from the Soil Conservation District and RC&D.

Mr. Gordon Conger requested permission to run an irrigation pipe down a county right-of-way. This would be a temporary irrigation pipe used to fill the irrigation ponds at the Allen County Country Club. Commissioners and Mr. King consented to the request.

Mr. Gordon Larson discussed litter that has been dumped north of Petrolia Kansas. Mr. Larson is the son of the late Mr. Harold Larson. Mr. Larson reported wide spread dumping on property owned by his father. Mr. Larson reported this situation to the Allen County Sheriff's Office on Monday, April 15, 1996. Commissioner assured Mr. Larson that the Sheriff's Office will assist him in this matter. Mr. Larson expressed his desire to drain the small pond where a large amount of the littering is taking place. Mr. King suggested Mr. Larson post his property, as private property with no trespassing.

Commissioner Barber reported she had checked with the Extension Office on the hours the 4-H uses the Bowlus Fine Arts Building. The annual amount is 19 hours usage of both the auditorium and class rooms. Commissioner Barber stated if the Bowlus's rate of \$48.00 for auditorium use was paid for the 19 hours that would be \$912.00 and their rate of \$22.00 for class room use was paid for the 16 hours that would be \$352.00, totaling \$1264.00. Mr. Scott Gordon, Extension Agent expressed to Commissioner Barber his concern that the Extension would have difficulty handling this payment through their current budget. Mr. Gordon's concerns revolve around the Bowlus not charging rent to the Extension, but asking for financial assistance from the county. No action was taken on this matter.

At 11:00 A.M. the Commission held a public hearing for the closing of a section of county right-of-way described as follows: a road running within Section 25, Township 24, Range 18, Iola Township, Allen County, Kansas, commencing at the Northeast corner of Lot 45, 1st Addition to Sterling Heights Subdivision in the Northwest Quarter Section 25, Township 24, Range 18, thence South to Southeast Corner Lot 36, thence East 33', thence North to a point 33' East of Northeast corner lot 45, thence West to point of beginning. The only individual joining the commission hearing was Mr. Jim Lewis. Commissioner Barber noted that there were no citizens appearing to object to the road closing. Commissioner Barber moved to approve resolution number 96010 to close the above described section of county road. Commissioner Wood seconded the motion, and the motion passed unanimously.

Sheriff Moore discussed the resignation of Deputy Criger, and reported the position will be filled as soon as possible.

Sheriff Moore reported he had obtained an additional Cheverolet Blazer from the Armory and requested permission to trade one of the Blazers in for a used van that could be used for surveillance. A local car dealership has a used van for around \$3,500.00. Any additional funding needed for such a trade could be paid from the County Drug Trust Fund. Commissioners requested Sheriff Moore obtain more information on such a trade and report back to them.

Commissioners approved the following items:

- Abatement order number 13975 for 153 value and \$22.82 taxes to the 1995 tax roll;
- Payroll change;
- Clerk's Voucher numbers 960776 - 960800 for \$42,372.94

At 11:30 A.M. the commission adjourned for lunch and will reconvene at 1:00 P.M. at the Allen County Airport.

At 1:00 P.M. the Commission meeting reconvened at the Allen County Airport. Those present where Chairperson Barber, Commissioner Wood, Commissioner Works, Director of the Airport Advisory Board Mr. Don Copley, Airport FBO/Manager Bill Meek and County Clerk Laura Baker. The commission discussed the applications received for Airport FBO/Manager. Commissioners requested the County Clerk contact the four (4) individuals they chose to interview to set up appointments for the afternoon of Wednesday April 24, 1996. Commissioners requested the County Clerk to revise the existing FBO contract to include that the individual chosen would be responsible for renting and collecting of rent for the County Hangers at the Airport, with the funds being retained by that individual, the individual must become a resident of Allen County within one year of the initial contract date and the individual will be on probation for a six (6) month period. Commissioners requested the County Clerk to revise the Airport Manager's contract to include an escape clause similar to the FBO contract, the individual must become a resident of Allen County within one year of the initial contract date and the individual will be on probation for a six (6) month period. Commissioners requested Mr. Copley assist the County Clerk by suggesting Airports to be surveyed regarding the salary paid to a FBO and/or Manager, benefits and who the governing body is for the airport. The County Clerk is to conduct this survey by fax, compiling the information for the commission meeting next Wednesday.

The Commissioners and Clerk toured the airport facilities.

With no further business to come before the board, the meeting was adjourned until April 24, 1996 at 8:30 A.M. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas B. Wood, Commissioner

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Laura B. Baker, County Clerk

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Dick Works, Commissioner

IOLA, KANSAS      OFFICE OF THE ALLEN COUNTY CLERK      APRIL 24, 1996

The Allen County Board of Commissioners met in general session at 8:30 A.M. with Chairperson Jean Barber, Commissioner Tom Wood, Commissioner Dick Works, and Laura Baker County Clerk.

Commissioners approved the corrected minutes of the April 17, 1996 commission meeting.

Mr. Jack McKarnin, Building and Grounds Maintenance Employee questioned how the old metal drawers from the court area should be disposed of. The County Treasurer and Register of Deeds had requested a small number of them. Commissioners suggested Mr. McKarnin check with Public Works Director Bill King to see if he had a use for the drawers or would be willing to dispose of them in the metal pile at the landfill.

At 8:37 A.M. Commissioner Wood moved to go into executive session for 15 minutes for the purpose of discussing personnel. Those to be present in the room are Commissioner Barber, Commissioner Wood, Commissioner Works and Jack McKarnin. Commissioner Works seconded the motion and the motion passed unanimously. At 8:52 A.M. the commission returned to general session with no action being taken.

Commissioners viewed the bids received for a 1971 Allis Chalmers Bull Dozer. These bids were opened Monday April 22 in the County Clerk's Office by Bill King and Laura Baker. Received bids where as follows:

Gay Sage	\$6,100.00
Carbon Tractor	\$4,700.00
Robert Nelson	\$2,735.00
Richard Zornes	\$2,576.00
Bill Lamb	\$2,500.00
Charles Allison	\$2,056.20
Chuck Menzie	\$ 750.00

Commissioner Works moved to accept the bid of \$6,100.00 from Gay Sage. Commissioner Barber seconded the motion, and the motion passed.

Commissioners discussed the five year bridge plan, setting the public hearing for acceptance of this plan for May 1, 1996 at 10:00 A.M. in the Commission room. Public Works Director Bill King was requested to complete the required paper work.

Mr. Bill King requested the commissioners decide how much sealing should be done on both the Airport Road and the Neosho Falls Road.

Mr. King updated the commission on the lack of progress in removing a gate owned by Mrs. Dowell, that is blocking a county owned road. Mr. Cooper, local honey bee farmer, expressed his concern for his honey bees and his ability to earn money from the bees located on land down that road. Mr. Cooper estimates his loss to be more than \$2,000.00. Commissioners requested Mr. King and Sheriff Moore remove the gate within the week. Commissioners requested Mr. King charge to Mrs. Dowell for the time spent removing the gate.

Mrs. Neva Ewing the new Iola Community Action Director for SEKCAP introduced herself to the commission. Mrs. Ewing expressed her appreciation for the assistance the commission has extended to the Community Action Center.

Commissioners set a meeting of the Solid Waste Committee to be held at the Allen County Landfill on May 1, 1996 at 7:00 P.M..

Sheriff Moore discussed the possibility of allowing Mr. Don Criger to take his over time accrued hours and vacation time off prior to resigning. Mr. Criger is resigning in good graces with the County. Commissioners did not accept Mr. Criger's resignation that would be effective April 22, 1996. The Commission would accept Mr. Criger's resignation after he has used his vacation and overtime.

Sheriff Moore reported to the commission the price of trading in the Blazer for a vehicle that could be used for surveillance work would cost \$1,000.00. Sheriff Moore requested permission to sell the Blazer out right, and purchase the requested vehicle for \$3,500.00. The funds for the purchase would come from the Law Enforcement Trust Fund and the funds derived from the sale of the Blazer would be deposited into that same fund. Commissioners granted Sheriff Moore permission to proceed with his proposal.

Commissioners and Sheriff Moore acknowledged the cancellation of a contract between the City of Moran and Allen County for law enforcement duties performed by the sheriff's department.

At 9:38: A.M. Commissioner Barber moved to go into executive session for 15 minutes for the purpose of discussing personnel. Those present in the room are to be Commissioner Barber, Commissioner Wood, Commissioner Works and Doris Bradford. Commissioner Wood seconded the motion, and the motion passed unanimously. At 9:53 A.M. the commission returned to general session with no action being taken.

Mr. Orville Kroenke of Iola jointed the meeting. At 10:00 A.M. the commission and Mr. Jim Immel, tax counselor opened bids for the sale of the following tracts of land owned by the county:

- Tract 1 - Lots 7,8,and 9, Country Club East Addition to the City of Gas, Kansas;
- Tract 2 - Lots 5, less that part lying west of the stone bluff, Block 98, City of Humboldt;
- Tract 3 - East one (1) foot of lot 9, Block 15, Alger's Addition tot eh City of Humboldt;
- Tract 4 - All that part of the Southeast Quarter (SE1/4) of Section 5, Township 26, Range 18 formerly Lots 2 and 3 in Block 1, Thurston's Addition to the City of Humboldt;
- Tract A - The south 120 feet of Lot D in the First Addition to the City of Mildred.

The following bids were received: Joe Andrews, Gas Kansas \$1,000.00 for Tract 1;

Orville Kroenke, Iola Kansas \$1,500.00 for Tract 1; Daniel M. Wallace, Kincaid Kansas \$26.00 for Tract A; and Barbara Herlacher, Humboldt Kansas \$1.00 for Tract 3. Commissioners inquired about the appraised value of Tract 1, discovering that value is \$1480.00. Commissioner Works moved to accept the highest bids on Tract 1, Tract 3 and Tract A. Commissioner Wood seconded the motion and the motion passed unanimously.

Commissioners received the following bids for tires for the Service to the Elderly van: East Side Tire, Humboldt bid \$428.00 for four Kumho tires, mounted, balanced and road hazard; also \$238.00 for two Landover DT tires mounted and balanced; United Tires of Iola bid \$375.96 for four Firestone R4S, 10 ply tires. Commissioner Works moved to purchase tires from United Tire. Commissioner Wood seconded the motion. The motion passed unanimously.

Commissioners reviewed the annual report from KDHE on the lagoon system of Sewer District Number 1. A copy of this report was forwarded to Mr. George Shirk. Commissioners requested the County Clerk contact Mr. Shirk asking him to make any needed repairs and remind him there are county funds available in the Sewer District #1 fund to pay for these repairs.

Commissioners appointed Jack Graves, Iola Fire Chief to be the Allen County Ambulance Director. Commissioners received notification that Dr. Porter has resigned as the Emergency Medical Advisor for the Allen County Ambulance Service. Mr. Graves will bring a recommendation for the commission to approve.

Commissioners opened the following bids for blinds for the SCS office within the courthouse: Skidmore Davis Paint of Iola bid \$205.32 for 3 Kirsch Medallion Blinds (color to be selected); and Decorator Supply, Inc. of Iola bid \$345.00 for 3 1" Mini Blinds. Commissioner Works moved to accept the bid from Skidmore Davis Paint. Commissioner Barber seconded the motion, and the motion passed unanimously.

Commissioners reviewed the support contracts with KOHL Software. The 12 month support contract for the Oil and Gas program is \$185.00 and the 12 month support contract for the personal property is \$330.00. County appraiser Sandra Drake suggested the commission renew the contracts. Commissioners approved the renewal.

Commissioner Barber updated the commission on a meeting she attended with the City of Iola, property owners of land in the area of the Old IMP Boat plant, the old smelter plant and KDHE. This meeting was to discuss areas in and around Iola that have been identified as hot spots and have super funds available to assist with the clean up. According to Commissioner Barber there are options available for each site.

Mrs. Sandra Drake, County appraiser requested permission to purchase a printer from Copy Products. Commissioners discussed Mrs. Drake obtaining prices from other vendors and the immediate need for the printer. Commissioner Works moved to purchase a laser printer not to exceed the cost of \$2,000.00 with the approval of Danny Mattheis, Allen County MIS Director. Commissioner Wood seconded the motion, and the motion passed.

Commissioners discussed possible questions to be asked during this afternoons interviews for Airport Manager and Fixed Base Operator for the Allen County Airport.

At 12:15 P.M. the commission adjourned for lunch to return to general session at 1:00 P.M.

At 1:00 P.M. the commission returned to general session. Commissioners finalized their interview questions and conducted four interviews.

Commissioners approved the following items:

Abatement order number 13976 for 294 value and \$43.24 taxes of the 1994 tax roll and number 13977 for 299 value and \$47.34 taxes of the 1995 tax roll;

Payroll changes;

Clerk's Voucher number 960801 and Clerk's Warrants number 32044 for \$2603.78;

With no further business to come before the board, the meeting was adjourned until May 1, 1996 at 8:30 A.M. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas B. Wood, Commissioner

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Laura B. Baker, County Clerk

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Dick Works, Commissioner

IOLA, KANSAS

OFFICE OF THE ALLEN COUNTY CLERK

MAY 1, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairperson Jean Barber, Commissioner Tom Wood, Commissioner Dick Works and Jill Allen, Deputy Clerk.

Commissioners approved the corrected minutes of the April 24, 1996 commission meeting.

Grounds and Maintenance Worker, Jack McKarnin, reported to the commission meeting. He updated the commissioners on most recent happenings with the boiler.

Public Works Director, Bill King, joined the commissioners. He discussed an issue dealing with a ditch. Mr. King shared a letter he had prepared to send to this particular individual concerning the ditch situation. The commissioners critiqued the letter for Mr. King and gave their approval to send a letter to Charles Carlson at Savonburg, KS.

Mr. King questioned the landfill fee. Commissioners stated the fee should be the same for every county. No action was taken.

The Neosho Falls Road issue was discussed. Commissioners approved Mr. King prepare it for surface treatment, but not put asphalt on it until they have a chance to take a look at it and make a final decision.

Commissioners discussed the county recycling project. It was decided that Mr. King will advertise for bids for a trailer to be used for recycling.

Sheriff Moore stopped by the meeting to tell the commissioners about a fire set the night before in a jail cell. The fire was set the night before in the jail cell. The fire was set in a trash can. No damage done. There were four individuals involved.

County citizen, Charles Carlson, joined the meeting to discuss a right-of-way at Savonburg. Mr. Carlson also talked about the City of Savonburg dump. Commissioner Works suggested sending a copy of the landfill plan to Savonburg City Council.

Commissioners had a call about the burning ban. They informed the caller the ban was still in force.

Mr. Ray Conger, county citizen, asked the commission to allow an individual to pay back taxes just one year at a time. Commissioner Barber talked to County Treasurer, Betty Daniels, and reported that all tax on rental property have to be paid at once, according to state law. It will probably be about a year until a tax sale, this individual was urged to try and pay it off if possible before then.

At 10:00 a.m. Commissioners held the five-year bridge plan public hearing. Those present were Commissioner Jean Barber, Commissioner Dick Work, Commissioner Tom Wood, Bill King, Kendall Ashford and Jill Allen. There was not any public input. The five-year plan is as follows:

Project Number	Proposed Let Date	County Priority
1C-3202-01	07/95/96	1
1C-3210-01	12/95/96	1
1C- -01	04/97/97	2
1C-3092-01	01/98/98	3
1C-1977-01	08/98/99	4
1C- -01	04/99/99	5

Commissioners discussed SEK-CAP's request for \$2000.00 from Allen County to help with their

transportation service. Commissioner Wood stated he would be talking with Jim Garrison from SEK-CAP and would question this request. No action taken at this time.

Commissioners approved the following documents:

- a) Clerks journal entries number C6024-C6025
- b) Payroll change sheets
- c) Clerks claim vouchers number 960803-961030

With no further business to come before the board, the meeting was adjourned until May 8, 1996, at 8:30 a.m. in the commission room the courthouse.

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Jean M. Barber, Chairperson

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Thomas B. Wood, Commissioner

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Jill Allen, Deputy Clerk

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Dick Works, Commissioner

IOLA, KANSAS

OFFICE OF THE ALLEN COUNTY CLERK

MAY 8, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairperson Jean Barber, Commissioner Tom Wood, Commissioner Dick Works and Laura Baker, County Clerk.

Commissioners approved the corrected minutes of the May 1, 1996 commission meeting.

Building and Grounds Maintenance Employee Jack McKarnin reported to the commission that the courthouse air conditioner will be turned on Friday of this week.

County Appraiser, Sandra Drake, informed the commissioners of a letter she will sending in regard to a zoning violation in Elsmore. This violation relates to a kennel.

Mr. Bill King, Public Works Director, presented the commissioners with a copy of a letter sent to the counties that are utilizing our landfill. This letter suggests the landfill rates may increase to as much as \$25.00 per ton for regular trash, special waste \$50.00 per ton, medical waste \$10.00 per bag, baled tires \$16.00 per ton, demolition waste \$5.00 per ton, brush \$3.00 per ton, cut tires \$5.00 per ton. Rates are indicated to become effective September 1, 1996.

Mr. King presented the commission with the following income information on the county landfill for 1995:

Total tons:	28,919.88
Tons from out of county:	12,438.00
Tons from Industry:	6,096.00
Tons from In-County:	10,385.88
Tax Collected:	\$606,000.00
Fees:	\$300,000.00
Amount paid to State:	\$33,622.00
Operating costs:	\$459,512.00
(265,000.00 for compactor)	\$194,512.00
Cost per ton (with out compactor)	\$6.73
Cost per ton with equipment depreciated out in one year:	\$15.89

Commissioner Barber moved to remove the county wide fire ban. Commissioner Works seconded the motion. Motion passed unanimously. Commissioners urge county residents to practice extreme caution when burning.

Mr. King reported on the road department's crack filling program. The price of a used oil pot that is utilized for this process would be \$2,875.00. Commissioner Barber moved the county purchase the used equipment. Commissioner Wood seconded the motion and the motion passed unanimously.

Mr. King expressed concern for a bridge located on the Allen County - Bourbon County line. This bridge is within a mile maintained by Allen County. At present time, the bridge is still open with a five ton weight limit. Effective Monday the bridge will be closed. Bourbon County will remove the

old bridge and do the dirt work. Allen County will replace the bridge with two concrete boxes.

KDOT has approved the Austin Road project. There is additional information that should be obtained within the next week that will enable the county to purchase right-of-ways.

Mr. King requested permission to go out for bids for an additional recycling trailer. Commissioners approved the request. Mr. King will be submitting the information relating to the previous trailer to KDHE.

Mr. King updated the commissioners on the condition of the roof at the county shop. An ad for repair to this building has been placed in the paper and bids are to be returned by May 20, 1996 and will be viewed by the commission during the May 22nd meeting.

Commissioner Works moved to purchase the PC Road & Bridge Software System and training from Baker Software Services, Inc. for \$4,750.00. Commissioner Barber seconded the motion. Motion passed unanimously.

City of Gas Council members, Dale Mitchell and Pauline Cason, along with City Clerk, Jeanine Duggan, inquired about a contract with the sheriff department to process their ordinances. Commissioners questioned the city's expectations. The City Council would like to discuss their expectations. The City of Gas does not expect a quota of tickets to be issued. Councilman Mitchell stated their intention was to have a visible law enforcement present at various times and enforce city ordinances. The County Commissioners would like to discuss this with the Sheriff. The City would hire a municipal judge. No action was taken by either commission.

The Commission discussed the 911 committee's question as to who the committee should report to. Commissioners interpretation of the contract is reports should be made to the county. Any concerns relating to the 911 operations should immediately be reported to the county. The county would like all annual reports to be provided to both the county and the city.

Commissioner Barber moved the county reappoint Neil Barclay, Ken Gilpin and Tom Nevans to the local loan advisory board and Andy Dunlap to the Regional Loan Advisory Board. Commissioner Works seconded the motion. Motion passed unanimously.

Commissioners discussed the request from the Bowlus Fine Arts Commission for financial assistance. Commissioner Wood moved the county pay \$2,000.00 to the Bowlus Fine Arts Center from the 1996 Economic Development fund. Commissioner Works seconded the motion. Motion passed unanimously.

Commissioners gave Laura Baker permission to purchase silk flowers for the three flower beds inside the courthouse. A limit of \$500.00 was set. Should this be an inadequate amount, Mrs. Baker is to report back to the commission.

Commissioners approved Resolution number 96011 appointing Jim Immel as the county's legal representation at the next delinquent real estate tax sale.

Commissioners approved the following documents:

- a) Journal entry numbers C6026-C6028
- b) Clerks claim voucher numbers 961065 and warrants 32308 in the amount of \$19,607.00
- c) Abatement order numbers 13978 for 1953 value and \$265.58 taxes the 1989 tax roll, number 13979 for 1993 value and \$292.24 taxes to the 1990 tax roll, number 13980 for 1993 value and \$287.36 taxes to the 1991 tax roll, number 13981 for 1930

value and \$205.30 taxes to the 1992 tax roll.

With no further business to come before the board, the meeting was adjourned until May 15, 1996, at 8:30 a.m. in the commission room the courthouse.

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Jean M. Barber, Chairperson

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Thomas B. Wood, Commissioner

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Laura B. Baker, County Clerk

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Dick Works, Commissioner

IOLA, KANSAS      OFFICE OF THE ALLEN COUNTY CLERK      MAY 15, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairperson Jean Barber, Commissioner Tom Wood and Jill Allen, Deputy Clerk. Commissioner Dick Works was at a solid waste meeting.

Commissioners approved the corrected minutes of the May 8, 1996 commission meeting.

Building and Grounds Maintenance Employee Jack McKarnin reported several lights have gone out recently. The air conditioner is working well. Mr. McKarnin will let the commission know when he has prices on the sump pump.

County Appraiser, Sandra Drake, joined the meeting. Mrs. Drake presented a copy of a letter she sent to Faith Ryan about a dog kennel.

Mrs. Drake wants to retain the services of Mr. Bob Perry as legal representation. She explained why Mr. Perry was needed and he will be at the meeting later this morning to discuss this issue. The case is the Allen County, Kansas Ad Valorem Tax Assessment of Gate Rubber of Iola, Kansas. Allen County lost the Gates Rubber hearing. Allen county was not properly prepared for this, Mrs. Drake wants to appeal the decision. Mrs. Drake has only 15 days to appeal in order to have another hearing. Mr. Perry has been recommended by Vic Miller, tax lawyer in Topeka.

Bill King, Public Works Director, said he got a letter from the state about Austin Road or Oregon Road between 1400 and 1700 county roads.

Mr. King shared with the commission a letter he sent to Mr. Thurman Flynn about work zones.

A commercial business must pay to dump at the landfill. County citizens may use the dump for free. There are those citizens who try to abuse the landfill system and its privileges.

The airport manager requested Public Works to deliver some grease. A transfer of money will be made between the two departments.

A Certified Drivers License plus air brake endorsement is required for some Public Works employees. Some are needing a hazmat endorsement also. It is an extra \$35.00. There are five or six employees affected by this, it is needed to haul fuel, etc. Commissioner Barber moved to furnish hazmat endorsement for hazardous material drivers, Commissioner Wood seconded, motion carried.

Mr. King presented the draft of the landfill expansion. There are different phases, dirt work and synthetic liner, then rock.

Mr. King introduced bids on a recycling trailer. The bids were opened at 4:00 p.m. on May 14th in the County Clerks Office by Bill King and County Clerk, Laura Baker. These bids were presented to the commissioners at 9:00 a.m. on May 15th. Bids were as follows:

HiWay Trailer Sales	1979 Great Dane Van	\$3,750.00
Larry's Trailer Sales	1976 Hobbs	\$2,950.00

Larry's Trailer Sales	1978 Hobbs	\$2,950.00
Larry's Trailer Sales	1979 Hobbs	\$2,950.00
Larry's Trailer Sales	1974 Lufkin	\$3,250.00

Commissioner Wood moved to purchase the 1979 Great Dane Van Smooth Side with side doors and rear door from HiWay Trailer Sales for \$3,750.00, Commissioner Barber seconded, motion carried.

Sheriff Ron Moore questioned what Gas City wanted as far as law enforcement went. Sheriff Moore can serve a summons for Gas City residents, but can not enforce the ordinances. Residents talked to would not sign the complaint about the dog. Commissioner Barber said Gas City would get back with the county about what was needed.

Sheriff Moore reported that David Beck is going to Bosnia with the National Guard. His job will be here for him when he returns.

Mrs. Drake introduced Bob Perry to the commissioners. Mr. Perry gave the commissioners some background on his firm, Watson & Marshall, and who they have represented. The case was discussed. If retained, Mr. Perry would file a motion to reconsider, do an appraisal, overall a more in depth study. The scope of Mr. Perry's work will be to act as special counsel to Allen County and The County Appraiser in connection with the assessment and taxation of Gates Rubber. An individual piece of commercial property is what we are dealing with. Mr. Perry talked about fees. Commissioner Barber asked if Mr. Perry had an MIA in mind. He stated that he did know of an individual. Commissioners chose to make a decision this afternoon when all three commissioners were present.

Commissioners adjourned at 12:00 p.m. for lunch.

Commissioners resumed meeting at 12:50 p.m., Dick Works arrived.

Commissioners approved retaining Mr. Bob Perry's law firm for the Gates Tax appeal.

Commissioners conducted an interview at 1:00 p.m. with an FBO/ Airport Manager applicant.

Commissioners approved the following documents:

- a) Payroll change sheet.
- b) Abatement number 13982, value of 62936 for \$9,385.66 to the 1996 tax roll.

With no further business to come before the board, the meeting was adjourned until May 22, 1996, at 8:30 a.m. in the commission room the courthouse.

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Jean M. Barber, Chairperson

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Thomas B. Wood, Commissioner

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Jill Allen, Deputy Clerk

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Dick Works, Commissioner

IOLA, KANSAS      OFFICE OF THE ALLEN COUNTY CLERK      MAY 22, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Commissioner Tom Wood, Commissioner Dick Works and Jill Allen, Deputy County Clerk.

Commissioners approved the corrected minutes of the May 15, 1996, Allen County Commission meeting.

Grounds & Maintenance employee, Jack McKarnin, discussed the sump pump situation. Commissioner Works asked Mr. McKarnin about locking the closets in the courthouse. They haven't been locked as a rule, but Mr. McKarnin will start locking them. Commissioners approved Mr. McKarnin purchase a new sump pump.

County citizen, Chuck Richey, joined the commissioners along with Public works Director, Bill King. Mr. Richey asked that the roads be graded less and some of them have too much gravel. Mr. Richey said his car drags on the road at times. Mr. King responded to this concern.

Mr. King reported on Austin Road. He shared with the commissioners a letter he had recently sent to Ken Shetlar.

Mr. King discussed the landfill expansion. Pipe has to be installed before the dirt work can begin. It is time to advertise for bids to do the piping. He has a couple of employees who will be working on this landfill expansion and their pay checks will come out of that fund. Mr. King discussed the monitoring wells. They are an on-going expense.

Mr. King told about a county citizen who is hauling trash commercially but claims it comes from her house, so she thinks she should not have to pay. Commissioners recommended he send her a bill.

At 9:00 a.m. Mr. King presented the following shop roof bids to the commission. The bids were previously opened by Mr. King in the county clerk's office with Clerk Baker present.

Boren Roofing	flat roof	\$10,440.00
Metal Roofing Specialist	24 gauge Galvalume	\$11,884.00

Commissioner Wood moved to accept Boren Roofing's bid for the shop roof for \$10,440.00, seconded by Commissioner Works, motion carried.

Mr. King handed out a cost comparison sheet of lumber yards to the commissioners. Lumber has been purchased from all three:

	Rebar 1/2"x20'	2"x4'x16'	Rebar 5/8"x20'
Klein	\$3.20	\$5.97	
Barfoot	\$3.10	\$5.97	\$5.27
Diebolt	\$3.40	\$5.55	\$5.50

Sheriff Ron Moore reported that one of the jailers, Dustin Hamm, resigned effective immediately. Sheriff Moore asked if he could hire from previous applications since he is already short-handed losing Mr. Hamm and Mr. Dave Beck, who is going to Bosnia. The commissioners approved Sheriff Moore to go ahead and hire someone.

County Treasurer, Betty Daniels, asked for signatures from the commissioners on a tax refund form. Mrs. Daniels reported how much money would be transferred from the auto fund to the county general fund. The state has approved \$1.15 of each title fee to finance moving VIPS into a 400 environment.

Pat Buettner and Velma Morgan, county citizens, joined commissioners. Mr. Bill King was also present. Mrs. Buettner and Mrs. Morgan asked that their private roads be chip sealed. Commissioner Works stated that the attorney general rules that counties do not do road work any where other than on county owned property. Commissioner Works suggested dust control. Dust control will be available within the next couple of weeks. Mr. King offered to help how he could.

Sandra Drake, County Appraiser, joined the commission. Commissioner Works moved to retain Gray-Lawrence-Ard & Associates on behalf of the county, but under Robert Perry's direction to maintain an attorney work product relationship, Commissioner Wood seconded, motion carried. Gray-Lawrence-Ard & Associates will conduct an appraisal of Gates Rubber Company for \$8,000, plus any hearing expenses.

Two individuals from KDOT joined the meeting along with Mr. King. They have been inspecting bridges in Allen County and have found some that cause concern. They suggest that if not needed for use, then certain bridges should be taken out. They also recommended that the commissioners attend an inspection school that KDOT does.

The question has been asked to expand the meals on wheels program service to Gas City. No action was taken at this time.

Commissioners approved the following documents:

- 1) Claim voucher numbers 961066-961114

With no further business to come before the board, the meeting was adjourned until May 29, 1996, at 8:30 a.m. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas Wood, Commissioner

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Jill Allen, Deputy Clerk

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Dick Works, Commissioner

IOLA, KANSAS

OFFICE OF THE ALLEN COUNTY CLERK

MAY 29, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairperson Jean Barber, Commissioner Tom Wood, Commissioner Dick Works and Laura B. Baker, County Clerk.

Commissioners approved the corrected minutes of the May 22, 1996, Allen County Commission meeting.

The following individuals attended the commission meeting: Jim Jarred, Dorral L. Jarred, Sue Whitaker, Roy Barnett, Zack Brinkmeyer, Leroy Beeman, Curt Mueller, David Hauser, Elsie Bruenger. These individuals expressed their concerns for the Seven Arch bridge. This bridge has previously been placed on the State Historical Society Register. Citizens expressed concerns for emergency access during high water. One individual questioned if the road was to be black topped. The width of this bridge is unsatisfactory for local traffic and for proper maintenance.

Commissioners plan to review the research relating to replacement the old bridge, building a low water bridge or leaving the bridge closed. Mr. Bill King, Public Works Director, with the assistance of the engineer is to research all options and report back to the commission. A project like this, could take two to three years to complete. There are state historical preservation funds available to repair this bridge. This may not be a workable option for this bridge.

The public complemented the commission on the work of the Public Works Director.

Mrs. Miller joined the commission meeting to discuss the Dry Hydrant project in the Petrolia area. Mr. Nelson, of Nelson Quarry does not have the time to assist in this project. Mr. King estimates the blasting will cost \$300.00 to \$400.00 and a days worth of time. This project is on private property. The County's insurance will cover the construction of this hydrant. Commissioners directed Mr. King to proceed.

Mr. King informed the commission of three double deck screens for sale by Bill McAdam, ranging in price from \$2,500.00 to \$4,000.00. The \$4,000.00 is setup as the county would need and could be pulled out to the quarry and used immediately. This would allow the quarry to create road rock and rock for the landfill at the same time. Commissioner granted permission for Mr. King to spend up to \$4,000.00 on a double deck screen from Mr. McAdam.

Bids for the expansion and liner portion of the landfill will be viewed by the commission at 10:30 a.m. during the June 26 commission meeting.

Mr. John Phillips, candidate for the Airport Manager and Fixed Base Operator; and Don Copley Airport Board Committee Chairman joined the commission meeting to discuss the possibility of a contract. County Counselor, Alan Weber, discussed the details of the draft of the contract to be mailed to the commission Friday.

Commissioners received confirmation on a joint county/city and 911 committee meeting to be held Tuesday June 4th at 6:30 pm in the Conference Room of the courthouse. City Administrator, Weldon Padgett is to provide a copy of the written annual report to the County Clerk by Friday May

31, 1996.

Commissioner Barber and Administrator Padgett informed the commission on the possibilities of consolidating the engineering efforts relating to environmental hot spots within Allen County and the City of Iola. These hot spots have been identified by KDHE as areas of land that are contaminated to some degree by some substance. The local governmental agencies will act only as mediators and/or facilitators. There will be no financial assistance given to local land owners from the local governmental agencies.

Iola Police Chief, Rex Taylor, updated the commission on 911 software programs. He informed the commission that their personal computer network is changing from Land-tastics to Novell. The cost for Advantage computers to do this conversion is \$1,195.00. Chief Taylor inquired as to the counties ability to pay this fee. These fees could be covered by the County's Emergency 911 Fund. Due to the low resources available in the 911 fund, Sheriff Moore suggested the county fund this purchase from the County General Fund, VIN account. Commissioner Works moved to approve this purchase from the county general fund VIN account. Commissioner Barber seconded the motion and the motion passed unanimously.

Administrator Padgett commended the department heads of the city and the county in their abilities to cooperate and coordinate their work efforts.

Commissioner received a phone call from Don Copley. Mr. Copley informed the commission that Mr. Bill Meek will not be able to return to the airport as Manager & FBO. Mr. Meek's family will clean the airport of his property this weekend. Commissioners approved the hiring of Mr. John Phillips on a temporary basis, starting Monday June 3, 1996, at the rate of \$1,500.00 per month. This rate will be pro rated as needed.

Commissioners approved the following documents:

- 1) Journal entry numbers C6029 to C6033
- 2) Claim vouchers number 961116-961277

With no further business to come before the board, the meeting was adjourned until June 4, 1996, at 6:30 in the conference room of the courthouse. The joint County/City and 911 Committee meeting is to be held at that time. The next regular county commission meeting will be June 5, 1996, at 8:30 a.m. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas Wood, Commissioner

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Laura B. Baker, County Clerk

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Dick Works, Commissioner

IOLA, KANSAS

OFFICE OF THE ALLEN COUNTY CLERK JUNE 5, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairperson Jean Barber, Commissioner Tom Wood, Commissioner Dick Works and Jill Allen, Deputy County Clerk.

Commissioners approved the corrected minutes of the May 29, 1996, Allen County Commission meeting.

Public Works Director, Bill King and Ken Wright discussed scrap iron from bridges. Commissioner Works stated that the county needs to check into its liability with such a project and will let Mr. Wright know. No action was taken at this time.

Commissioners approved paying Bill Meek for 1470 gallons of aviation fuel at \$1.35/gallon, 1002 gallons of jet fuel at \$1.09/gallon, a desk for \$75.00 and a pop machine for \$200.00. Total expenditure from the Airport fund will be \$3,351.68.

As requested during last weeks commission meeting, Mr. King relayed additional information about the used rock conveyors owned by Mr. Bill McAdams. Commissioners approved purchasing a

conveyor for \$2400.00.

Mr. King informed the commission of the need for a lawn mower at the landfill. Commissioners asked that he look for the best price and let them know at the next meeting.

Mr. King reported on Austin Road. The engineers are currently flagging this project.

Mr. King discussed landfill charges. Commissioners agreed to let the price per ton stand.

The seven arch bridge was discussed. Mr. King had some suggestions on the situation. Nothing can be fixed with out submitting it first to the state because it is on the historical register. It needs to be on the five year bridge plan and the county should try and make some temporary repairs for now.

Mary Smith, part-time Services to the Elderly Van Driver reported to the commission. Ms. Smith had presented a note from her physician that she can not work due to surgery until July 25. Commissioners approved unpaid sick leave for Ms. Smith.

Charles Shetlar of Shetlar, Shetlar, Griffith and Ann Neff of Regional Planning joined the commissioners to talk about bids for the ADA compliance and renovations. The county has no indebtedness and put 50% towards the project. These are two possible reasons why Allen County's rating was so high, according to Ms. Neff. Bids for this project were opened on May 29, 1996 at 2:00 P.M. in the Conference Room of the courthouse. Bids were requested in the following manner:

Base Bid A was for the renovation relating to the removal of architectural barriers to enable the courthouse to be in compliance with Federal ADA requirements, Base Bid B was for renovation to the courtroom for security purposes, Alternate 1 was for the moving of a partition between the law library and the Magistrate Judges office, Alternate 2 was for new tile and lighting in the courtroom, Alternate 3 was for an audible and visual fire alarm system, each bidder was requested to provide a bid bond and calculate the days needed to complete this project. The following bids were opened: Hofer & Hofer, Inc., Humboldt Kansas submitted a bid bond, Base Bid A of \$201,201.00, Base bid B of \$25,820.00, Alternate 1 of \$7,000.00, Alternate 2 of \$14,075.00, Alternate 3 of \$34,700.00 and calculated days of 210; Newberry Construction Company Inc. Galesburg, Kansas submitted a bid bond, Base Bid A \$118,629.00, Base Bid B of \$17,246.00, Alternate 1 of \$3,486.00, Alternate 2 of \$12,858.00, Alternate 3 of \$34,187.00 and calculated days o 270. Commissioner Barber moved to accept the bid for base bid A, base bid B and alternate 2 from Newberry Construction for a total price of \$148,733.00, with the county portion of this project to be expended from County General Capital Outlay Improvements account. Commissioner Works seconded, motion carried. \$39,060.00 of this project will be grant money.

Mike Swartz with SEK-CAP from Girard met with the commissioners. Mr. Swartz presented SEK Transit directories to the commissioners. The state changed the contract date for their grant money. Therefore, the contract is not funded for two months. Until the new contracts come out, SEK-CAP is needing money for transportation. Each county is being asked for \$2000.00. Commissioner Barber asked about operation cost per month. Mr. Swartz will only ask for the money from those counties in which transportation is provided, this is seven counties. Commissioner Works asked where the money would go. Mr. Swartz responded, gasoline, just general operation of the vehicle. Commissioner Works moved to grant this request in the amount of \$1250.00 from the Services to the Elderly account, seconded by Commissioner Barber, motion carried.

John Phillips, temporary airport manager, and County Counselor, Alan Weber, joined the commission meeting. Mr. Phillips contracts were discussed. No action was taken.

Doug McCulley joined the commission. They talked about the seven arch bridge. Mr. McCulley found arguments on the same bridge that were made some twenty years ago. Mr. McCulley and the commissioners looked at some maps and talked about what could be done. No action was taken.

Commissioners approved the following documents:

- 1) Claim voucher numbers 961116-961314
- 2) Clerks warrants number 32359-32553 for \$245,255.13
- 3) Payroll warrants number 21670-21757 for \$46,643.19
- 4) Clerks journal entry number C6034
- 5) Payroll change sheets

With no further business to come before the board, the meeting was adjourned until June 12, 1996, at 8:30 a.m. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas Wood, Commissioner

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Jill Allen, Deputy Clerk

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Dick Works, Commissioner

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Laura B. Baker, Clerk

IOLA, KANSAS

OFFICE OF THE ALLEN COUNTY CLERK

JUNE 12, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairperson Jean Barber, Commissioner Tom Wood, Commissioner Dick Works and Laura B. Baker, County Clerk.

Commissioners approved the corrected minutes of the June 5, 1996, Allen County Commission meeting.

Commissioners discussed the Austin Road project. Commissioner Wood is concerned about the water lines and needing to move the road to the north. Commissioner Wood informed the commission that Mr. Tatsch of the Public Wholesale Water Supply District Number 5, feels the waterline must be moved. Commissioners viewed a letter from Ken Shetlar, P.E. of Shetlar Griffith Shetlar, Inc., This letter informed the commission of Mr. Shetlar's conversations with Mr. Tatsch and with Commissioner Wood. Commissioner Works suggested that the commission wait to see what takes place during the Water District meeting. The commission feels the district needs to be informed about costs of moving the line.

Bridge at Coal Creek requires closing the road 2-3 days, notice will be in papers, radio and TV June 24, 25, and 26. Hole in bridge needs to be repaired. Mr. King updated the commissioners on other bridge projects.

An accident occurred north of Elsmore, involving a cattle truck and a railroad car. Cattle, in a cattle trailer were killed. No injuries to the driver. Commissioners requested Mr. King to do what was necessary to solve this situation. Discussion concerned building up the crossing.

Mr. Jerry D. Williams, Executive Director of Southeast Kansas Area Agency on Aging, Inc., requested \$1035.00 for the 1997 budget year. Commissioner will consider this request at budget time.

Mrs. Betty Daniels, County Treasurer, presented the commission with a quote on tax roll and forms needed for taxes from Lockwood. This quote was for the same amount as last year. Commissioners approved the quote.

Mr. Braden of the Humboldt Union, contacted Mrs. Daniels offering to sell ad space for the second half of taxes. Commissioners felt the articles that are published along with the courthouse notices mailed by the Treasurers Office are more than sufficient.

Weldon Padgett, Iola City Administrator, Doug Colvin and Dan Leslie joined Bill King to discuss

the Austin Road project. The concerns revolve around the possible movement of the Public Whole Sale Water District Line. Commissioner Barber conveyed the need to move part of the water line, but not all. Mr. King during preconstruction time, felt this would not be a problem. Mr. King informed the group of a previous contract with Allen County and another water district, there was an agreement that should the water line within right-of-way need to be moved the county would pay their portion of the expense at that time. Mr. King does not agree with the idea of moving the acquisition of land to the north side. Mr. King is willing to keep the city informed and has in the past, he feels this concern is premature at this time.

Mr. Larry Powers discussed concerns for the veterans wall. Some of the committee is wanting to add brick and four more panels. The American Legion is concerned about the wall becoming too large and don't want to expand the wall. Mr. Powers is concerned that the foundation was not built to hold this addition. He suggests that pre world war veterans have a commemorative plaque. Suggest contacting Tom Nevans or Dennis McDonald to obtain additional information.

Commissioner Barber moved to separate the 16 hours personal days which will not be charged to any other form of leave, effective January 1, 1996. This personal leave will accrue January 1 and expire (if unused) on December 31, of the same year. Commissioner Wood seconded the motion. Motion carried.

Mrs. Jacque Webb, Register of Deeds, invited the commission to view the ceiling in her vault. Commissioners requested the County Clerk contact Jack Welch from the Fagan Company to check the tower.

Commissioners approved the following documents:

- 1) Clerks journal entry number C6035

With no further business to come before the board, the meeting was adjourned until June 19, 1996, at 8:30 a.m. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas Wood, Commissioner

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Laura B. Baker, County Clerk

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Dick Works, Commissioner

IOLA, KANSAS  
1996

OFFICE OF THE ALLEN COUNTY CLERK

JUNE 19,

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairperson Jean Barber, Commissioner Tom Wood, Commissioner Dick Works and Laura B. Baker, County Clerk.

Commissioners approved the corrected minutes of the June 12, 1996, Allen County Commission meeting.

Bill King, Public Works Director, informed the commission of a meeting June 24, 2:00 pm in Chanute to discuss the Moran bridge project. Jim Metcalf, KDOT discussed the local bridge projects. County bridge project 45 days late starting.

The bridge replacement project on Big Creek, project #1C24-10341 originally to be let 4-98, will be moved up to 11-97 due to increase funds available from the state. Mr. Bill King approved moving the project up. Commissioners agreed, due to the fact that funds are available. Field check date is set to be 6-27, at 1:00 p.m., at the bridge.

Mr. Ken Shetlar, engineer on the Austin Road project updated the commission on the conditions relating to Public Wholesale District number 5. Mr. Elmer Tatsch of Public Wholesale District Number 5 wants their water lines to remain outside of the county's easement. Mr. Tatsch does not agree with the proposal that was discussed during the June 12th county commission meeting. Mr. King questioned how far north the road would need to be moved to keep these water lines out of county easements. Mr. Shetlar's response was 10 feet. Commissioner Wood moved to have Mr. Shetlar change the plans for the road, moving it 10 feet to the north. Motion was seconded and passed. Mr. Shetlar is to correspond with KDOT on this change.

Mr. John Fagan, Engineer with Schwab Eaton discussed the seven arch bridge. He suggested the bridge in time be closed and a new one built down stream. The size of the new bridge would be determined by a 10 year frequency storm factor. Mr. King suggested a 25 year frequency storm factor be used. Mr. King will send a letter to KDOT informing them what work will be done prior to re-opening the old bridge. KDOT will forward this letter to the State Historical Society for their approval. The building of the new bridge will be added to the five year bridge plan as project number three, with a letting date in October 1998.

Mr. King updated the commission on the airport road project and other projects.

Doris Bradford, Noxious Weed Director submitted a question regarding the possibility of allowing people to harvest snake root from the county roadway. Commissioners approved the request.

Mr. Jack Graves, Allen County Ambulance Director and Iola Fire Chief, and Weldon Padgett, Iola City Administrator joined the meeting to discuss a rescue vehicle. This rescue vehicle would not carry water or have fire fighting capabilities, but will carry all rescue equipment and be a 2 1/2 ton 3 person truck. The specs would be written to include size of compartments and types of emergency lighting. The rescue equipment weighs a lot and Mr. Graves wants to make sure the vehicle will withstand the tasks. The approximate cost would be \$75,000.00 to \$85,000.00, with a life expectancy of 20 years. The cab and chassis are estimated to cost \$37,000.00

Commissioner Works asked about Mr. Graves plan for the purchase of an ambulance. Mr. Graves feels the current ambulances are doing fine. Iola City currently has a 1991 ambulance with 80,000 miles and a 1982 with 62,000 miles, Moran City has a 1994 with 80,000 miles and Humboldt City 1993 with 83,000 miles. The mileage differences are due to the way ambulances are rotated. Mr. Graves stated the estimated life time of a diesel ambulance is 120,000 miles. Mr. Graves would like to put off replacing an ambulance until 1997. The county has budgeted \$60,000.00 in the 1996 Ambulance budget for an ambulance.

Since January of 1994 there have been 103 rescue runs made by the current vehicle. 90% of those runs were outside of Iola City limits, and 15% of those runs required the use of the jaw of life. Weldon Padgett expressed his opinion that there needs to be a formal agreement between the city and the county for funding and manning the rescue vehicle.

Commissioners approved Mr. Graves writing up the specs and going out for bids on a rescue vehicle on behalf of the county.

Commissioners approved the following documents:

- 1) Clerks journal entry number C6036-C6037
- 2) Clerks claim vouchers number 961315-963139
- 3) Clerks expense warrants number 32554-32578 for \$39,404.81
- 4) Payroll checks number 21758-21845 for \$45,112.63

With no further business to come before the board, the meeting was adjourned until June 26, 1996, at 8:30 a.m. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas Wood, Commissioner

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Laura B. Baker, County Clerk

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Dick Works, Commissioner

IOLA, KANSAS

OFFICE OF THE ALLEN COUNTY CLERK

JUNE 26, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairperson Jean Barber, Commissioner Tom Wood, Commissioner Dick Works and Laura B. Baker, County Clerk.

Commissioners approved the corrected minutes of the June 19, 1996, Allen County Commission meeting.

Mrs. Betty Daniels, County Treasurer, reported to the commission the 1995 tax roll collections through June 25, 1996:

Beginning roll	7,685,772.00
Net abatements	76,848.00
Adjusted roll	7,608,924.00
Collections	7,264,167.00

95.47% of roll collected

96.33% of 1994 roll collected as of June 30, 1995

Approximately \$1200 of liquor tax money has been disbursed to Gas City by the State in error. This was from sales at the country club which is not located in Gas City, but in the county. The state has visited with Gas City concerning this.

Mr. Bill King discussed the commission's approval of digging of snake root in county right of ways. Digging in county right of ways (for snake root and worms) may be destructive to the ditch and can cause soil erosion.

Mr. King reported the underwater bridge inspection of the Neosho River Bridge will be in July.

Mr. King expressed his concern regarding a closed bridge within Allen County near Iola City limits. Mr. King suggested that the bridge needed to be removed at some point in time. Deterioration and liability are the primary reasons. State inspections suggested that it be removed also.. This bridge is located in Section 36, Township 24, Range 18. A bridge in Geneva township on the north south road between section 35 and 36 in township 23, range 17 is a concern as well as a bridge near Humboldt in Logan township, section 8, township 26, range 18.

Mr. King informed the commission that there are six rail road crossings within Allen County that are of concern. It is Alan Weber, County Counselor's interpretation that the statute relating to this states the rail road is responsible for 30 feet on center line of the rail road, and that they should be notified to correct the problem.

The new computer program Scott Baker is working on will assist in solving the tracking of fuel, labor and other expenses. It will provide a paper trail for expenses to be charged to the appropriate account, which should satisfy the auditors' concerns.

Tim Kent with Allgeir Martin & Associates and Bill King presented the commission with the following bids for a clay liner at the landfill:

<u>Bidder</u>	<u>Subgrade</u>	<u>Place Clay</u>	<u>Regrade</u>	<u>Perf.Band</u>	<u>Total</u>
Earth Works	\$6298.50	\$52494.40	\$6873.00	\$954.99	\$66620.89
Ralph Ross	510.00	98884.80	500.00	2500.00	102394.80
Seaton's Cons.	10200.00	143440.00	10000.00	2282.00	165922.00
O'Toole Cons.	5100.00	71722.00	2500.00	5000.00	84322.00
Mays Cons.	5992.50	112,924.00	4000.00	250.00	123166.50

			*143444.00		
	*153686.50				
Thomas Cons.	11500.00	48832.00	1000.00	1030.00	63362.00
McAdam Cons.	25500.00	33877.20	6240.00	362.00	65979.00

\*Modified Compaction

These bids were to be in the Public Works office by Monday, June 24, 1996 at 2:00 p.m. These bids were opened in the conference room of the courthouse at 10:00 a.m., June 25, 1996, by Bill King and Laura Baker. The information was compiled and presented to the commission.

Commissioner Works moved to accept the McAdam Construction Company of Moran, Kansas, bid, with the provision Mr. Kent review the figures to check specifications. Commissioner Barber seconded the motion, motion passed unanimously.

Commissioners reviewed the following bids for soil testing of clay liner:

<u>Bidder</u>	<u>Borrow Soils</u>	<u>Liner Test.</u>	<u>Total</u>	Full time inspect. \$5.30 hr, travel .42/mi., per diem \$70/day no water content, no total density
GSI	\$960.00	\$3275.00	\$4235.00	
GSI alternate				Mobilization \$335 @, inspection \$385/day. includes overtime. Per diem \$70/day
Palmerton & Parrish	924.60	3485.00	4409.60	Full time insp. \$32.75/hr. travel .35/mi., per diem \$62/day
Anderson Engin.	600.00	2197.00	2797.50	Full time insp. \$25/hr., travel .35/mi., per diem \$65/day
Terra Con Cons.	0.00	0.00	0.00	Full time insp. \$40/hr., travel .40/mi., per diem \$55/day
				Test performed by full time inspector

Commissioner Works moved to accept the bid from Terra Con Consultants from Tulsa, Oklahoma, pending a review by Mr. Kent. Commissioner Barber seconded, motion passed unanimously.

Sandra Drake, County Appraiser, presented to the commission a bid for Agricultural soils mapping and digitalization of the maps, including software for displaying querying and maintaining the data by the county in the future. This program will illuminate some of the data entry errors within CAMA. The bid was from Lee Kaffenberger of Valuation Assistance & Consultation, Inc. for \$24,500.00 with a completion date of January of 1997. Mr. Larry Black bid \$30,000.00 for similar services. Commissioner Barber moved to accept Lee Kaffenberger's bid and the payment to be charged to the reappraisal fund. Commissioner Wood seconded the motion, motion passed unanimously.

Commissioner Works moved to increase Eva Franklin's monthly pay for cleaning the Humboldt Senior Citizen Center to \$20.00 per month effective July 1st. Commissioner Barber seconded the motion and it passed unanimously.

The Allen County Extension Council met with the commission to discuss the 1997 budget. \$123,900 is the total estimated budget equal to last years total estimated budget. County appropriation is equal to last year's request. Kansas State has increased their contribution by 2.5%. Reimbursable services are soil test, bulletins and other services that are a pass through. Commissioner Barber moved to approve the budget of \$78,340.00, Commissioner Works seconded the motion. Motion passed unanimously.

Commissioners approved the following documents:

- 1) Clerks claim vouchers number 961340-961522 for \$127,151.26
- 2) Abatement orders number 13983-13985 for value of 1429, with \$199.06 to the 1995 tax roll.
- 3) National Child Safety Council contribution for \$500.00 to be paid from the law enforcement trust account.

With no further business to come before the board, the meeting was adjourned until July 3, 1996, at 8:30 a.m. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas Wood, Commissioner

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Laura B. Baker, County Clerk

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Dick Works, Commissioner

IOLA, KANSAS OFFICE OF THE ALLEN COUNTY CLERK      JULY 3, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairperson Jean Barber, Commissioner Tom Wood, Commissioner Dick Works and Laura B. Baker, County Clerk.

Commissioners approved the corrected minutes of the June 26, 1996, Allen County Commission meeting.

County Counselor Alan Weber discussed the notification of claim served to the county on an accident, involving a death, the information had been turned over to the insurance company. Counselor Weber will make sure the insurance company meets the dead lines disclosed in the proceedings.

Mr. Dan Kline, Executive Director, and Mr. Bill Fiscus, Administrative Director, both of Tri-Valley Development Services in Chanute, discussed their 1997 budget request in the amount of \$50,384.00.

There are 26 individuals who receive service within Allen County and 41 people who live in Allen county and receive services in Chanute. Tri-Valley Development serves 135 un-duplicated clients, with 150 employees. Commissioners will consider this budget request.

Doris Bradford, Noxious Weed Director, requested permission to have repair work to the pump unit on the noxious weed truck. Commissioners approved Richard Bradford to do the repair at a rate of \$5.50 per hour for 1 1/2 hours.

Richard Chase of SEK Mental Health presented the commission with the 1997 budget request of \$104,000.00. This is a 10% increase over the 1996 budget. Mr. Chase described the services offered to the local area by the SEK Mental Health staff. There are 700 citizens from Allen County who received services from SEK Mental Health during the calendar year of 1995. Total 1997 budget for this operation is expected to be \$3,462,364.00 with \$466,000.00 from all the participating counties. There are 89 full time employees. Commissioners will consider the request during the budget process.

Sheriff Ron Moore requested clarification as to the type of vehicle being requested by the Airport Manager. Previous minutes reflect the request for a vehicle to be used on airport property. A more recent request from the manager to Sheriff Moore was for a vehicle that could be left at the airport to be used to transport individuals into town. Sheriff Moore has two vehicles that can not be titled, but can be used off the road. Commissioners tabled this discussion until next week, during the afternoon meeting at the airport.

Sheriff Ron Moore questioned the county commissioners stance on digging up snake root from county roadways. Sheriff Moore pointed out the state does not allow digging of snake root in the state right-of-ways. The use of snake root is for cold medicine, after it is dried. Commissioner Works moved the county disallow the digging of snake root in county right-of-ways. Commissioner Wood seconded the motion, motion passed unanimously.

Mr. Jim Gilpin of Mid American, invited the commissioners to their annual retreat on July 16th at Oswego.

Commissioners approved a temporary low water bridge to allow access around the Seven Arch Bridge. Mr. King is to check with Counselor Weber on the ability of Allen county to rent the right-of-way needed to build the low water bridge.

Mr. Bill King, Public Works Director, relayed Anderson County Commissioners' concern for the increase to \$25.00 per ton. During the last year Anderson County disposed of 4,700 tons at the total solid waste fee of \$75,000.00 Commissioners noted they have not used the funds paid by other counties who dispose of trash in our landfill, to cover the operating expenses.

Mr. Bill King discussed the City of Iola authorizing an entrance to the assisted care facility at the northwest corner of Kentucky Street and Miller Road. This entrance is to be onto Kentucky Street in the area owned and maintained by the county.

Mr. King reported on Mr. Tim Kent's reviewing of the landfill bids opened last week. The review disclosed that Terra Con's figures were not accurate and that Anderson had the lesser bid. This topic was tabled until next weeks meeting when Mr. Kent will be present to brief the commission on the details of these bids.

Commissioners approved the renewal of a computer network support contract with Advantage Computer Enterprises, Inc. of Iola, Kansas. This contract is for labor and maintenance on Allen County's Novell Network, PC's, printers, connectivity, AS/400 assistance, consulting for commissioners and writing of bid specs. The contract is for 85 hours, costing \$7,225.00 and covers the time frame through January 31, 1997.

Commissioners approved the development of an official HomePage for Allen County. Commissioners requested the county counselor view the proposed contract on this project. The HomePage will not be made available to the public until the commission has approved the content on site.

Commissioners approved the following documents:

- 1) Clerks payroll warrants number 21846-51931 for \$44,962.68
- 2) Clerks journal entries number C6038-C6039

With no further business to come before the board, the meeting was adjourned until July 10, 1996, at 8:30 a.m. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas Wood, Commissioner

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Laura B. Baker, County Clerk

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Dick Works, Commissioner

IOLA, KANSAS OFFICE OF THE ALLEN COUNTY CLERK      JULY 10, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairperson Jean Barber, Commissioner Tom Wood, Commissioner Dick Works and Laura B. Baker, County Clerk.

Commissioners approved the corrected minutes of the July 3, 1996, Allen County Commission meeting.

Commissioners approved Mr. Jack McKarnin's request for July 15 through July 19 to be used as vacation.

Commissioners opened the following bids for the synthetic liner at the landfill:

Manhattan Environmental Inc., of Tulsa, OK, \$117,662.81 with 12 work days;

Environmental Design & Construction of Huntsville, AL, \$150,999.08.

Commissioner Works noted the estimate for this phase of the project was \$160,000.00.

Mr. Gary Lassman requested assistance in having chip and seal work done to the Lassman Motor, parking lot. Mr. Lassman noted that asphalt is too expensive. Mr. Lassman would be willing to pay the county for materials and labor. The commissioners noted that this property is within Iola City limits. Mr. Lassman could have all the preparation work done prior to the county sealing the lot. Mr. King is concerned about the county selling rock. It was suggested that Mr. Lassman approach the City, requesting them to do this as an economic development project. The county could possibly participate by providing labor to the city, the city paying the county for that labor and city bill Mr. Lassman for the labor and materials.

Mr. Lassman expressed his concern for the 45 mile per hour speed limit on North State Street, stating "this limit is too high.

Commissioners viewed a request from a private individual to make monthly payments on their delinquent 1995 real estate taxes. Commissioners did not approve the request.

Commissioners approved Jacque Webb, Register of Deeds, purchasing two Windows 95 for \$75.00 each from Wal-Mart.

Commissioners opened the following bids for drapes to fit two windows measuring 144"w x 69"l, for the Clerk's Office:

Decorator Supply, Inc. of Iola prices include installation, Contract line #1, #747 Bismark - unlined color mulberry \$588.60; Contract #2, #761 Tucson color mauve, unlined \$643.80; and Custom #3, #777 Cordova color mauve \$900.00.

Skidmore's Davis Paint Store of Iola prices include installation and lining, Option #1 rainbow color navy \$871.00; Option #2, Glawing Embers color seafoam \$980.20; Option #3 #617 Peacock color woodland \$812.50.

No action was taken on this subject, discussion was tabled until the next meeting.

Commissioners viewed bids for the following office furniture for the Clerk's Office:

Mobile Pedestal (pencil,box,file); Computer Desk, left hand; Computer Desk, right hand; Printer Stand; Computer Corner Desk; Computer Desks; Lateral File with drawers; Bookcases; Left hand Pedestal Desks; Right hand Pedestal Desk; Clerical Chairs and Guest Chairs with an option of a made to fit counter top. Bids were opened in the County Clerk's office at 3:30 P.M. on July 8th by Laura Baker, County Clerk and Betty Daniels, County Treasurer.

The following bids were received:

Iola Office Supply of Iola base bid \$7463.40, option \$377.50, total \$7840.90.

McCarty's Office Machines of Parsons base bid \$6573.54, option \$135.00, total \$6708.54.

Navrat's of Emporia base bid \$6882.23, option \$215.20, total \$7097.43.

No action was taken on this subject, discussion was tabled until the next meeting.

Judge White discussed the juvenile detention fees and billing process.

Mr. Tim Kent of Allgeier Martin & Associates discussed the bids that have previously been opened, relating to the dirt work and synthetic liner at the landfill. He reported that after reviewing the bids for testing. Terra Con was in fact the high bidder and that Anderson's bid was the lowest. He is familiar with their work and knows the individual that will be here in Allen County to do the work. It was noted there was \$10,000.00 sales tax within the Manhattan Environmental bid. Commissioners tabled the synthetic liner portion of this project until the next meeting. Commissioner Works moved to accept the Anderson bid for the testing on the clay liner portion of the landfill project. Commissioner Barber seconded the motion. Motion passed unanimously.

Alan Weber, County Counselor, advised the commission approve the proposed contract for a HomePage, with ATCI. Commissioners approved the contract. The commission will review and approve the content of this official County Home Page during a future meeting.

Counselor Alan Weber discussed a proposed contract for Lee Kaffenberger for the mapping and software bid previously accepted by the commission. Mr. Weber suggested the number of tracts of land to be used in the pay schedules be included in the contract.

Mr. Bill McAdam and the commissioners signed the agreement for the dirt work phase of the landfill project.

Commissioners approved the following documents:

- 1) Clerks claim vouchers number 961623-961650 for \$11,920.26
- 2) Clerks journal entries number C6040

At 12:00 noon, the commission adjourned for lunch. The meeting reconvened at 1:00 P.M. at the Allen County Airport. Those present were Chairperson Barber, Commissioner Works, Commissioner Wood, Counselor Weber, Clerk Baker and John Phillips Acting Airport Manager.

Commissioners requested Counselor Weber to make the following changes to the Fixed Base Operators contract: redefine the area of the airport to include the main office, delete the reference to a map, allow for work on personal vehicles and salvage of air craft, and operating a jump school with a drop zone at the airport would be addressed in a separate agreement if needed.

Commissioners requested Counselor Weber to process the titles on the two vehicles seized in drug raids by the sheriff. This would allow the vehicles to be operated on public roads. Approved the use of one of these vehicles on airport property. After the title work is complete the vehicles could be used to transport individuals into town from the airport.

Commissioners viewed one bid received from Shay Heating Air-conditioning and Electric of Iola for the installation of a carrier 230,000 BTU furnace with 7 ton air-conditioning to existing duct work at the airport for \$5575.00. No action was taken on this subject.

Commissioners discussed a cost estimate received to have the roof and outer walls of the large hanger coated with a ceramic insulation for \$14,000.00. Commissioners would like to view this application and obtain more information prior to taking action.

Commissioners discussed the need for 3 phase electricity to the large hanger for a possible air-conditioning/heating unit. Mr. Phillips is to provide more information on this matter.

Commissioners approved having the main office cleaned by Misty's Cleaning Service of Gas for \$125.00.

Mr. Phillips discussed the possibility of being able to rent a parking hanger for large commercial aircraft to both Klein Tool and Gates. Each company would be willing to rent space on a monthly basis, to be able to park their aircraft inside during the time at Iola Airport. Commissioners requested additional information such as cost estimates and possible income generated from such a hanger. No action was taken.

Mr. Phillips discussed the problems with underground fuel tanks and the need for additional storage for fuel. Effective December 23, 1998 any underground tank used for the storage of fuel must be coated with a special sealant and have a spillage and retention system. Mr. Phillips suggested the commissioners abandon the underground tanks and have them dug up and disposed of. They should then install a 5,000 tank for aviation fuel and a 5,000 tank for jet fuel aboveground near the main road. This would give additional storage space, allow for a more efficient price on fuel, eliminate the problems and requirements relating to underground storage. There would need to be two fuel trucks to transport fuel from the storage tank to the aircraft. This would do away with the fuel island. The old fuel truck could be renovated for regular fuel. These mobile fuel tanks would also allow for the fueling of helicopters. Commissioners requested Clerk Baker set up an appointment with Broyles to discuss the problems and solutions. No action was taken.

Mr. Phillips discussed the benefits of knowing the altimeter setting for a specific place on the run way. The main benefit would be to aid in aircraft traffic during adverse weather. The estimate cost of this would be \$1,000.00 plus the cost of engineering services. Commissioners suggested they contact Allgeier Martin the engineers on the airport FAA grant project.

Mr. Phillips requested the old run way be reopened to accommodate small aircraft traffic. The advantages would be to allow for cross wind landings. Commissioners felt they needed additional information from Allgeier Martin. No action was taken.

Commissioners approved Mr. Phillips' request for a magnetic base strobe light. Requested that Mr. Phillips contact Mr. King the Public Works Director to order this light.

Commissioners approved Mr. Phillips' request for mercury lighting within the large hanger. This will consist of 10 lights arranged in 5 rows. Each light unit costs \$25.00 each.

Commissioners are to request Mr. King to provide a load of rock to surround the wind sock, located south of the main office. This will increase the visibility of the wind sock. When the large hanger is rewired the wind sock on the roof is to have a light shining on it. Mr. Phillips also requested assistance from the Public Works Department with the wash outs in the ditches near the taxi way.

With no further business to come before the board, the meeting was adjourned until July 17, 1996, at 8:30 a.m. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas Wood, Commissioner

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Laura B. Baker, County Clerk

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Dick Works, Commissioner

IOLA, KANSAS OFFICE OF THE ALLEN COUNTY CLERK    JULY 17, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairperson Jean Barber, Commissioner Tom Wood, Commissioner Dick Works and Laura B. Baker, County Clerk.

Commissioners approved the corrected minutes of the July 10, 1996, Allen County Commission meeting.

Mr. Bill King received a fax from Tim Kent, Engineer from Allgeier Martin & Associates. Mr. Kent is recommending Manhattan Environmental of Tulsa, Oklahoma be awarded the contact to install the synthetic liner at the landfill. Commissioner Works moved the commission approve Mr. Kent's recommendation and sign a contract. Commissioner Barber seconded, motion passed unanimously.

Commissioner Barber moved that the county not provide rock to any utility companies who are crossing the county road way. Commissioner Works seconded the motion. Motion passed unanimously.

Mr. King reported that one of the seasonal workers has quit. Mr. King is in the process of hiring a replacement for the seasonal worker.

Mr. King reported his office did not receive any bids for the removal of the iron bridge in the Geneva area. Commissioners requested the Public Works Department remove the bridge when they have time.

Commissioners received a memo from Sheriff Moore informing them of problems within the jail over the past few days: The shower in cell #2 has rusted and is leaking in the magistrate courtroom.

D&R attempted to repair it, but was not successful. Mr. Don Murray offered a temporary solution, however, the best thing to do would be put new showers in the jail in all the cells as they have all leaked for sometime. Sheriff Moore fears that at some point someone will fall through and get hurt or the water will get into the court clerks office and damage equipment. The electric box is blowing fuses over the weekend and an electrician has been contacted to locate the problem, but Sheriff Moore wants to inform the commission that this would be another expensive cost if the wiring in the

jail has to be re-done to avoid a fire.

Commissioners reviewed the Strategic Plan for the Tri-County Economic Development Organization, including Allen County, Coffey and Woodson Counties. The incentives currently being offered by Allen County are tax abatements and permit waivers. Commissioners decided to add the waiving of landfill fees for one year. Commissioners requested the Clerk draft the required resolutions to be approved at the next general commission meeting.

Mr. Jack Franklin inquired about the renovations of a bridge on Texas Road. Commissioners informed Mr. Franklin that the bridge project has been cancelled. There are other county bridges that are in worse shape than this bridge.

Sheriff Moore joined the meeting to discuss the problems in the jail. D&R Plumbing has been contacted to repair the plumbing and electrical problems. Sheriff Moore will contact another electrician if D&R can not work on this problem today. There are a total of four showers, three of them are currently working. Sheriff Moore will research prices for replacement showers.

Sheriff Moore reported there are grant funds available to assist the funding of an additional officer. The grant would cover 75% of the \$17,000.00 cost for each year for three years. The cost to the county would be \$6,000.00. Commissioners approved the application for the grant.

Mr. Karl Allen and Mr. Gary Wood of the Allen County Conservation Board requested \$18,500.00 in funding for their 1997 budget. This is an increase of \$2,500.00 over the 1996 budget. The SCS office will be moving to a new building with ASCS and FHA on Miller Road east of Lassman Motors. This building is to be completed by the end of this calendar year.

Commissioners received a fax from Moran City Clerk on behalf of the Moran City Council. The Council is concerned about the county's possible purchase of a new ambulance unit. The ambulance currently in use by the Moran Department has been in service for two years and has 82,907 miles. Commissioners approved the following documents:

- 1) Journal entry numbers C6041
- 2) Claim vouchers number 961651-961713 for \$107,275.42
- 3) Payroll change sheet
- 4) Abatement order number 13986 for \$166.28 taxes with value of 1115 to the 1995 tax roll.

With no further business to come before the board, the meeting was adjourned until July 21, 1996, at 8:30 a.m. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas Wood, Commissioner

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Laura B. Baker, County Clerk

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Dick Works, Commissioner

I OLA, KANSAS OFFICE OF THE ALLEN COUNTY CLERK JULY 24, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairperson Jean Barber, Commissioner Tom Wood, Commissioner Dick Works and Laura B. Baker, County Clerk.

Commissioners approved the corrected minutes of the July 17, 1996, Allen County Commission meeting.

Mr. John Feeback of the Fagan Company presented the Commissioners with a price of \$804.00 per month for maintenance of the courthouse heating and air-conditioning units. Commissioners requested Mr. Feeback to draft a contract. This contract is to be presented at the next general commission meeting.

Mr. Bill King, Public Works Director, discussed the progress at the landfill and correspondence and other counties landfill fees at Allen County's landfill.

Mr. King reported that Jim Daugherty is still upset with dust control and stakes in the yard. Mr. Daugherty said he would pay half of \$402.00. Commissioners instructed Mr. King to provide the labor to apply the dust control product and Mr. Daugherty to pay for the product.

Mr. King reported the clean up work is being done on Barnett Road. The Phone have up to 90 days to move the phone boxes.

Mr. John Hutinett and Mr. Rodney Burns of Hutinett, Schlotterbeck & Burns, discussed the 1997 budget with the commissioners. Commissioners will make a final review of the budget during their next regular meeting. The budget hearing will be held at 10:00 a.m. Wednesday, August 14th.

Commissioners discussed the insufficient funds within the emergency 911 fund. Commissioner Barber moved to increase the monthly tariff from \$.50 to \$.75. Commissioner Wood seconded the motion. Commissioners approved resolution #96014.

Commissioners approved:

Resolution #96012 supporting the regional strategic plan and provide tax abatement, waiver for building permit fees and waiver of landfill fees for the first 12 months.

Resolution #96013 confirming the regional economic development organization and designating Allen County as a non-metropolitan region.

Corky Yoho, Woodson County Commissioner, called to discuss the landfill rates. Allen County has increased the landfill rate from \$16.00 to \$25.00.

Doris Bradford, Noxious Weed Director, requested permission to purchase new tires for the pickup due to the number of flat tires. Commissioners approved the purchase, as needed.

Commissioners signed an agreement with the Valuation Assistance & Consultation, Inc., to assist with mapping in the appraiser's office. Commissioner Works moved to apply for a three year federal grant that would assist in the funding of an additional sheriff's officer. The grant funds would be \$52,648.90, the county's matching funds will be \$17,632.52. Commissioner Barber seconded the motion. Motion passed unanimously.

Commissioners set the landfill fees charged to other counties to remain the same as they are until we start using the sub title D landfill. At that time the fees will be increased to \$22.00/ton, down from \$25.00, due to lower construction costs. Current charges are Woodson County-\$16.00, Neosho County-\$17.00, Anderson County-\$16.00, Wilson County-\$14.50 and Labette County-\$16.00.

Commissioners directed the County Clerk send a memo to all elected and appointed officials reminding them that there is a \$150.00 limit on expenditures that can be made without commissioners approval.

Clerk Baker discussed the Employee Assistance Program and the Drug and Alcohol Testing Policy with the Commission. Commissioners instructed the County Clerk to send a memo to inform all departments of the procedures that are currently being followed when handling the documentation relating to the Employee Assistance Program and the Drug and Alcohol Testing Policy. commissioner confirmed that the County Clerk shall remain the primary contact person fro both policies. Commissioners appointed Betty Daniels, County Treasurer as the secondary contact person for both policies.

Commissioners approved the following documents:

1. Clerk's claim vouchers number 961724-961784 for \$103,075.90
2. Payroll change sheet

With no further business to come before the board, the meeting was adjourned until July 31, 1996, at 8:30 a.m. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas Wood, Commissioner

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Laura B. Baker, County Clerk

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Dick Works, Commissioner

IOLA, KANSAS OFFICE OF THE ALLEN COUNTY CLERK    JULY 31, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairperson Jean Barber, Commissioner Tom Wood, Commissioner Dick Works and Laura B. Baker, County Clerk.

Commissioners approved the corrected minutes of the July 24, 1996, Allen County Commission meeting.

Commissioner Works moved to approve the service agreement with Fagan Company. Commissioner Wood seconded the motion. Motion passed unanimously. Chairperson Barber signed the contract.

Mr. Kenneth Wright discussed his bid for the removal of some iron bridges. Mr. Wright informed the commission that he does not carry insurance that was required by the county during the bidding process. Although he is interested in removing the bridges, he would need to charge the county \$500.00 to cover the insurance expenses. Mr. King expressed the need for anyone who works in the county right-of-way to have liability insurance. During a previous meeting, the commissioners had decided to have the county public works employees remove the three bridges, as time is available. Commissioners held to their previous decision.

Public Works Director, Bill King, informed the commission that the City of Iola will accept the leach-ate water from the county landfill at no charge. The Commissioners expressed their gratitude for the cooperation between the county and cities.

Mr. King updated the commission on the Seven Arch Bridge by pass. He informed the commission that there are quid wires, water lines and water vent lines in the ways. Commissioner Works suggested obtaining the information from John Fagan of Schwab Eaton so these items can be moved only one time.

On Barnett Road the telephone boxes are still in the way. Commissioners approved the road bed being worked this year and laying through the winter and sealed during 1997.

Humboldt City requested the county extend the chip seal on 2nd street where it connects to Franklin Street. Commissioners agreed to assist with this project.

Mr. King reported there is one mile left on Neosho Falls road to be rocked. The calcium chloride will be applied next week.

Mr. King updated the commission on the landfill project. The dirt work will be completed within two weeks. Mr. King noted the rock for the landfill will be made in the near future. A low ground pressure track loader is needed to prevent tearing the liner. The rental for this machine would be \$850.00 for a week. This would be needed for one to two weeks. Commissioners approved the renting of this low ground pressure track loader as needed.

Jacque Webb, County Register of Deeds; Betty Daniels, County Treasurer; Sandra Drake, County Appraiser, Nan Weber, County Attorney and Ron Moore, County Sheriff, expressed concern for the procedures and safe areas within and around the courthouse during an emergency. They expressed

the need for a designated tornado shelter within the building, procedures for evacuating the building, securing back ups of computer data, a central alarm system, annual drills, and an emergency buzzer system from each office to the sheriff. Commissioner Works questioned if the phones could ring all at once. Sheriff Moore suggested using pagers for each office. A central alarm was discussed for fire and bomb threat. The City has tornado sirens that can be heard within the building. Use of the basement in city hall was discussed. Commissioners feel that each office head should be responsible for the procedure for each of their offices. Commissioners approved the purchase of a fire proof box to store daily back up tapes and the rental of a safety deposit box for weekly back ups. Commissioners requested the County Clerk obtain the fire proof box and the safety deposit box. It was noted that none of the vaults within the courthouse are fire proof. Commissioners discussed the need for a ladder into the shelter and emergency lights. Commissioners will obtain prices for the items discussed that have not been approved.

Mr. John Fagan, of Schwab Eaton presented the commission with agreements on two bridge projects, and a request from KDOT for a project number to be assisted to the Seven arch Bridge. The commission is placing the Seven Arch Bridge in the number three position. Mr. Fagan is to check with the project office of KDOT and see if the county should resubmit the five year bridge plan. Commissioners signed agreements with Schwab Eaton for the engineering work on the construction of a new bridge and approaches adjacent to the Historic Masonry Seven Arch Bridge, located near the northeast corner of section 18, township 26 south and range 19 east. Construction agreement of a new bridge and approaches to replace the Neosho river overflow relief structure located on route 2 approximately 0.2 mile west of Humboldt in the southwest quarter of section 4, township 26 south and range 18 east, was also signed.

Commissioners received a phone call from Alan Blaker of Wilson County, Road Supervisor, discussing the landfill fees being charged to the other counties who are utilizing the Allen County landfill for disposal. Commissioner Barber confirmed that Allen County's landfill rates would remain the same until the subtitle D landfill is used. At that time fees to other counties will be increased to \$22.00 per ton.

Mr. Tim Kent of Allgeier Martin & Associates discussed the closure of the old landfill. Mr. Kent mentioned the following three options:

1. Close the old landfill and fill to grade with dirt. Mr. Kent estimates \$150,000.00 will be needed to close the old landfill. The old landfill must be closed by October 9, 1996.
2. Close the old sight and have a demolition landfill that could be open for several years. This would allow less dirt to be used at this point in time. A grade would have to be met to insure the water drainage was adequate.
3. Vertical expansion of 25-30 feet with liner over entire area of old fill that would give the county 5-6 years of space at the current rate. There might need to be the addition of two or three monitoring wells. October 1st deadline for this option. Cost for construction of the liner for vertical expansions will cost 1/2 million dollars. The plan and permit must be approved by October 1st and the construction would be completed at a later time. Closure will cost another 3-4 hundred thousand.

KDHE is going to want the county to take some action on this project. The proper drainage is KDHE's concern for the drainage. Commissioners decided to close the old landfill in a way that it can be used for a construction and demolition landfill. Mr. Kent is to obtain the necessary permit and draft the required plans.

Allen County Ambulance Director, Jack Graves, joined the meeting. Commissioners requested Mr. Graves start the process of purchasing a new ambulance. Commissioners discussed the possibility of adapting an old ambulance unit to become a rescue vehicle. Mr. Graves stated the old ambulances are not designed with the compartments that store the equipment hauled on a rescue vehicle. Mr. Graves noted he had visited with the Humboldt and Moran Ambulance personnel who noted they each thought the rescue vehicle was more important than the new ambulance. Commissioners expressed the need for them to discuss the purchase of a new ambulance with Loretta Zornes of Moran and Sherrie Lowery of Humboldt. Commissioner Works will discuss this with Sherrie Lowery and Commissioner Barber will discuss this with Loretta Zornes. Commissioners requested Mr. Graves to continue with the bid process for a rescue vehicle.

Commissioners requested the county clerk inform the county counselor of their need to have him research how to consolidate townships, forming a county wide fire district and drafting a charter

resolution to remove the tax lid from the county.

Commissioners reviewed and approved a procedure for the handling of drug and alcohol testing documentation and employee assistance program documentation.

Commissioners signed the final draft of the 1997 budget notice of hearing. The budget hearing will take place August 14, 1996 at 10:00 A.M. in the commission room of the courthouse.

Commissioner Works moved to amend the Drug and Alcohol Testing program in the definition of safety sensitive employees to include all county law enforcement officers (sheriff, deputy sheriff, undersheriffs, transportation officers and jailers). Commissioner Barber seconded the motion and the motion passed unanimously. Commissioners instructed the county clerk to have an amendment to this policy ready for signature at the next commission meeting.

Commissioners approved the following documents:

- 1) Journal entry numbers C6043-C6046
- 2) Claim vouchers number 961785-961879 for \$88,063.99
- 3) Payroll change sheet
- 4) Abatement order number #13991, value 4773, \$711.80 to the 1995 tax roll.
- 5) Voucher requests presented by the Sheriff.

With no further business to come before the board, the meeting was adjourned until August 7, 1996, at 8:30 a.m. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas Wood, Commissioner

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Laura B. Baker, County Clerk

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Dick Works, Commissioner

IOLA, KANSAS OFFICE OF THE ALLEN COUNTY CLERK      AUGUST 7, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairperson Jean Barber, Commissioner Tom Wood, Commissioner Dick Works and Laura B. Baker, County Clerk.

Commissioners approved the corrected minutes of the July 31, 1996, Allen County Commission meeting.

Commissioner Wood informed the commission that he has found a used 100 gallon fuel tank for \$100.00 that could be used at the Allen County Airport. Commissioners approved the purchase of this fuel tank, with funding to come from the Airport fund.

Jerry Wallis, Moran City Mayor, Sherrie Lower of Humboldt Ambulance; Service Jack Graves, Allen County Ambulance Director joined the commission meeting to discuss the ambulances. Lower suggested the commission purchase a rescue unit from the '96 budget and a new ambulance for Moran from the '97 budget. Ms. Lower was in agreement that a new ambulance be purchased and suggested using one of the older ambulance units for a rescue unit. Ms. Lower would like to keep her unit until '97 and obtain a new unit at that time. Ms. Lower expressed concern for the increase of the maintenance costs with the ambulances as the miles increased. Mayor Wallis expressed similar concerns and that the Cities are responsible should the ambulance breakdown on the road during a run. Commissioner Works questioned what type of equipment would be added that would weigh the rescue vehicle down. Mr. Graves, confined space rescue for farm accidents and water rescue. Mr. Graves admitted that the current equipment would fit into an ambulance unit. Mayor Wallis pointed out that their unit has been in service for 2 years and the City's responsibilities previously expressed. By June of '97 the Moran could have 120,000 miles on the unit. The unit is serviced every 2,000 miles. This unit has cost \$3,000 in repair service this year. Graves would expect the Moran unit to have more maintenance due to the large number of miles. Commissioner

Barber moved that Mr. Graves start the bid process to purchase a new ambulance unit, that will be purchased by the end of this year. Commissioner Wood seconded the motion, the motion passed unanimously. The commission will consider the purchase of a rescue vehicle later in the year. Mr. Graves has sent bid requests out for a rescue vehicles. Mayor Wallis requested that Loretta Zornes have some input on the ordering of the new unit.

Mayor Wallis also feels the county need to define who is responsible for what duties, the agreement notes a project director. Commissioner Barber expressed duties of the Ambulance Director to be Administration, licensing and bid specs. Mayor Wallis feels it would be great if the cities got clear out of the ambulance service. Graves stated "by law there must be an Ambulance Director and this director is responsible for the ambulances". Commissioner Works invited all those involved to contact the County Commission should there be a conflict. Mayor Wallis expressed concern for Mr. Graves requesting the city ambulance directors to make maintenance repairs, this should go through the city council first. Lower & Graves the Humboldt unit they go to Graves 1st, then council if Graves could not assist. Commission Works expressed that the ultimate goal is to provide a good service to the community. Ms. Lower stated that there is no way that they can not be in the middle of Graves, county & city. Mr. Graves suggested Moran give Loretta Zornes authority to have the ambulance repaired within the ambulance budget. Mayor Wallis replied that Loretta Zornes has the authority to repair anything that is needed, money is there to fund. Mayor Wallis expressed concern for only having two individuals who are certified, hard to keep because they do not have runs for the volunteers. Graves suggested paying the volunteers to make long distance runs. Mayor Wallis appreciates the Health department doing the billing. Mayor Wallis feels the conflict is that Loretta Zornes feels she is in the middle. Commissioner Barber outlined the job description. Graves noted that Loretta Zornes and Sherrie Lower are coordinators. Commissioner Works that if the city quits the ambulance service the service will decline. Mayor Wallis mentioned that the City of Moran needs someone else to assist Loretta Zornes. Graves concerned that Moran is making runs to Bronson and Union Town. Mayor Wallis will check into runs going into Bourbon county. Mayor Wallis expressed concern for Loretta Zornes making 4 runs in one day, 1 to Kansas City, 1 to Wichita 2 to Iola. Sherrie Lower you have no choice, you do what you have to do that day. Jack, there comes a time that you have to tell a hospital that they have to find another service to transport. There are two on the ambulance so they take turns driving.

County Counselor Alan Weber, discussed the consolidation of Fire District or formation of a county wide fire district. If the fire district were set up by the county they can be combined by the county. If the fire districts formed must themselves there must be resolutions passed to be combined. If existing fire district wants to join into a new formed district, they must pass a resolution to do so. The county could set up a county wide district to cover all areas not currently covered. Discussion was tabled. No action was taken.

Counselor Weber, discussed the consolidation of townships by agreement with all of the existing townships. The township must pass a resolution to be a part of another township. If you eliminate the township body you must have an election to do so. Discussion was tabled with no action being taken.

Commissioners and Bill King discussed documentation received from Schwab Eaton, relating to the Seven Arch Bridge. Commissioners requested Mr. King to follow on this documentation to keep this project on time.

Commissioners discussed the county log with Clerk Baker. It was noted that some minor corrections still need to be made to the log. Commissioners requested that Clerk Baker obtain Bill King's final approval of the log prior to ordering. Commissioners approved the following order with the previous mentioned approval requirement: 5000 stationary, 20#bond for \$165.00 and 50 16" X 16" truck decals for \$1375.00.

Clerk Baker requested the commission discuss the proposed renovation to the County Clerk's office. Commissioners stated that cost was a factor and they would feel better if the cost of the furniture could be cut in half. Commissioner Barber suggested Clerk Baker check into a state contract to purchase office furniture. Clerk Baker is to obtain additional cost information. Discussion was tabled with no action taken by the commission.

Commissioners approved the following documents:

- 1) Journal entry numbers C6047-C6049

- 2) Claim vouchers number 961888-961943 for \$18319.02
- 3) Payroll change sheet

With no further business to come before the board, the meeting was adjourned until August 14, 1996, at 8:30 a.m. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas B. Wood, Commissioners

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Laura B. Baker, County Clerk

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Dick Works, Commissioner

IOLA, KANSAS OFFICE OF THE ALLEN COUNTY CLERK      AUGUST 14, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairperson Jean Barber, Commissioner Tom Wood, and Laura B. Baker, County Clerk. Commissioner Works was not at this meeting.

Commissioners approved the corrected minutes of the August 7, 1996, Allen County Commission meeting.

Sheriff Moore reported the lights within the jail are fixed. A problem with the electricity in the jail cells was discovered and repaired. The water leaks within the jail shower have also been repaired.

Sheriff Moore reported that two tires were slashed on a patrol car sitting in the county parking lot. The tires have previously been replaced. Sheriff Moore requested permission to place two flood lights on the courthouse that would light up the parking lot. These additional lights would allow the video camera to pick up any activity within the lot. Commissioner Barber moved to purchase flood lights to be placed under the eaves of the courthouse that would light up the parking lot. Commissioner Wood seconded the motion, motion passed.

At 10:00 A.M. the commissioners held the budget hearing. No one appeared to express concerns for the proposed budget. Commissioner Barber moved to approve the county budget as published. Commissioner Wood seconded the motion, the motion passed.

Mr. Gerald Gray of NRCS discussed the rental agreement with the commission. The National Resource Conservation Service rents office space on the lower level of the courthouse. Mr. Gray noted that there will be a new building constructed by the Federal Government for NRCS, FHA and ASCS with a tentative date of Dec. 1, 1996. There are problems with the location, gas line and airfield. These problems have been worked out within the past 12 months. Mr. Gray noted that there is a signed contract, but no work has been done. Commissioner Wood moved to sign the contract for rent of \$250.00 per month for the time from October 1, 1996 thru September 30, 1997. Termination by either party must have 30 days written notice. Commissioner Barber seconded the motion, motion passed unanimously.

Mr. Don Copley discussed bi-fold doors for the north airport hangers. Bids for frame work without siding or sheeting to cover the door, do not include freight or installation or free standing header or walk door, flashing and trim.

Horton Inc., Wellington, KS	requires tracking	\$28,644.00
Wilson Industrial Doors, Elkhorn, WI		\$30,774.00
Erect Tube, Harvard, IL		\$24,906.00
Schweiss, Fairfax, MN	installed withstand 70 mph winds	\$34,130.00 220 volt

Commissioner Wood moved to purchase the bi-fold doors from Schweiss for \$34,130.00, . Commissioner Barber seconded the motion and the motion passed.

Current siding on the hanger is corrugated tin. IF tin is used to side the doors than the door weight

per foot would be 100 lbs. Copley stated all bids require three phase wiring.

The doors will close within 6 to 7 inches of the bottom floor of the hanger. This needs to be known if a concrete floor will be placed. Commissioner Barber questioned if any one had obtained an estimate of the cost of a concrete floor. The area of the floor is 8546 square feet. Mr. Phillips stated that \$4500.00 would be the cost to do a 4" floor. Mr. Phillips estimates that it will take \$2,000.00 for the tin siding. There should be no need to have flashing above the doors. Copley suggested installing doors and then concreting the floor.

Commissioners discussed the purchase of some type of material to divide each of the bays.

Mr. Phillips confirmed that there is no three phase to the airport. Commissioners discussed the electrical usage and metering. Commissioner Barber requested Mr. Phillips to contact the utility companies to obtain information and prices for the installation of three phase to the airport and cost estimate for the additional wiring that would need to be done with the three phase wiring in place. Commissioners requested Mr. Phillips to obtain bids for the required footing for the doors, concrete approach ramps and covering for the doors.

Commissioner Barber moved to reappoint Mrs. Ruth Spangler to the Tri Valley Board to a 3 year term. Commissioner Wood seconded the motion, motion passed.

Commissioners approved the purchase of Windows 95 by Sandra Drake, Allen County Appraiser.

Commissioners approved the following documents:

- 1) Claim vouchers number 961944-962013 for \$59,588.28

With no further business to come before the board, the meeting was adjourned until August 21, 1996, at 8:30 a.m. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas Wood, Commissioner

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Laura B. Baker, County Clerk

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Dick Works, Commissioner

IOLA, KANSAS      OFFICE OF THE ALLEN COUNTY CLERK      AUGUST 21, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairperson Jean Barber, Commissioner Tom Wood, Commissioner Dick Works and Jill Allen, Deputy Clerk.

Commissioners approved the corrected minutes of the August 14, 1996, Allen County Commission meeting.

Bill King, Public Works Director, reported on Neosho Falls Road. He stated it should be finished this week.

Mr. King discussed the accident that occurred last week. Dale Smith turned a truck over trying to avoid hitting a car at a tee intersection. Mr. King needs someone to replace Mr. Smith while he is gone from work. He has a person in mind that could take over this position just long enough to help out. Commissioners approved Mr. King hiring this person on a seasonal basis and disposing of the wrecked truck.

Mr. King reported that a hospital van got primer oil on it out by the airport. The hospital wants to send the county a bill to take the primer off. Mr. King told them to talk to our insurance company about it. They really just need to drive slow on these roads.

Mr. King told the commissioners about county job vacancies as discussed by him and the other department heads. It would allow for giving our own employees the first opportunity at a different

job. They can sign up for a job, but the office head is not obligated to hire them. It is also a morale issue.

Sheriff Ron Moore reported that his copy machine needs a \$380.00 repair. It is eight years old and really not worth the repair cost. He has quotes on new copiers. He said his budget or the VIN account could pay for it. Commissioner Barber moved to purchase a new Mita Copy Machine from Modern Copy Systems for \$1095.00 with a one year warranty out of the VIN account, Commissioner Works seconded, motion carried.

Commissioner Works asked Sheriff Moore about 911. Sheriff Moore said we were doing the addressing.

Sheriff Moore asked about hiring a person to replace Dave Beck while he is gone. He has a person for the job, but needs approval on what to pay him. Commissioners approved paying him \$6.50 for part time.

Mr. King and Mr. Tim Kent of Allgeier Martin joined the commission. They discussed the landfill inspection. Mr. Kent stated that the landfill is encouraged to have a pollution prevention plan. There is a procedure through EPA that guides how to do this. Landfills are not required to have this, but are encouraged to do so. They are just a few days from being finished with the clay liner. The pipe took about three weeks. A leak detection system is in place. Mr. Kent talked to KDHE about the closure of the old fill and they said to amend the closure plan to reflect the changes. Regulations give 180 days to have all this complete. Mr. Kent explained what was needed to get the pollution prevention plan together. The notice of intent is definitely needed now. Commissioners approved starting on the pollution prevention plan. Mr. Kent said that we are waiting on the sample of the ground water to come back from the lab. Commissioner Works asked about the closure of the old fill.

County Counselor, Alan Weber, joined the meeting. Counselor Weber presented a promotion policy he has prepared. The policy would allow promotion within the county. Counselor Weber stated that a written policy is necessary to have set guidelines and procedures. Commissioner Barber asked about only allowing regular employees to bid. It was decided that seasonal employees would be considered as well. Once revised by Counselor Weber, this will become a part of the personnel policy. Counselor Weber did not include the posting of the job guidelines, he will amend the policy to specify this. Job openings will be posted by the time clocks. Commissioner Wood moved to approve this promotion policy once corrected by Alan Weber, Commissioner Barber seconded, motion carried.

Commissioners reviewed the fixed base operator lease.

Commissioners approved the following documents:

- 2) Claim vouchers number 962014-962020 for 55,301.15
- 3) Payroll change sheet

With no further business to come before the board, the meeting was adjourned until August 28, 1996, at 8:30 a.m. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas Wood, Commissioner

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Jill Allen, Deputy Clerk

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Dick Works, Commissioner

IOLA, KANSAS

OFFICE OF THE ALLEN COUNTY CLERK

AUGUST 28, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Commissioner Works, Commissioner Tom Wood, and Laura B. Baker, County Clerk. Chairperson Jean Barber

was not at this meeting.

Commissioners approved the corrected minutes of the August 21, 1996, Allen County Commission meeting.

Commissioners approved the posting of the bookkeeper/secretary position in the Public Works Directors Office. This posting will take place internally September 3, 1996.

Mr. John Barker discussed the possibility of obtaining a grant for funds for a miniature golf course in the Iola area. Mr. Barker requested the county commissioners pass a resolution saying that this would be good for the community. There is a \$17,000.00 grant from the Kansas Department of Tourism is available. It is estimated that it will take 66 people per day at \$3.00 each to make this business a success. He also requested the commissioners help in getting the assistance from the Southeast Regional Planning Commission. Commissioner Works suggested Mr. Barker discuss this with Bob Bunting of the Southeast Regional Planning Commission. Commissioner Works confirmed that the county would be willing to provide a letter of support for this project. Mr. Barker will be employing at least one employee, plus family members.

Commissioner Works moved the county mileage reimbursement rate be increased to coincide with the states rate of \$0.30 per mile, effective September 1, 1996. Commissioner Wood seconded the motion and the motion passed unanimously.

Commissioners approved up to \$1,400.00 being spent on a fire proof safe from Patriot Vaults to store computer back-ups.

Darla Price, Field Representative of Department of Commerce & Housing, introduced herself to the commission. Ms. Price is located within the Pittsburg office.

Commissioners approved the following documents:

- 1) Claim vouchers number 962058-962137 for \$130,851.41
- 2) Abatement order number 13992, value of 363, with \$60.66 to 1995 tax roll.
- 3) Journal entries C6050-C6051
- 4) Payroll changes

With no further business to come before the board, the meeting was adjourned until September 4, 1996, at 8:30 a.m. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas Wood, Commissioner

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Laura B. Baker, County Clerk

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Dick Works, Commissioner

IOLA, KANSAS      OFFICE OF THE ALLEN COUNTY CLERK      SEPTEMBER 4, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Commissioner Tom Wood, Commissioner Dick Works and Laura B. Baker County Clerk. Chairperson Jean Barber was absent from the meeting.

Commissioners approved the corrected minutes of the August 28, 1996, Allen County Commission meeting.

Jack McKarnin requested permission to purchase a dolly for a little under \$100.00. Commissioners approved the request.

Commissioners reviewed the minutes from the August 27, 1996, Allen County Zoning Board. The

board is recommending the commissioners approve a variance use of land described as: Beg 2153.9' North of Southeast Corner Section, West 165.9', North 160', East 165.9', South 160' to POB to be used as an auto sales lot during the time it is owned by Tim Henry. This variance will cease when ownership passes to another individual. Despite the obvious insult to the County's Zoning Committee, by Mr. Henry not appearing at the meeting, Commissioner Wood moved to approve the zoning change including the variance. Commissioner Works seconded the motion, motion passed.

Loretta Zornes, Moran Ambulance Director, expressed concerns about some of the ambulance operations. Jack is not contacting Loretta, going through Sherrie at Humboldt. Questioned if training for EMT is paid for by the county, commissioners confirmed that the county will pay for such training. Have 89,000 miles on the unit now. Third set of tires.

John Phillips, Airport Director, discussed the airport contract with the county commission. Mr. Phillips proposed that the contract go into effect today, renewed July 1, 1997, with the negotiation process to start March 1, 1997. Commissioner Works moved the commission sign the contract with the understanding that negotiations will start March 1, 1997, and the contract will be renewed by July 1, 1997. Commissioner Wood seconded the motion and the motion passed. Mr. Phillips did not sign the contracts.

Insurance to cover the airport manager and fixed base operator at the airport was discussed. Mr. Phillips reported the only company he could receive a quote from gave him a price of \$4,800.00 per year. Commissioners approved this insurance rate with the understanding that Mr. Phillips is to continue searching for insurance coverage. Mr. Phillips listed the following reasons for it being difficult to obtain insurance coverage: he is both the manager & FBO, a FBO without an airplane and no previous insurance rating.

Mr. Phillips reported on the utilities at the airport. Rural Electric Coop provides metered electricity to the large hanger and the office. These could be combined into one meter, but would be very costly. Kansas Gas & Electric provides metered gas for the hanger, metered electricity to the radio beacon and two un-metered electrical services at fixed monthly rates for outside lights. These outside lights were removed when the runway was built. A years worth of credit returned to the county on the two un-metered electrical accounts with Kansas Gas & Electric.

Mr. Phillips informed the commission that he had requested the company that is providing the by-fold doors for the hangers to measure the openings, prior to completing the order.

Commissioner Works noted that there is \$134,000.00 in the capital outlay account of the airport fund. These funds are not quickly or easily replenished. At the time Allen County acquired the airport from the City of Iola, the commission agreed to set the mill levy at .500. Commissioner Works noted that from time to time previous commissions have exceeded that levy, but have always returned to it. Commissioner Works questioned the cost of \$34,000.00 not including sheeting & trim and concrete; with a total estimate price of \$54,000.00. Mr. Phillips feels that this is a good price for the doors being installed. The company providing the doors is located in Minnesota.

Commissioner Works questioned the remodeling of the shop area and the roof patching estimated cost to be \$400.00. Insulation of the shop area is estimated to cost \$8,500.00. This work could be completed by Mike Willand. Commissioner Works feels the commission needs to view the area, 20'X100' area is to be insulated, heated and cooled. The heating and air bids are running in the neighborhood of \$4,000.00 - \$5,000.00. Commissioner Wood questioned the effect of not providing air conditioning. Mr. Phillips response would be to cut down on the effective time of the shop by 3-4 months.

Rate of pay for renting the hangers was discussed. Mr. Phillips proposed \$60.00/ month for the internal and \$75.00/month for the end hangers, with the change in rate to be effective when the work on the hanger is complete. Other rental rates are as follows: Chanute \$85.00/month, Coffeyville \$50.00 and \$55.00/ month, bay hanger \$75.00/ month.

Commissioner Works questioned if meeting with advisory board. Yes, not on a regular basis. Mr. Phillips wants to put together a list of items that need to be done.

Commissioner Wood questioned the housing situation. Mr. Phillips responded that he would still appreciate housing provided by the county. Commissioner Works suggested that one option would

be for Mr. Phillips to get a trailer house and the county provide the hook up. Mr. Phillips agreed that would be an option if the county back the financing of the trailer house. Commissioners are to try to view the airport by noon today.

Public Works Director, Mr. Bill King, reported that James Walls is not working due to health problems. Mr. King does not know when he will be able to return to work. Mr. King reported on several projects that his department is working on. Some of those are as follows: Moran Bridge Project, digging main ditch line down landfill and Chip and sealing.

Mr. King discussed the condition of the mower. Suggested keeping some of the tractors and replace the mowing decks. Mr. King will return to the meeting with prices, once he has firm estimates.

Mr. Harley Schlotterbeck of Hutinett & Schlotterbeck, presented the commission with the final review of the county audit and the annual management letter. Commissioners requested the county clerk to improve the procedures of payment of bills from original copies of invoices only. Commissioner Works moved to have the county clerk transfer the Diversion account and VIN account from within the county general fund to two separate agency funds. Commissioner Wood seconded the motion, motion passed.

Mr. Schlotterbeck presented the commission with a contract for the next calendar year. Commissioners approved the contract that the current rate not to exceed \$10,000.00.

County Appraiser, Sandra Drake, informed the commission that Emprise Bank has appealed to the state on commercial property. Mrs. Drake requested the commission approve the retaining of Mr. Bob Perry to represent the county. Commissioners approved this request.

Commissioners discussed Sheriff Moore's letter to Weldon Padgett relating to a multi agency shooting range. Commissioners are concerned about the cost that might be involved. Commission took no action on this matter, due to lack of information.

Commissioners adjourned to reconvene at the Allen County Airport. Mr. John Phillips delivered signed contracts to the commission. Mr. Phillips gave the commissioners a tour of the large hanger shop area that is needing renovations. During this tour, Mr. Phillips expressed his plans for this area of the airport. No action was taken.

Commissioners approved the following documents:

- 1) Claim vouchers number 96962171-962180 for \$20510.22
- 2) Payroll change sheet
- 3) Clerk's Journal entries number C6052 and C6053

With no further business to come before the board, the meeting was adjourned until September 11, 1996, at 8:30 a.m. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas Wood, Commissioner

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Laura B. Baker Clerk

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Dick Works, Commissioner

IOLA, KANSAS

OFFICE OF THE ALLEN COUNTY CLERK

SEPTEMBER 11, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairperson Jean Barber, Commissioner Tom Wood, and Laura B. Baker, County Clerk. Commissioner Works is to join the meeting after the Southeast Kansas Regional Solid Waste Committee Meeting.

Commissioners approved the corrected minutes of the September 4, 1996, Allen County Commission meeting.

Public Works Director, Bill King, reported on two jobs that had been posted within the county for a bridge maintenance employee and bookkeeper/secretary position. Mr. King requested the commission approve the moving of Terry Cole into the bridge maintenance employee position at \$6.50/hour starting wage. He also requested Kim Riebel be moved into the bookkeeper/secretary position with a starting wage of \$7.25/hour with an effective date of November 1, 1996. Commissioners approved both requests. The County Clerk was instructed to post the part-time position vacancy that will be created by advancing Kim Riebel into the above mentioned position.

Kansas Department of Health and Environment will be at the landfill for a meeting with the engineers at 10:30 A.M. The synthetic liner is being placed in the landfill today. The special rock is currently being made. The county will be dumping in the new area October 9, 1996. Mr. King discussed a public hearing on the Seven Arch bridge, which will be held today in Topeka. Mr. John Fagan of Schwab Eaton will represent the county at this hearing. The purpose of this hearing is to discuss the county keeping this structure. The county should know the outcome of this hearing within the next week.

Mr. King reported that the scraper's engine block is damaged. Replacing the engine with an inline 6 cylinder would cost \$10,000.00 to \$15,000.00. The scraper has been moved to the shop area for the mechanic. Commissioners approved repairing this piece of equipment with the above mentioned 6 cylinder motor.

Sheriff Moore discussed the shooting range available to the county law enforcement. Sheriff Moore's suggestion is that the county and city build an inexpensive range made of dirt and gravel on the power plant sight. The Police Chief would like to see a range with concrete walk ways and a building with a classroom. Commissioner Wood moved that the county support a joint shooting range between Iola City and the county, contingent on the cost. Commissioner Barber seconded, the motion passed.

Commissioners discussed the operations of the Service to the Elderly Van.

Loretta Zornes of the Moran Ambulance unit and Sherrie Lowry of the Humboldt Ambulance unit joined the commission meeting to share information that they had found on different ambulance units. McCoy Miller of Wichita is a different company that Ms. Zornes has discovered. McCoy Miller gave an estimated delivery price of \$72,987.00 for a unit similar to what the county is currently using. Sherrie Lowry reported that Mr. Jack Graves requested she research areas that the group of individuals could go to view different ambulance units. Commissioner Barber and Commissioner Wood expressed their desire to replace an ambulance unit before replacing the emergency rescue vehicle. Iola emergency rescue vehicle does not report to automobile accidents in the Humboldt area, due to the addition of equipment to a rural fire truck. The Commission will discuss the bidding process for an ambulance with Jack Graves, making this information available to him.

Sheriff Moore reported that he has put bid sheets out for a car and an Explorer to vendors.

Sheriff Moore presented the commission with the following bids for a utility vehicle for the Sheriff's office:

Lassman Motors, Iola, KS	1997 Ford EX Explorer 4X4	\$24,573.00
	with a trade in of	\$3,500.00
	Net price of	\$21,073.00
Lassman Motors, Iola, KS	1996 Ford EXT Explorer 4x4	\$25,061.70
	with a trade in of	\$3,500.00
	Net price of	\$21,561.70
Shepard Team Auto, Ft. Scott, KS	1997 Blazer 4x4	\$23,839.68
	with a trade in of	\$6,000.00
	Net price of	\$17,839.68

Automobiles:

Lassman Motors, Iola, KS	\$19,544.00
with a trade in of	\$2,500.00
Net price of	\$17,044.00

	abs traction assist as an addition	. \$596.00
Shepard Team Auto, Ft. Scott, KS	1997 Lumina Chevy with police package, including abs traction	\$18,330.69
	with a trade in of	\$3,500.00
	Net price of	\$14,830.69
Shepard Team Auto, Ft. Scott, KS	1997 Lumina Chevy without police package, including special items as requested by Sheriff	\$17,506.94
	with a trade in of	\$3,500.00
	Net price of	\$14,006.94

Sheriff Moore reminded the commission that in the past the county has received at the most \$2,000.00 in an outside bid situation. Commissioners tabled the discussion until Commissioner Works joins the meeting.

Commissioner Works joined the meeting. Commissioners discussed the above mentioned bids.

County Appraiser, Sandra Drake, presented the commissioners with bids for pentium 166 Mid-Tower Computer with 16 MB memory, 2.0 GB Hard drive, 3.5 " floppy drive, 17" monitor, PCI IMB Video Card, PCI I/O controller, 4 ISA/4PCI slots, 101 enhanced keyboard, Microsoft mouse, Microsoft windows 95, 6 xCD-Rom drive, network card, 28.8 data/fax/voice modem, ethernet adaptor personal computer:

Hiser Implement, Iola, KS	\$2,785.00
Today Office Supplies, Burlington, KS	\$2,455.00
	or \$2,656.00

Commissioners tabled approval, until Danny Mattheis of Advantage Computers has made a recommendation.

Mrs. Drake reported that when the oil was changed, the fender wells were bent out and the oil light was on due to the truck being short two quarts of oil. Lassman Motors added the oil and will repair the fender wells.

Loretta Zornes of the Moran Ambulance unit and Sherrie Lowry of the Humboldt Ambulance unit joined the commission meeting. The group discussed the operations of the county ambulances.

Sherrie Lowry questioned if the EMT who completed their recertification would still receive \$125.00 annually. Some of the EMTs were informed that if they did not obtain their recertification through Iola City Fire Department, they would not receive the annual reimbursement. It was also questioned if individuals could pick up classes that they are not able to attend at Iola. There is concern for Iola offering the classes at the last minute without checking schedules of Humboldt and Moran. Commissioners encourage all EMTs to attend as many classes from Iola as possible. Iola offers the classes during each of the three Iola shifts. The county will continue to pay the \$125.00 annual, regardless of where the recertification was fulfilled.

Commissioners discussed the bids that were previously accepted by the county commission for the by-fold hanger doors at the airport. Commissioner Barber moved to rescind the motion to purchase the by-fold doors for the hanger at the airport, requesting Don Copley obtain bids on different types of doors so that the commission might be able to compare prices. Commissioner Wood seconded the motion, motion carried.

Commissioner Wood questioned if the Noxious Weed Director, Doris Bradford, sprayed around the LaHarpe Senior Citizen Center. Commissioners agreed that Mrs. Bradford should be able to accommodate this request.

Commissioners discussed the bids received for Sheriff vehicles. Commissioner Barber is to contact Lassman Motors to discuss some of the commissioners questions. Discussion was tabled until the next commission meeting.

Commissioners received a written request from Mayor Wallis of the City of Moran to assist with the building of two blocks of new roadway within the city limits of Moran. This extension would be north on Park Street and west on Oak Street to provide access to a new housing development in that

area of Moran. Commissioners approved the request.

Commissioners approved the following documents:

- 1) Claim vouchers number 962181-962261 for \$128,765.55
- 2) Clerk's warrant checks number 33318-33320 for \$1980.00
- 3) Journal entries number C6056-C6057
- 4) Payroll changes
- 5) McKinzie Pest Control contract for the airport and renewal of Humboldt Senior Center Termite warranty.

With no further business to come before the board, the meeting was adjourned until September 18, 1996, at 8:30 a.m. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas Wood, Commissioner

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Laura B. Baker, County Clerk

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Dick Works, Commissioner

IOLA, KANSAS  
1996

OFFICE OF THE ALLEN COUNTY CLERK

SEPTEMBER 18,

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairperson Jean Barber, Commissioner Tom Wood, Commissioner Dick Works and Laura B. Baker County Clerk.

Commissioners approved the corrected minutes of the September 11, 1996, Allen County Commission meeting.

Public Works Director, Bill King, discussed the proposed street project within Moran City. Mr. King reminded the commission that the county has provided similar assistance to other government entities. Commissioners requested Mr. King to proceed with the project.

Commissioner Works moved the commission go into a five minute executive session at 8:50 A.M. for the purpose of discussing personnel, those to be present in the session will be Commissioner Barber, Commissioner Wood, Commissioner Works, Mr. King and Clerk Baker. Commissioner Barber seconded the motion and the motion passed. At 8:55 A.M. the commission returned to general session with no action being taken.

Mr. King discussed the Seven Arch Bridge project. Schwab Eaton is assisting in obtaining the necessary information to proceed with this project.

Commissioner Wood reported the Methodist Church of Iola had inquired about finding replacements for light towers in front of the church. Commissioner Wood asked the commission if the old light towers on the Neosho River Bridge at Humboldt were for sale. The Commissions' response is these items are not for sale.

Mr. Jack Graves, EMS Director, presented the following bids for a rescue vehicle:

Hays Fire Equipment	\$70,902.58
Ford/ Central State manufacturer of 16' body with 345 days for delivery, subject to a deduction of \$950.00 if payment of chassis is made upon delivery to manufacturer.	
Hackney	\$73,741.00
International/Hackney manufacturer of 14' body with 180 days for delivery, subject to a deduction of \$876.00 if payment of chassis is made upon delivery to manufacturer and \$559.00 if performance bond is waived.	
Boarman Emer. Vehicles.	\$723,947.00
Ford/Boarman manufacturer of 16' body with 150-180 days for delivery, subject to a	

	deduction of \$1187.00 if payment of chassis is made upon delivery to manufacturer.
KanOk	\$83,900.00 International/EVI manufacturer of 15' body with 90 days for delivery.
Summit	\$83,365.00 International/Summit manufacturer of 14' body with 285 days for delivery.
Westex	\$87,640.00 International/Westex manufacturer of 16' body with 180 days for delivery.
Danko	\$89,938.00 International/Amtech manufacturer of 16' body with 120 days for delivery.
Michigan 1st Response	\$115,990.00 International/3-D manufacturer of 14' body with 180 days for delivery.

\*Commissioners decided that an ambulance is needed before a rescue vehicle. This decision was reached due to the shortage of funds, the mileage on the existing ambulance units and the laps in time since the last ambulance unit was purchased by Allen County. Commissioners requested Mr. Graves pursue the purchase of an ambulance. Commissioner Wood expressed concern that the county will get into the situation of needing more than one ambulance during a budget year. Commissioner Barber expressed the need for the bidding process on an ambulance to start as soon as possible. The representative from Hays Fire Equipment mentioned lease purchase as an option. The bid submitted by Hays Fire Equipment is good for 45 days and is subject to a reduction of \$568.00, if the county should choose not require the bid bond. Mr. Graves stated that he was confused because Humboldt and Moran had mentioned they felt the most important purchase was a rescue vehicle. Commissioners acknowledged that both Moran and Humboldt may have had such a discussion with Mr. Graves, but the Commission has decided to first purchase an ambulance, not a rescue vehicle.

Gas City Superintendent, Mr. Joe Andrews, announced his resignation from this position. Mr. Andrews discussed the sewage treatment situation of that area of Allen County. Currently the City of Gas and City of LaHarpe have a joint sewage system. Mr. Andrews relayed the cities question as to whether they could obtain the sewer lagoons from the county or send their waste to the county's lagoon system. Mr. Andrews suggested turning the lagoon system into a non-dischargeable system that could be irrigated from, with the capability of an emergency discharge. Mr. Andrews asked if the county would be interested in either proposal? The commission admitted there is not an active Sewer District #1 board and Mr. Anderson should contact Mr. Richard Burriss. Commissioners have reservations if the county owned sewer district #1 lagoon system could handle this request, but are interested in any information that Mr. Andrews can obtain and are willing to cooperate with both cities in the best interest of Allen County citizens.

Mr. Andrews expressed Gas City's gratitude for the road work completed by the county within their city limits.

Mr. Tim Kent of Allgeir Martin & Associates joined the meeting to discuss the progress of the county landfill project.

Airport Director, John Phillips, Mr. Jim Heffernon and Mr. McAdam of the airport board, discussed several issues relating to the airport operations. Mr. Heffernon questioned the delay of ordering the overhead doors. The commission was concerned that there might not have been any comparisons to other types of doors. The advisory board assured the commission they did a comparison, but failed to present the commission with the information or documentation. Commissioner Works questioned what the board's priorities are for renovations to the airport. The advisory board feels that the bi-fold doors are a good investment. The hangar and shop are in need of capital improvements. Mr. McAdam stated we need to get additional air traffic at the airport. In order to do this, they need a place to store airplanes, thus the hangars need to be fixed up to store airplanes. General Supply has been contacted and would be interested in building and installing doors, but would not be able to do so in the near future. Commissioners approved the following renovations to the airport:

- bi-fold door bid and additional work in conjunction with the door installation. \$50,000.00 is the estimated total renovation price and includes bi-fold doors, outer material, cement footings and floor. Rewiring of the small hangar is not included within this cost estimate.
- \$8,000.00 for insulation of the shop area of the large hangar and
- \$8,000.00 for heating and cooling.

Commissioner Works anticipates there will be enough funds available to fix up the main hangar and have a bi-fold door installed.

Commissioners questioned what the next project(s) should be. Mr. Phillips reported that Mr. Weiland of LaHarpe is repairing the roof over the shop area of the large hangar. The board needs to meet to decide the priority of the next projects.

If the runway is to be expanded, the airport and/or completing a taxi way are going to need assistance of federal grant funds and matching funds provided by the county. Mr. Phillips is to obtain information on this project. Higher priority would be to extend the runway to 5,000 feet. It may be easier to get funding for the completion of the taxi way. Mr. Phillips stated that both is needed. You have to lengthen the run way to get larger jets in. If you get larger jets in, you need a taxi way. Mr. Phillips feels the two should be combined into one project.

Commissioners discussed the drop off on the runway. Mr. Phillips recommends the county use equipment to lay a four foot shoulder with a 1 1/2" drop from the run way. The Commission will request Mr. Bill King to proceed with this project.

Commissioner Wood questioned the replacement of the water drinking fountain at the airport. Perry has a used water fountain available for \$150.00. Commissioner Works moved the commission purchase a used water fountain from Perry for \$150.00. Commissioner Barber seconded the motion, motion passed unanimously.

Mr. Phillips reported to the commission he has found insurance that will cost \$4600.00 per year. He also questioned if the county would make reimbursement within 30 days. The county will be able to meet this request.

Mr. Phillips provided the commission with a list of some of the things that will need to be addressed at the airport at some time. This list is to be reviewed by the airport board and prioritized.

Sheriff Moore reported that Mr. Lassman can not put together a Police package on a Taurus.. Sheriff Moore questioned if the smaller vehicle would withstand the use on gravel roads. Commissioners discussed the bids received during last weeks commission meeting. Commissioner Works moved to accept the bid for one 1997 full size Crown Victoria for \$19,544.00, from Lassman Motors of Iola and one 1997 Explorer for \$24,573.00, from Lassman Motors of Iola. The county will advertise to sell current vehicles outright, the trade in prices will be included as a bid from Lassman. Commissioner decided the Crown Victoria is to be purchased from the sheriff's budget and the Explorer is to be purchased from the drug trust account. Commissioner Barber seconded the motion. This motion passed unanimously. Commissioners requested that Sheriff Moore contact Mr. Lassman to proceed with the ordering and Clerk Baker draft a letter to Shepard Team Auto thanking them for their bid.

Sheriff Moore presented the commission with correspondence from Humboldt USD 258 regarding the use of the old Zillah School building by the county for the purpose of juvenile detention. Commissioner Barber stated that she felt the jail belongs with the courthouse, due to transportation of prisoners. The Commission will keep the facility in mind for possible other uses.

Sheriff Moore requested permission to hire a full time employee to do transportation officer duties and assist during the time that other officers are in training. Commissioners approved the request.

Within the past few days, the prisoners in the jail have vandalized a stool causing the court area to be flooded and set fire to blankets within a cell. Repair to the stool has been attempted, but not achieved. Sheriff Moore noted that it would be useful to have one man cells within the jail, but is unsure that the county should invest funds in the existing structure. No action was taken.

Iola City Administrator Weldon Padgett, Iola Fire Chief Jack Graves, Iola Police Chief Rex Taylor and Iola Dispatch Director Gary Garver, discussed 911 dispatching with the commission. The concerns of Iola City Commission for the dispatch center are call loads and staffing of the facility. As of yesterday, the City Commission is in favor of hiring at least one or two additional dispatchers. Mr. Garver's concern is staffing and problems of having one dispatcher in the center at one time. There are several times that the work load is too great for one dispatcher to cover. There are 152 days per year that one dispatcher is operating this center, this does not include sick leave and needed training. Mr. Garves noted these factors could lead to some serious problems. With the addition of two dispatchers, there would still be times that one dispatcher would be manning the center. Neosho County has 8-9 dispatchers with one Director and one Assistant director. Currently Iola has 6 full time, 1 part-time (works 2 nights/ week) and one Director. Year to date figure of 911 calls is 8497.

It was noted that some 911 calls require several radio calls and entries to obtain information. Commissioner Works questioned if the City has a solution in mind. The City of Iola does not have any funds budgeted for 1996 or 1997, to hire additional dispatchers. They could change the budget and cover the addition of one dispatcher. It is estimated to take \$20,920.00 to cover salary and benefits for one additional dispatcher. Currently the city and county are paying on an equal basis. Commissioner Works moved the county amend the contract between the city and the county to allow for the county to pay an additional \$20,920.00. This increase would pay for one of the two dispatchers to be hired by the City of Iola. Commissioner Barber seconded the motion, and this motion passed.

It was reported that the City of Iola Commission approved the building of a firing range. The County Commission would be willing to provide equipment and man hours to assist in the building of this range. This range would be available for use by the county and the city.

Clerk Baker reported that Mr. Danny Mattheis, the county MIS director, recommends the county purchase the personal computer from Today Office Supply for \$2,656.00. This computer fits the bid requirements and is lower in price. Commissioners opened the following bids for printers for the Public Works Department:

Today Office Supplies, Burlington, Ks	Lexmark 4039.00 laser printer for \$1,139.00
	IBM 4226 dot matrix printer for \$1427.00

Commissioner Works moved that the county purchase the computer approved by Mr. Mattheis for \$2,656.00 from Today Office Supplies from the reappraisal fund; and the purchase of one of each of the printers from Today Office Supplies from the solid waste fund. Commissioner Wood seconded the motion. Motion passed unanimously.

Commissioners approved the following documents:

- 1) Claim vouchers number 962262-962314 for \$59300.98
- 2) Payroll change sheet
- 4) Payroll warrants number - 22331-22420 for \$44326.38
- 5) Clerk's warrants number - 33321-33433 for \$186086.53

With no further business to come before the board, the meeting was adjourned until September 25, 1996, at 8:30 a.m. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas Wood, Commissioner

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Laura B. Baker Clerk

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Dick Works, Commissioner

IOLA, KANSAS  
1996

OFFICE OF THE ALLEN COUNTY CLERK

SEPTEMBER 25,

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairperson Jean Barber, Commissioner Dick Works, Commissioner Tom Wood, and Jill Allen, Deputy County Clerk.

Commissioners approved the corrected minutes of the September 18, 1996, Allen County Commission meeting.

Betty Daniels, County Treasurer, reported that the list of properties eligible for tax foreclosure sale is complete. She presented this list to the commissioners. There are a total of 43 parcels on this list. Commissioner Barber stated she thought we should have a sale for these and get them back on the tax roll. Mrs. Daniels stated that there is another abstractor in the area now. Commissioner Works suggested putting this out to bid. It costs Allen County \$35.00/parcel for a tax sale. There are some other counties that pay much more for abstract services. Commissioners requested that Mrs. Daniels

contact the abstract companies about their services and to get bids.

Mr. Bill King, Public Works Director, joined the commissioners. He reported the paper drive was a success.

Mr. King discussed the landfill and the progress of such. A vertical expansion will be allowed without putting a liner under it. Mr. Kent of Allgeir Martin has made recommendations having to do with this. Mr. Kent will join the commissioners later in the meeting to discuss this issue.

Mr. King talked about the work his crew will do out at the airport. He has discussed it with Mr. John Phillips, airport manager, as well.

Commissioner Barber reported that she spoke with Loretta Zornes of Moran Ambulance and Ms. Zornes and Mrs. Lowry from Humboldt will be going to look at ambulances in use in Coffey County.

It had been reported to the commissioners by Mr. McKarnin that there were electricians in the courthouse yesterday that had not notified anyone as to why they were here. It was later determined that they were with the construction company that is to do the ADA work. Commissioners requested Deputy Clerk Allen to call this company and ask that they let Mr. McKarnin know ahead of time when they will be at the courthouse.

Mr. Bill King and Mr. Tim Kent joined the commissioners. Mr. Kent talked about a vertical expansion, which would have to be capped. Initially Allen county would have to put a liner under it.

However, KDHE approved Allen County to have a vertical and put a cap on it. Mr. King said that KDHE is reluctant to put our plan into writing. Commissioner Works asked if we could have an approval from KDHE to keep dumping at current sight by October 9. Mr. Kent said it may be a possibility. Will the volume justify the additional cost? Wichita got the first expansion approved without a liner. Commissioner Works asked if we can go ahead and start dumping on the liner and apply for a variance on the closure. Mr. Kent responded that we could. Mr. King said they will proceed with working towards the vertical expansion.

Mr. John Phillips, airport manager, stopped by the commission meeting. He said he should have insurance by next week. The by-fold doors were discussed. The company will charge \$79/door to install. Entry way doors should have a master lock. Concrete needs to be in before doors go in, which is November 4. The footings should be put in, then pour the floor. Mr. Phillips presented bids for concrete work:

Wagner Ready Mix, Yates Center, KS	\$1226.40
J&J Contractors, Iola, KS	option 1 \$36,800.00
	option 2 \$12,800.00
Jim Martin Concrete, Neodesha, KS (labor only)	\$4,525.00

Some of the figures on the bids were incorrect. Commissioners asked Mr. Phillips to obtain corrections on these and report back.

Mr. Phillips reported on heating/cooling units. One unit would be heat and air, one would be heat only. Commissioners stated that Mr. Phillips should get bids on the same things from each vendor. The following bids were submitted:

Shay Heat A/C & Electric, Iola, KS	\$5,575.00
install new furnace and add a/c to shop building	
A-1 Electric, Chanute, KS	\$7,892.00
install (2) units and hook up existing ducts	
Brown & Wilson,	\$10,667.70
1 package unit	

Mr. Phillips asked about getting bids for a floor. Commissioners told him to wait on this.

Mr. Phillips said he had found a house about 24' x 60'. He found out that it is movable. Mr. Phillips' wife looked at a mobile home and said it was in good condition. The county would have to get it moved in. Mr. Phillips stated the savings if a home was to be moved in to the existing location where utilities have been hooked up before. There is a septic tank out there too. It may need work done on it though. Pipes would have to be run for gas. Mr. Phillips proposed placing a home on the west side of the maintenance hangar. The mobile home is privately owned. Commissioner Works

stated that the commission has considered the possibility of putting a home at the airport, but were not willing to do so at this time. Rent was also discussed as a possibility. The security of having someone there at night would be a definite plus. Mr. Phillips understood that a home would be put at the airport, though it was not in the contract. Commissioners asked that Mr. Phillips get some information on the mobile home so they could go look at it and decide what action to take next. Mr. Tom Murrill of Murrill Insurance discussed liability insurance for the airport. Mr. Murrill had a concern if the county was named as an additional insured on the airport policy. Proof of insurance is also needed on an annual basis. If it has been purchased elsewhere, that is not a problem, Mr. Murrill just wanted to check with the commission on this issue. Mr. Murrill will write a letter stating that the county commissioners have to be named additional insured on a policy.

Commissioners asked that Deputy Clerk Allen send around a sign up sheet to find out how many that worked in the courthouse were interested in the health department coming over here to give flu shots. If there are at least ten interested, Mrs. Allen is to contact Nurse Wanda Davidson at the health department to set up a time to do this.

Mr. John Phillips called and said that the mobile home he was interested in had already been sold.

Commissioners approved the following documents:

- 1) Claim vouchers number 96
- 2) Journal entries number C6058-C6060
- 3) Payroll change sheets
- 4) Abatement order numbers 13994 for value of 170 with \$17.80 to the 1994 tax roll and number 13995 for value of 86 with \$9.97 to the 1995 tax roll.

With no further business to come before the board, the meeting was adjourned until October 2, 1996, at 8:30 a.m. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas Wood, Commissioner

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Jill Allen, Deputy Clerk

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Dick Works, Commissioner

IOLA, KANSAS      OFFICE OF THE ALLEN COUNTY CLERK      OCTOBER 2, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairperson Jean Barber, Commissioner Dick Works, Commissioner Tom Wood, and Laura B. Baker, County Clerk.

Commissioners approved the corrected minutes of the September 25, 1996, Allen County Commission meeting.

Mr. Jack McKarnin, Building and Grounds Maintenance, reported that Raymond Gozack called about being hired for security for Farm City Days. Commissioners approved the hiring of Mr. Gozack.

Mrs. Betty Daniels, Allen County Treasurer, reported to the commission on unpaid taxes. The following bids were received on the abstract work required for the delinquent tax sale:

Iola Abstract Comp. \$35.00 per tract all inclusive.

First Title Service Company \$40.00 per tract all inclusive.

Commission Barber moved that the commission accept the bid from Iola Abstract Company. Commissioner Wood seconded the motion, motion passed. Treasurer Daniels is to contact the abstract company.

Mr. Bill King, Public Works Director, discussed that the City administrator had called about the Horville road that the city wants blacktopped. The city may want to incorporate this road into the

city limits. The paving of the county parking lot by the housing complex was discussed. The County Parking lot is 64x90 feet and would cost \$3,000.00-4,000.00, to be completed in 3 weeks. There will be some preparation work required, at least one half of a day. Commissioners tabled the discussion.

Mr. King discussed the landfill. The KDHE has agreed to allow Allen County to expand vertically on the old landfill. This would allow the county to postpone the dumping of trash on the new, more expensive area. If the county stays on the older area, we would need to install two additional monitoring wells. Mr. King questioned what fee the county will be charging. Commissioner Works reminded the commission they had promised to keep the fees low while Allen County was not on the new area. Mr. King suggested an increase of \$1.00 to \$1.50 across the board. Commissioners approved to charge an increase of \$1.00 per ton for out of county trash, effective October 9, 1996. The landfill rates are as follows:

County	Before increase per ton	After increase per ton
Outside 5 county area	..... \$29.00	..... \$30.00
Labette County	..... 16.00	..... 17.00
Anderson County	..... 16.00	..... 17.00
Woodson County	..... 16.00	..... 17.00
Wilson County	..... 14.50	..... 15.50
Bourbon County	..... 14.50	..... 15.50
Neosho County	..... 17.00	..... 18.00

Anita Lumley, private citizen interested in purchasing an area of land owned by the county, offered the commission \$1.00. The tract of land is located at the west edge of Humboldt City limits (tract number 172-04-0-30-0-0017.000-01). Mrs. Lumley's address is 424 S. First, Humboldt, KS 66748, Mrs. Lumley will pay \$1.00 for this property in Humboldt City. Commissioner Barber stated that the county will have to start the process, Mrs. Lumley gave \$1.00 to the commission. The deed is to be put into the name of Kenneth and/or Anita Lumley.

Mr. King discussed an employee of his who is absent due to illness. He is trying to make sure this person receives disability.

Mr. King talked about employee raises. Mr. King discussed this issue with a person on the Humboldt City Council. He was interested on what Humboldt did for their employees. He talked about employee evaluations. Mr. King wants the commission to think about providing for merit raises.

Mr. King reported on the work his crew has done at the airport. He also gave an update on other various projects.

Commissioner Works told Mr. King about a road problem that a citizen had reported to him. It is about a corner without a stop sign. Another request had to do with the Leanna Cemetery roads. They want some pea rock. Neosho County did this for them last year. Commissioners agreed that they could provide this rock for the cemetery this time.

Commissioners discussed a request made by Cara Barkdoll of the appraiser's office. A recent name change on some real estate brought up the question. A deed filed in 1948 on land along the east side of the northwest quarter in section 19, township 25 south, range 18 east, shows the names of the owners, but the records kept by the county show that the landowner of the northwest quarter (19-25-18) has been paying taxes on it since 1966. If the county has no use for this land and since the adjacent landowners have been taxed, perhaps a deed back to the landowners would be in order. Commissioners agreed to turn this over to Mr. Alan Weber, county counselor, to review.

Allen County Department Heads joined the commission room to discuss a voting delegate for KAC. The annual KAC convention will be held in Wichita Kansas November 17-19. We need one delegate and two alternates. It was moved and seconded that Mr. Bill King serve as Allen County delegate, motion passed. Mrs. Webb and Mrs. Drake were nominated as alternates. Commissioner Works moved nominations cease. Commissioner Barber asked if anyone had any issues to add to the platform. No one responded as to having any additional issues.

John Phillips, Airport Manager, visited with the commission about bi-fold doors. Mr. Phillips

presented the commission with color samples as well. 10% down is required to start the work. Mr. Phillips needs a commissioner's signature and check to send back to the company. Ash gray was chosen as the color for the door. Commissioner Works moved to add additional cost for doors and tin in the amount of \$39020.00, send a check for 10% of the total. Commissioner Wood seconded, motion passed unanimously.

Mr. Phillips talked about the concrete for the floor in the hanger. Wagner's bid was the same.. J&J Contractors bid remains the same. Weiland gave a bid of \$7300.00. Commissioner Works moved to hire Wagner Read Mix of Yates Center, KS for \$1226.40 x 6 for the concrete project. Commissioner Wood seconded, motion carried. Mr. Phillips will contact Wagner to let them know to get started on this project.

Mr. Phillips reported on the bids for heating and air conditioning. Two types were proposed, a package unit that goes outside or an inside unit. These are percentages of combustion. Brown & Wilson of Erie, Ks-80%- \$6838 for both units; 91%-\$10500.00 for both units; Shay Heat A/C, Iola, Ks- 80%-\$5489.00 for both units; A-1 Electric, Chanute, Ks- 90%-\$8946.00 for both units. Package unit from A-1, 90% is \$8612.00. Shay's package unit \$5489.00 for inside furnace. Mr. Phillips presented furnace packages to the commissioners. Commissioner Works moved to accept the bid from Brown & Wilson, Erie, KS for \$6397.00 plus \$250.00 for the 90%, but Allen county will not pay the tax which was included in the bid of \$441.39. Commissioner Wood seconded, motion passed unanimously.

Mr. Phillips discussed the weeds at the airport farm land. He asked if the commissioners could talk to the individual farming this land about keeping the weeds down. Mr. Phillips has two or three people wanting leases for doing the hay. If it is put up for lease, it should be put up to everybody. Mr. Phillips guesses about 30 acres is being discussed. Commissioner Barber asked how much income was coming from that farm? Commissioners will talk to some people about these farm issues on behalf of Mr. Phillips.

Mr. Phillips stated he would like to hire Tom West for electrical work at the airport.

Mr. Phillips said he is now insured as of last Friday. The commissioners are named insured on the policy and will be getting a certificate stating such. He will fax the bill to the county clerk's office for reimbursement.

Clerk Baker explained to the commissioners that budget and accounting is being moved from the system 36 to the AS 400. Therefore, vouchers were not ready for signatures during this meeting. Mrs. Baker made a suggestion as what to do with the system 36. She suggested it be sold as scrap metal.

Mrs. Baker reported on the office furniture she is researching. She is getting information from the state department of purchasing concerning this.

Mrs. Baker asked about Sherrie Riebel's vacation that she may not get to take and can she be paid for this vacation if not taken by the time she takes office. Commissioners approved this request.

Mrs. Baker asked how the commissioners were coming along reading the personnel manual. Commissioner Barber has just noticed grammatical errors. Commissioner Works feels there should be more than what it contains. Job descriptions need to be added of course. Mrs. Baker had other manuals to look at for guides and has talked to Charlotte Rommel, Supervisory Training coordinator for suggestions. Mrs. Baker suggested the commission appoint someone or a committee to review this manual by January of 1998. Whoever does do this, should probably get an early start in order to have it done in time. Mrs. Baker does not have prices yet on an attorney to review the manual, should have this information by next Wednesday. Commissioner Barber commented that she likes the format of the manual.

Commissioners discussed with Mrs. Baker the need for a computer program that would flag subjects to remind them what needed to be done.

The logo was discussed. A black and white copy of the logo will go on the inside of the manual. Mrs. Baker will check into the price of having copies made of a logo in color for the front of the book. Mrs. Baker presented the logo with color to the commissioners. Commissioners approved to

leave the logo as it is without the road grader.

Job descriptions is the next part of the manual that Mrs. Baker will work on. Mrs. Baker will obtain copies of protocol from Mr. Graves, ambulance director.

Mrs. Baker reported that she is still trying to get a calendar from Newberry Construction. Hopefully there will be a meeting next Monday dealing with this.

Commissioners approved the following documents:

- 1) Abatement order number 13996 for value of 2475, with \$443.50 to the 1995 tax roll
- 2) Payroll change sheet
- 3) Clerk's journal entries number C6063

With no further business to come before the board, the meeting was adjourned until October 9, 1996, at 8:30 a.m. in the commission room of the courthouse.

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Jean M. Barber, Commissioner

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Thomas B. Wood, Commissioner

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Laura B. Baker, County Clerk

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Dick Works, Commissioner

IOLA, KANSAS      OFFICE OF THE ALLEN COUNTY CLERK OCTOBER 9, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Commissioner Dick Works, Commissioner Tom Wood, and Laura B. Baker, County Clerk. Chairperson Jean Barber was absent from this meeting.

Commissioners approved the corrected minutes of the October 2, 1996, Allen County Commission meeting.

Jack McKarnin, Building and Grounds Employee, expressed his concern over Farm City Days. There has been no contact from the committee to Mr. McKarnin. Commissioner Works suggested that Mr. McKarnin contact the Chamber Office and express his concerns.

Commissioners approved the Sheriff's request to purchase safety gloves that are to be used during search warrants to avoid cuts and needle pricks.

Clerk Baker informed the commission of a tentative calendar for ADA renovations. Newberry Construction will be working November 6, 1996 through December 6, 1996, in the west area of the lower level of the courthouse; December 16, 1996 through January 17, 1997, in the District court area; January 19, 1997, start on the upper level of the courthouse. Commissioners approved restricting the use of the courthouse during the ADA renovation. During this project (November 6, 1996 through completion) the public will not be able to have meetings in the building. Clerk Baker is to contact those clubs who have previously reserved the room.

Commissioners approved the hiring of a former applicant as a part-time clerk typist, providing none of the current employees apply for the position.

Commissioners approved hiring Barbara Scott-Girard, an Attorney from the Wichita area, to review the County Personnel Policy and Guidelines. Ms. Girard's rate for this service is \$100.00.

Mr. Bill King, Public Works Director, informed the commission that a chapter 13 bankrupt case has been filed. This individual owes Allen County Landfill money and will be on a cash basis only from now on.

Mr. King updated the commission on the progress at the landfill.

Mr. King questioned the commission if they had made a decision on blacktopping the parking lot. Mr. Dan Leslie from the City of Iola joined the commissioners. Mr. Leslie said that if it was to be

blacktopped, now would be a good time, due to other projects going on now. Mr. King said the cost would be approximately \$3300.00. Striping blacktop roads was discussed. Mr. Leslie stated that the county could do the work on the parking lot, the City would do maintenance on it. Mr. Leslie stated that the City wants to agree to co-maintain the lot. Mr. Padgett may be over to talk to the commissioners about the parking lot later in the morning.

Mr. Weldon Padgett joined the meeting. He asked if the county owns this property. Commissioners responded yes. Mr. Padgett said the City would help stripe the lot. Commissioner Works said the county would pave it so people could park on it. Mr. King talked about the procedures to pave the lot. Commissioner Works mentioned that the Service to the Elderly van driver should be considered for special accommodations for parking at the housing unit nearby. The commissioners will talk to Mrs. Pliler about this. Commissioner Works moved that the county pave the parking lot, the city would help prepare the sight, the city will stripe it once all has been prepared, Commissioner Wood seconded. Motion passed.

Counselor Weber will prepare a quit claim deed for the Culbertson property.

Counselor Weber discussed the property purchased by Anita Lumley. He will prepare a quit claim deed for Mrs. Lumley.

Sheriff Moore presented the commission with the following bids for the 1991 Ford Explorer:

Richard Zornes	\$1,526.00
David Tidd	\$3,300.00
Tim Henry	\$4,160.00
Ann Johnson	\$4,559.00
Howard Tidd	\$5,000.00
Darrell Monfort	\$5,001.00
Clint Billthough	\$5,610.00
Sandra Drake	\$6,013.00
Robert Wille	\$6,200.00
Mark Clark	\$6,225.00
Corkys Used Cars	\$6,310.00

and the following bids for the 1993 Ford Crown Victoria:

Richard Zornes	\$776.00
David Tidd	\$2,650.00
Corkys Used Cars	\$3,210.00

These bids were opened in the Sheriff's Office at 7:45 A.M. today.

Commissioner Works moved to accept the bid from Corky's Cars for the Ford Explorer for \$6310.00 and for the Crown Victoria for \$3210.00. Commissioner Wood seconded, motion passed.

Ernie Davidson and Charlotte Owens of the Health Department visited with the commission about the collecting of delinquencies associated with the ambulance billings. Mr. Davidson presented a list of current delinquencies to the commissioners. It is a new list since the June 30 list that Allen County has already received and forwarded on to the county counselor, Alan Weber. Mr. Davidson explained the list to the commissioners. Mrs. Owens has talked to Counselor Weber concerning these lists. Mr. Davidson will return next week to the commission meeting when the person from the National Revenue Corp. will be here. Mr. Padgett stated the City is very interested in involving a third party in the collection of these over due ambulance call bills. This issue will be discussed again next week at the commission meeting. County Counselor Weber will also be in attendance at next week's meeting, during the time frame concerning this issue.

Mr. Jack Graves, Iola Fire Chief, joined the commission. He presented specifications for an ambulance. Commissioner Works talked about when a vehicle would be purchased. Commissioners will look over the specifications and let Mr. Graves know their opinions.

Commissioners approved the following documents:

- 1) Claim vouchers number 962473-962533 for \$38916.59
- 2) Journal entry number C6064

With no further business to come before the board, the meeting was adjourned until October 16, 1996, at 8:30 a.m. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas Wood, Commissioner

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Laura B. Baker, County Clerk

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Dick Works, Commissioner

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Jean M. Barber, Chairperson

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Thomas Wood, Commissioner

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Laura B. Baker, County Clerk

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Dick Works, Commissioner

IOLA, KANSAS      OFFICE OF THE ALLEN COUNTY CLERK      OCTOBER 16, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Commissioner Dick Works, Commissioner Tom Wood, and Jill Allen, Deputy Clerk. Chairperson Jean Barber was not present at this meeting.

Commissioners approved the corrected minutes of the October 9, 1996, Allen County Commission meeting.

Commissioner Works received a phone call about special alcohol money for Hope Unlimited. Commissioner Works stated this request for funds will be discussed in length when Chairperson Barber returns.

Public Works Director, Bill King, joined the meeting. He talked about expanding the airport's runway. Mr. King's crew could do dirt work. It may be a project to keep in mind for next year.

The landfill expansion was discussed. A zoning hearing has been set up for October 31, 1996, at 1:30 p.m. in the conference room of the courthouse, for the proposed change in zoning having to do with vertical expansion.

Mr. King talked about Barnett Road. The scraper is down and out. The dozer just can't cut it by itself. He may call Berry Tractor about a loner.

Mr. King said that his crew is tearing down a small building that housed the heating unit for the workshop at the airport.

Mr. King will advertise for specs for a snowplow and spreader truck.

Mr. John Phillips, airport manager, discussed the outside wall of the hangar. The contractors are currently working on it. Mr. Phillips asked to buy a steel door for the hangar. Mr. Phillips will check prices with all local vendors for this door. Commissioner Works moved to buy a door to provide a fire escape and an outside entrance to the hangar. Commissioner Wood seconded, motion passed.

The concrete should be started and completed next week.

The bi-fold doors should arrive November 4, 1996.

Mr. Phillips presented a bid for electrical work:

Commissioners asked that in the future Mr. Phillips get more bids. Commissioners approved hiring West Electric, Moran, KS to do the airport's electrical work.

Mr. Phillips mentioned a call he has received from people who could not land at Allen County Airport due to the runway not being long enough. Commissioner Works asked that these individuals send letters concerning this to back up the county when discussing this issue with the FAA.

Mr. Phillips mentioned the fuel situation. A double wall tank is required. Commissioner Works stated that it is time to start getting bids. Mr. Phillips asked to trade the old fueller for some tractor equipment. Mr. Phillips will discuss this with the airport advisory board.

Weldon Padgett, Iola City Administrator and Ken Shetlar of Shetlar, Shetlar & Griffith, joined the meeting. Mr. Padgett presented a map showing where they wanted to put a water line. Can they use the county's right-of-way to run water line east of Gates plant? The City has a grant to run this line. Mr. Shetlar explained the path of the line. Commissioners agreed with the concept of this request. Mr. Shetlar and Mr. Padgett will return with specifics once they have discussed it with those that can tell them how much right-of-way is owned by the county.

County Clerk, Laura Baker, told the commission that she will be setting some levies before she leaves town today. She will set the library levy today. She is not yet ready to disclose any information to the public on values, etc.

County Counselor, Alan Weber, discussed the ambulance billings with the commissioners. He stated he has not received addresses for those that owe money.

Counselor Weber discussed a bankruptcy. It has to do with title fees on a vehicle. The title application came back to the county with the wrong names on it. It was sent back with the correct names, but not the lien on it this time. The state says the lien should have been mentioned again the second time it was sent back. An attorney at the state level suggested to Mr. Weber that the county pay a third, approximately \$300.00, to just buy the car. The State and the bank carrying the loan on the car will have to pay on this too. Commissioner Works moved to proceed as Counselor Weber suggested, to buy out the car, Commissioner Wood seconded, motion carried.

Commissioner Works asked Mr. Weber about a quit claim deed he had prepared. Commissioner Works said to drop it for now and tell the appraiser's office to find another way to work it out.

Mr. Frank Celestin and Mr. Rod Knovel from the National Revenue Corporation joined the meeting. Ernie Davidson and Charlotte Owens of the SEK Health Department joined the meeting to talk about the ambulance billings along with Mr. Celestin and Mr. Knovel. The National Revenue Corp. collects delinquent bills. They charge a fee usually of \$20-\$50/account. This depends on the size of the accounts and what work is needed to be done. These gentlemen are currently working with the City of Iola on collecting utility bills. They will work any account in the United States. Mr. Celestin explained his business briefly. Mr. Davidson presented the list of delinquencies for the full year of 1995. Mr. Davidson told Mr. Celestin how the billing of ambulance runs are handled by the health department. Mr. Davidson and Mr. Celestin conferred on the billings to get an idea of what is needed to be done to collect on these accounts.

Mr. Celestin summarized the situation. There is \$11,000 to \$12,000 uncollected money just in a six month period. This billing process must be a fast one. Mr. Celestin suggested to include the third party earlier on in the billing process. Insurance companies are supposed to pay on a claim within 30 days of it being filed or deny it, whichever the case. It is helpful sometimes to put a slip of paper in with bills stating that payment is expected or the State Insurance Commissioner will be notified. Mr. Celestin talked about ways his company approaches customers to pay a bill.

Mr. Celestin proposed a package that will collect for 100 small accounts and 50 big accounts. It will also do some prevention work for future delinquencies. Counselor Weber confirmed that this company just takes on the accounts that are turned over to them. They will not handle all the accounts. Recovery of bills relies on a time line, contact the customer as soon as possible. The first part of the company's package is more like an accounts receivable management. Counselor Weber will review a blank contract from this company, Commissioner Works will talk to Iola City about what this company is doing for them. No action was taken at this time.

Loretta Miller (previously Zornes), Moran Ambulance, stopped by the meeting. She talked about ambulance specifications. Commissioner Works request a meeting take place for the purpose of discussing ambulance specs on Wednesday, October 23 at 1:00 p.m. Mr. Graves will be notified of

this meeting as well.

Commissioners approved the following documents:

- a) Clerk's Claim vouchers numbers 962535-962600 for \$77295.04
- b) Clerk's Warrant check number 33573-33574 for \$2533.33
- c) Payroll change sheet
- d) Clerk's journal entries numbers C6067

With no further business to come before the board, the meeting was adjourned until October 23, 1996, at 8:30 a.m. in the commission room of the courthouse.

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Jean M. Barber, Commissioner

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Thomas B. Wood, Commissioner

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Jill Allen, Deputy Clerk

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Dick Works, Commissioner

IOLA, KANSAS      OFFICE OF THE ALLEN COUNTY CLERK      OCTOBER 23, 1996

The Allen County Board of Commissioners met in general session at 11:10 a.m. with Commissioner Dick Works, Commissioner Tom Wood, and Laura B. Baker, County Clerk. Chairperson Jean Barber was absent from this meeting.

Commissioners approved the corrected minutes of the October 16, 1996, Allen County Commission meeting.

Public Works Director, Bill King, informed the commission of a temporary road closed notice placed in the Humboldt Union and the Iola Register. Road 1400 between Hawaii and Georgia will be closed October 28 and will remain closed day and night for approximately 2 weeks. This road will be raised, widened, and drainage improved. During 1997 the road will be chipped and sealed.

Mr. King will be posting of the landfill position formerly held by Mr. James Walls.

The Public Works Department is working on a capital project list for 1997. Mr. King requested the commissioners input within the next few days.

Mr. King requested permission to transfer funds from solid waste fund to the road and bridge fund, to cover the expense of special rock used at landfill. The Chanute landfill paid \$8.00 - \$10.00 per ton for this special rock. Allen County used 14,000 tons of special rock within the subtitle D landfill. Commissioner Works moved to transfer \$140,000.00 from solid waste to the road and bridge fund. Commissioner Wood seconded the motion, and motion passed unanimously.

Mr. John Phillips, Airport Manager, presented the commission with a copy of the Economic Impact of General Aviation Airport on Local Kansas Communities. Mr. Phillips requested permission to attend a Kansas Association of Airports seminar this Friday at Manhattan. The cost of this seminar is \$10.00 plus one night hotel expenses. If Mr. Phillips attends he would need to shut down the airport all day Friday. Commissioner Wood suggested since this was late notice and Mr. Phillips is needed for the hanger project, that Mr. Phillips not attend this seminar. Commissioner Works suggested Mr. Phillips obtain information from some of the speakers at this seminar.

Mr. Phillips informed the commission that the company installing the hanger heating system has requested partial payment. Commissioners reminded Mr. Phillips that November 5th would be the next pay date for the county. Payment will be made November 5th, commissioners anticipate the work will be completed by that time.

Mr. Phillips would like to have several drainage ditches at the front of the airport leveled. This would make it easier to mow. Commissioner Works requested Mr. Phillips get with Mr. King to request assistance.

Mr. Phillips informed the commission that Mr. Porter, who rents crop land at the airport, and himself had a conversation about Mr. Porter's care of the farm land. Mr. Phillips feels that Mr. Porter is encroaching on his lease of hay ground. Mr. Porter expressed concern for a house being placed on the airport land, that would restrict his entrance to his fields. Mr. Porter feels that his lease is written with acreage as the measurement. Mr. Phillips requested to have control over all of the airport land. Mr. Phillips would be willing to remit all funds to the commission. This would give Mr. Phillips better control of the appearance and use of the airport land. No action was taken by the commission.

Mr. Phillips reported that the doors for the small hanger have been ordered and the company has started constructing the doors.

Mr. Phillips has located three outside steel doors, that would cost at total of \$300.00. The cost for such doors new would be \$795.00 with a 4-8 week wait. One door is needed as an outside entrance to the main hanger, the other two would be used as inside entrances between the large hanger and the shop area. These doors have no frames and are commercial industrial door. Metal frame work and labor will cost \$150.00 per door. Mr. Phillips is suggesting that the interior doors have metal frames also. Commissioner Works requested a firm bid on the frames for next weeks meeting.

Allen County Ambulance Director Jack Graves, Loretta Miller of the Moran Ambulance Unit and Sherry Lowry of the Humboldt Ambulance Unit met to discuss the proposed specifications for the new ambulance unit. Director Graves suggested having a pre-bid conference. It was noted that service from Horton Ambulance was inadequate. Commissioner Works noted that if Horton comes in as low bid, the service issue will be taken into consideration. The bid information will go out to 10-15 vendors, sometime next week. The pre-bid conference is set for November 7th, bids will be opened November 21st and presented to the commissioners on November 27th. At the bid opening, dealers will be invited with demonstration models. Commissioner Works requested an option to purchase two ambulance units be included in the bid requests. Also the possibility of payment for two units being split between the 1996 and the 1997 budgets.

Clerk Baker presented the commissioners with 1996 levies. Tax statements have been delivered to the County Treasurer and should be mailed by November 1, 1996.

Commissioner Wood reported that Mr. Jack McKarnin requested to carry over 1 week of vacation. Mr. McKarnin's anniversary date is November 1. Commissioners approved this request.

Commissioner Works moved to adopt resolution number 96015 to terminate Allen County's participation in the Southeast Kansas Solid Waste Authority and Withdraw from the Inter-local Cooperative Agreement forming said authority.

Commissioners expressed their concern about the juvenile detention center billings. Commissioner Works requested additional information for SEK Juvenile Detention Center. No action was taken

Commissioners denied Hope Unlimited request for Special Alcohol funds. It is the commissioners opinion that these services could be obtained by Hope Unlimited from Southeast Kansas Mental Health Center. The Mental Health Center currently receives all of the funds available from Allen County's Special Alcohol fund.

Commissioners approved the following documents:

- 1) Claim vouchers number 962473-962533 for \$38916.59
- 2) Journal entry number C6064

With no further business to come before the board, the meeting was adjourned until October 30, 1996, at 8:30 a.m. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas Wood, Commissioner

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Laura B. Baker, County Clerk

Dick Works, Commissioner

IOLA, KANSAS      OFFICE OF THE ALLEN COUNTY CLERK      OCTOBER 30, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Commissioner Dick Works, Commissioner Tom Wood, and Laura B. Baker, County Clerk. Chairperson Jean Barber was not present at this meeting.

Commissioners approved the corrected minutes of the October 23, 1996, Allen County Commission meeting.

Commissioners set an appointment for 10:30 A.M. at the Allen County Airport Thursday October 31, 1996. Those to be present at this meeting will be Chuck Wilson, John Phillips, Commissioner Works and Commissioner Wood.

Public Works Director, Mr. Bill King started the road project, one half mile east of Huymboldt between Georgeia and Hawaii Roads for 1/2 mile on 1400 Road.

Mr. King informed the commission that the landfill job had been posted for county employees. The following three individuals applied for this position, Chris Herman, Gail Layman and Richard Gilland. Mr. King requested hiring Richard Gilland at the rate of \$6.50 starting November 1, 1996. Commissioners approved this request.

Mr. King requested the county obtain a subscription to the Chanute Tribune. Commissioners approved this purchase.

It was announced that there will be a meeting at 1:30 P.M. October 31, in the community room of the courthouse for the rezoning of the Landfill for a vertical expansion.

The following officials joined the meeting; Treasurer Betty Daniels, Appraiser Sandra Drake, Register of Deeds Jacque Webb Councilor Weber. Commissioners set November 27, 1996 at 1:00-2:15 P.M. for the annual employee appreciation luncheon. Commissioner Works will check into setting up catering. Commissioner Works moved the commission provide employees with gift certificates in the same manner as last year. Motion passed unanimously. Commissioners requested the county clerk obtain prices for shirts and hats with the county logo.

Mr. Bill King presented the elected officials and commissioners with the KAC bylaw changes. Commissioner Works suggested each of the officials review the information and contact Mr. King with their comments.

Clerk Baker presented the commission with the final draft of the Personnel Policies & Guidelines. This document has been reviewed by Barbara Scott Girard, an attorney specializing in employee law. Commissioners requested the clerk provide a copy to all of the elected and appointed officials for their review. It was stressed that this copy is not available for public or employee viewing at this time. The clerk was instructed to set a time frame for this question and answer period that would allow for a possible approval of this document at the next commission meeting. There will be a meeting of all the elected and appointed officials November 4, 1996 at 3:30 P.M. in the conference room to discuss the personnel policies and guidelines along with any other items of interest.

Councilor Weber and the commission discussed the possibility of hiring a collection agency to assist with the collection of the ambulance bills. Commissioners decided to have Councilor Weber draft a form letter for the health department to send with the third billing.

Commissioners approved the expenditure of \$1,955.00 to insulate the inside walls and replace metal on the large hanger at the airport.

Commissioner Wood moved to appoint Commissioner Works as acting chairman for the purpose of approving documents presented by County Appraiser Sandra Drake. Motion passed unanimously. Commissioners agreed to set the stipulated value of Gates Rubber Company Property to be \$3,750,000 for 1994, \$4,597,000 for 1995 and \$4,597,000 for 1996 .

Sheriff Moore presented the commissioners with a proposal from NAEIR. NAEIR is a not for profit organization that provides free merchandise to members who pay a variety of dues to receive different quantities of catalogs. Sheriff Moore will review the information available at the Southeast Kansas Library, who is a member. Commissioners approved spending \$250.00 for a membership, if the Sheriff identifies items that could be used by the county.

Clerk Baker reported on the commissioners request of having 100 copies of the 66 page personnel manual printed, collated and hole punched, and 125 copies of the colored logo, and 100 three ring one inch view binders. The following bids were for printing services: Norman's Printing \$650.00 (including art work) and Iola Printing \$297.00 for the printing of the 66 page documents and \$90.00 for the colored logo. Commissioners gave permission to Clerk Baker to purchase the printing services from Normans provided the art work was less than \$250.00 of the total bid. An out of county office supplier has binders on sale for \$2.29 each. Commissioners requested the clerk check prices on binders with local vendors, and purchase the required binders for the lowest price.

Commissioners approved the following documents:

- a) Clerk's Claim vouchers numbers 962680-962770 for \$84145.71
- b) Payroll change sheet
- d) Clerk's journal entries numbers C6067
- f) Abatement orders for real estate #13979-#14005 with value of 13854 for \$1468.29 to the 1996 tax roll and orders for personal property #14006-#14007 with value of 3999 for \$515.06 to the 1996 tax roll.

With no further business to come before the board, the meeting was adjourned until October 31, 1996, at 2:00 a.m. in the commission room of the courthouse. At this time a special meeting will be held to consider the zoning boards recommendation on a recent request.

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Jean M. Barber, Commissioner

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Thomas B. Wood, Commissioner

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Laura B. Baker, County Clerk

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Dick Works, Commissioner

IOLA, KANSAS      OFFICE OF THE ALLEN COUNTY CLERK      OCTOBER 31, 1996

The Allen County Board of Commissioners met in special session at 2:15 p.m. with Commissioner Dick Works, Commissioner Tom Wood, and Laura B. Baker, County Clerk. Chairperson Jean Barber was absent from this meeting.

Commissioner Works moved the commission accept the zoning board's recommendation to allow an additional use variance for a 15' vertical expansion on the entire area of land owned by the county within section two (2), township twenty-five (25) range nineteen (19) of Elm Township, for landfill purposes. Commissioner Wood seconded the motion, and the motion passed unanimously. This 15' vertical expansion will be in addition to the available space described in the plans recently approved by KDHE.

With no further business to come before the board, the meeting was adjourned until November 6, 1996, at 8:30 a.m. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas Wood, Commissioner

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Laura B. Baker, County Clerk

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Dick Works, Commissioner

IOLA, KANSAS      OFFICE OF THE ALLEN COUNTY CLERK      NOVEMBER 6, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Commissioner Dick Works, Commissioner Tom Wood, and Jill Allen, Deputy Clerk. Chairperson Jean Barber was not present at this meeting.

Commissioners approved the corrected minutes of the October 23, 1996, Allen County Commission meeting.

Richard Burriss joined the commission to discuss the road at the country club addition. He wanted to alert them that the phone company may want to get an easement that he does not agree with.

Bill King, Public Works Director, needed signatures from the commissioners for some testing to be done for the new bridge over Big Creek, costing between \$2200.00 and \$2800.00.

Mr. King talked about stop signs being stolen.

Mr. King asked if he and County Clerk Laura Baker could open the specs for the truck. Commissioners approved Mr. King and Clerk Baker open the specs November 25 at 1:00 pm. This bid opening is opened to the public.

Mr. King reported machinery and old cars being left on county right-of-way for an extended period of time.

The doors have arrived for the airport tee hangar and are being installed this week.

Commissioners discussed a fire alarm system for the courthouse. Commissioners will find out for certain if it is required by ADA. Commissioner Works moved to postpone installing a fire alarm system until we get a ruling from the fire marshall that we are obligated to have one, Commissioner Wood seconded, motion passed.

Commissioners discussed getting some gravel out to Isabelle Piler's place where she parks the Services to the Elderly van each evening.

Commissioners went out to the airport at 9:45 a.m. to check out the new doors and installation of such. The commissioners will return to the office at 11:00 a.m.

Mr. Mark Burriss called and left a message for the commissioners to call the phone company about the situation in the country club addition.

Commissioners returned to regular session at 10:45 a.m.

Clerk Baker reported that Commissioner Barber will be present at next week's commissioners meeting. Clerk Baker asked what date to put as approved on the cover of the personnel manual. Commissioners approved the manual show the effective date as November 13, 1996.

Clerk Baker presented a voucher for \$500, payment for personal time spent preparing the personnel policy, to be paid from the general fund, for approval to the commissioners. This was tabled until Commissioner Barber returns.

Clerk Baker reported that employee gift certificates will be ready for the commissioners to hand out at the employee luncheon long before the luncheon is held.

Clerk Baker told the commission that the election went well for the clerk's office. Allen County had 70.8% of the registered voters turn out to vote on election day.

Commissioners agreed to canvass the election at 9:00 a.m. on Friday, November 8.

Mr. Mark Burriss called Commissioners and told them that he didn't have a number for the phone company for them to call.

Jack McKarnin, Grounds and Maintenance, discussed a portable sprayer to be used at the courthouse.

Commissioner Wood telephoned the phone company. He was told to go and talk with the sub-contractor in person. Commissioner Wood decided to go talk to Bill King, perhaps he would be of some help with this.

Commissioners approved the following documents:

- a) Clerk's vouchers number 962612-962770 for \$164412.08
- b) Abatement orders #14008-14013, 14016 for personal property, with value 2254 for \$374.84 for tax roll 1996 and #14014-14015 for real estate, with value 1989 for \$297.08 to the 1996 tax roll.
- c) Clerk's journal entries C6070-C6072.

With no further business to come before the board, the meeting was adjourned until November 13, 1996, at 8:30 a.m. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas Wood, Commissioner

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Jill Allen, Deputy Clerk

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Dick Works, Commissioner

IOLA, KANSAS      OFFICE OF THE ALLEN COUNTY CLERK      NOVEMBER 13, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairperson Jean Barber Commissioner Dick Works, Commissioner Tom Wood, and Laura B. Baker, County Clerk.

Commissioners approved the corrected minutes of the October 23, 1996, Allen County Commission meeting.

Commissioners were reminded of KAC in Wichita November 17th through November 19th.

Commissioners were informed that the ADA renovation has been delayed due to doors not being delivered on time.

Mr. Don Mann of rural Moran, requested the opportunity to verify a rumor that Allen County will be building a road within Moran City limits. Previously Mr. Mann has done the street work within Moran City. He is currently paying taxes on his equipment, while having to be in competition with Allen County for road construction projects. During the conversation Mr. Mann relayed his feelings that the county had crossed the line by assisting cities with these types of projects. He thinks the county's equipment could and should be used on county projects. He also questioned if the county was going to become involved in the grading business on the same grand scale they have become involved in the landfill business. Mr. Mann went on to question about a former resolution Allen County had passed stating they would not build new streets for cities.

Commissioner Works confirmed the rumor that concerns Mr. Mann. He stated that Allen County will be loaning equipment and an operator to assist with the renovation of a street within Moran City limits. This is a cooperative agreement that has been utilized in the past by most cities within Allen County. Noting that there currently is a movement to consolidate government levels and improve the efficiency of services, Commissioner Works stated he knew this would be controversial, but the commission had agreed to do this project.

Commissioner Barber noted that cities have also loaned equipment and manpower to the county on numerous occasions, such as back hoes and fire trucks to clean out whistles. Commissioner Barber confirmed that during the time that Melody Aces was being developed there was a resolution passed by Allen County that related to the building of streets. However, this resolution dealt with the building of streets within new housing developments, outside of the city limits, during the time

frame that a contractor should build the roadway. Commissioner Barber noted that is not the case with this roadway. She also reminded the commission that in previous legislative session there have been bills presented that would require counties to distribute over 60% of the taxes collected for the road and bridge fund to cities within their county. Commissioner Barber feels the reason for this legislation never passing is the cooperation between counties and cities. This cooperation allows for efficient and fair use of these tax dollars. She further stated this type of cooperation between the county and all other local governments within all departments is good.

Public Works Director, Bill King mentioned that Moran City may have made an error in obtaining this roadway in a condition that did not meet their street specifications. He confirmed that Allen County is not trying to be in competition with any local business. This project will not take much time, Mr. King has a personal time limit of a day or so to help the cities.

Commissioner Wood stated he thought there was a little mix up in the decision of assisting with this project and maybe the county should re-think it.

No action was taken by the commission on this matter.

Mr. Mann mentioned two incidents where he felt a county grader was doing work that is not county based business. This situation has accumulated over time, with the most recent being around a year ago and the one previous to that being two years ago. During both cases Mr. Mann suspected county employees used county equipment to work on private property. Stating that he is totally opposed to county graders working on private property, and questioned if the county was compensated for work done on private property.

Mr. King was aware the grader had gone to the ball parks. He is feeling that the county should leave the residents and tax payers happy, and would rather give a little more than not enough. Mr. King also noted that other private contractors own equipment like the county, even equipment that was previously owned by Allen County.

Commissioners agree that county employees and equipment should not be working on private property. Allen County has never taken compensation for working on private property. None of the commissioners were aware of county grader activity on private property. The Commission requested Mr. King reinforce that the county equipment was not to be working on private property. Commissioner Works agreed the county should leave the tax payers happy, but need to be aware that there are private contractors.

Mr. Mann said there was work that the county could do to keep the public happy without being in Moran. Mr. King replied that their not always in the county, there are others with graders like the counties, and that a cooperative effort is a good thing. Mann questioned if the county was furnishing rock? Mr. King and Commissioner Works stated yes if the county has it. Mr. Mann questioned why the city of Iola is using county rock when they could get it from a supplier in Gas, who provides clear rock. Mr. Mann thinks KDOT requires washed rock.

Mr. King updated the commission on the Austin road project. Ken Shetler is questioning KDOT why the county is behind on this project. A few weeks ago KDOT admitted they are behind. Mr. King is concerned about the progress on the project. He requesting that if there is no response from the state by next week the commissioner draft a letter request the state to move on this project. At this point in time the project is not far enough along for the county to purchase right of way.

Mr. King requested permission to sell an old motor at the shop that is in the way. Commissioners approved the request.

Commissioners approved the purchase of two portable radios and one stationary radio for the new Public Works dump truck.

Linn County requested to be allowed to dispose of 330 tons of trash per month. Commissioners approved accepting the trash at the rate of \$18.00. Coffey County is delivering some trash also, Commissioners approved at the rate of \$18.00 / ton.

Mr. King reported individuals were hunting on the county landfill property. Apparently Mr. Delbert Nelson who rents the land for agricultural purpose has given these individuals permission to hunt at the landfill. Mr. King requested that either the commissioners or himself be the ones to give

permission to hunters. Commissioners requested Clerk Baker to send a letter to Mr. Nelson reminding him that his rental agreement is for agricultural purpose only, not hunting privileges. Commissioners will not allow any hunting on any county property.

Mr. King questioned if the commission had made a decision about the future vacancy on the lower level of the courthouse. Within the next year the SCS office will be moving out of the courthouse and into their new building at the north edge of Iola City. Commissioner Works stated this a decision that will be made after the first of the year.

Elected and appointed officials jointed the commission meeting to discuss the 1997 KAC County Platform.

County Treasurer, Betty Daniels, reported the state investment pool has changed with the reorganization being controlled by a state board. The county no longer has the option of investing funds for a period of time that is shorter than 3 months. This will decrease the amount of interest received by the county. Treasurer Daniels is concerned that local banks will reach their investment limits, and will not be able to assist the county with our necessary investment needs. Her main concern is to find a place for the taxes that are paid within the short time frame before January 17th. This January date is the time for a distribution of funds.

Counselor Weber, discussed the deed for the recent sale of county land in Humboldt.

Commissioner Works moved to approve the county personnel policies and guidelines as presented. Commissioner Wood seconded, motion passed unanimously.

Commissioners approved the design of the county logo. Commissioner Barber moved to approve the invoice for these services plus the extra copies of the county logo. Commissioner Works seconded the motion, and the motion passed unanimously.

Commissioner Barber moved to approve the \$500.00 for services in assisting with the preparation of the personnel policies and guidelines. Commissioner Works seconded, motion passed unanimously.

Commissioner approved the draft of Service Director, Allen County Ambulance job description. Commissioners discussed the completion of the other job descriptions.

Sheriff Moore questioned if the commissioners have any plans to construct a new jail. Sheriff Moore is concerned for the county's liability. Sheriff Moore said if the commission is not going to build a new jail they may need to consider 2-4 segmented cells, but this would be costly. Cost to build separate cells is unknown, plumbing and electricity is most expensive portion of the project. Sheriff Moore presented the commission with information on the population growth within prisons and jails. Commissioner Barber stated she could not justify putting any more money into the existing jail. Commissioner Works questioned if the county should ask for proposals for architects for new jail and then let the involved parties know what we want. Sheriff Moore feels the county need to decide what we want before requesting proposals, and to know if the city is going to join with the county. Sheriff Moore would like the dispatch to be housed with the new jail, even if the dispatchers remain city employees. It was mentioned that some counties have obtained special legislation to have a sales tax to assist with the funding. Commissioner Barber reminded the commission that Allen County is the only county within the area with no indebtedness, and has had none for 15 years. It has been a long time since Allen County has housed any out-of-county prisoners. Commissioner Barber suggested she attend the next city commission meeting and requested the clerk to make an appointment to be on the city agenda. Commissioners and Sheriff Moore discussed several options. Commissioners feel the first step should be to contact the City of Iola and then contact some of the architects who have approach the county.

Sheriff Moore requested the commissioners have the electrical panels within the courthouse relabeled, correctly. Commissioners Works questioned if Jack McKarnin could do this task. Commissioners requested Clerk Baker inform Mr. McKarnin they would like him to relabel the electrical panels.

Mr. John Phillips, Airport Director joined the commission meeting. Mr. Phillips discussed some of the current bills incurred with airport renovations. Mr. Phillips refuses to sign the bill from Brown & Wilson, who are working on the heating unit within the large hanger at the airport. There is an approximately \$500.00 increase over the bid. Commissioners are not approving the payment of this

bill, due to the incomplete work, and charges for extra work that has been done in regard to a cold air return. Commissioner Works moved to pay Brown & Wilson the bid price of \$6,897.00 plus the materials cost of \$86.81, making \$6,983.81 the total, include a note that if they do not agree with this payment they provide documentation to support their changes to this bid. The check will be issued on the 20th of November and held until services rendered are approved by the commission. Commissioner Barber seconded the motion, motion passed unanimously.

Mr. Phillips questioned where the county is on providing him with a pick-up truck. Commissioner Works is to discuss this matter with Counselor Weber.

Mr. Phillips requested the commission consider doing something with the fuel tanks at the airport. There needs to be a study of the conditions and options available to the County. Mr. Phillips suggested the commission hire Broyles to conduct this needs study for \$500.00. This study would also provide the documentation needed for a bid process. Commissioner Barber moved the county hire Broyles of Humboldt to inspect the underground fuel tanks and perform a study to make recommendations for the county to be in compliance with federal regulations. Commissioner Wood seconded the motion, motion passed.

Commissioner Works questioned what Phillips has heard about the closure of the fixed base operator at Chanute. The group discussed the increased business this could bring to Allen County's Airport.

Mr. Phillips could do a lot of the electrical work in the large hanger. He requested that Tom West be retained to assist with this, estimating it would be around \$2500.00 to rewire the entire hanger, labor only. Commissioners granted the request.

Phillips would like to purchase twelve 8' florescent light units at \$5.00 per unit. Commissioners approved the request.

The runway needs to be swept, and the shoulders need to be rolled and bladed, ramps around the T hangers that were chip and sealed needs to be redone. Phillips requested that chip and seal not be used again. No action was taken on this request.

Mr. Phillips is working on a contract for the rental of the hangers. Mr. Phillips requested assistance from the County Counselor on this matter. Commissioners approved Mr. Phillips ideas and request.

Commissioners approved the following documents:

- a) Clerk's Claim vouchers numbers 962810-962882 for \$38,777.62,
- b) Payroll change sheets,
- d) Clerk's journal entries numbers C6073-C6074,
- f) Abatement orders # 14017-14024 with value of 6699 for \$1,059.49 to the 1996 tax roll.

Commissioners requested the Clerk Baker set an appointment with Nan Weber, Allen County Attorney for next Wednesdays' meeting for the purpose of discussing the juvenile cases in relation to the amount of county funds being paid for the retention of county juveniles.

Commissioners reappointed Rose Mary Riley to the Southeast Kansas Mental Health Center Governing Board.

Commissioner Works called Allgeier Martin & Associates and talked to Gene Spears to request them to assist with the corrections to the Airport layout plan as requested by US Department of Transportation, Federal Aviation Administration. They also discussed extending the runaway to accommodate jets.

With no further business to come before the board, the meeting was adjourned until November 20, 1996, at 8:30 a.m. in the commission room of the courthouse.

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Jean M. Barber, Commissioner

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Thomas B. Wood, Commissioner

IOLA, KANSAS      OFFICE OF THE ALLEN COUNTY CLERK    NOVEMBER 20, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairperson Jean Barber, Commissioner Dick Works, Commissioner Tom Wood, and Laura B. Baker, County Clerk.

Commissioners approved the corrected minutes of the November 13, 1996, Allen County Commission meeting.

Jack McKarnin joined the meeting. They talked about Christmas decorations.

Commissioner Works received a call from Jean Moore at the Humboldt Senior Center.

Mr. Wilson of Brown & Wilson joined the meeting. The Commissioners had previously checked with John Phillips to be assured the service was complete. The additional money for some of the parts was not paid due to the county not having the proper invoices to support the request.

Mr. King requested permission to carry over 80 hours of vacation. Mr. King suggested the employees be able to contribute leave into a pool that those who need the leave could draw from. Commissioner Works moved to approve the request to carry over 80 hours of vacation, Commissioner Barber seconded the motion, motion passed unanimously.

Mr. King is advertising for a new dump truck and did not want the commissioners to be shocked at the price of this vehicle. Mr. King questioned if he should request for bids on the additional truck at the landfill. Commissioners requested Mr. King wait until after the first of the year to make this purchase.

Austin Road has received a verbal okay from J. R. Cambell of KDOT. They should start making progress on this project.

Commissioner Wood questioned if we would place chat on the church parking lot at Carlyle. Mr. King will take care of the parking lot, when weather permits.

Commissioner Barber reported on a call she received from Iola City Administrator Weldon Padgett. She discussed this conversation with the other two commissioners. They visited about the current jail situation. Mr. Padgett questioned if the county was willing to combine efforts in other areas of government, such as roads. The suggestion was discussed, no action was taken.

Commissioners discussed a possible trailer house for the airport manager.

Sheriff Moore discussed with the commissioners possible designs for a county jail, no action was taken.

Commissioners discussed the Humboldt Senior Citizens Center and ADA accessibility. Commissioner Works will draft a list of items needed and advertise for the services needed.

Mr. Don Copley, Airport Advisory board chairman met with the commission to discuss a letter from the FAA requiring the county to redo the county maps. Commissioner Works reported that Allegier Martin & Associates to work on this project. Mr. Copley offered to make the correction on a copy of the maps for Allgeier Martin & Associates to work from. This needs to be completed quickly so the board will know if they have the county's blessing for the taxi-way and runway extension. Commissioner Works questioned if the board was expecting additional funds from the county. The airport board is expecting in kind contributions, not funds. Mr. Spears will be up to visit with the commissioners and airport board within the next few months.

Fred Apt, Attorney for Rural Fire District Number 2, presented the commissioners with a contract between the district, the City of Iola and Allen County. Commissioners approved the contract.

Commissioners discussed their concerns for programs being placed on the computer networks and

the possibilities of viruses. No action was taken.  
Commissioners were reminded of the employee luncheon November 27th.

Commissioners suggested that Bill King attend the Solid Waste Meeting, December 5, 1996 in Salina.

Commissioner Works moved the county contract with Charlotte Rommel to provide two sessions of the telephone training. Commissioner Wood seconded the motion. Motion passed unanimously. Commissioners decided to discuss with the contractor at the Airport replacing the ceiling tiles within the courthouse in addition to some renovations within the airport administration office.

Commissioners approved the following documents:

- a) Clerk's vouchers number 962883-962896 for \$42860.46
- b) Abatement orders for real estate #14026-14032 with value of 4491 and \$696.00 to the 1996 tax roll and \$228.82 of City Specials, and Oil and Gas #14033 with value of 293 and \$31.58 to the 1996 tax roll, and Personal Property #14035-14036 with value of 2416 and \$51.11 to the 1996 tax roll.

With no further business to come before the board, the meeting was adjourned until November 21, 1996, at 10:00 a.m. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas Wood, Commissioner

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Laura B. Baker, County Clerk

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Dick Works, Commissioner

IOLA, KANSAS      OFFICE OF THE ALLEN COUNTY CLERK    NOVEMBER 21, 1996

The Allen County Board of Commissioners met in special session at 10:00 a.m. with Chairperson Jean Barber, Commissioner Tom Wood, Commissioner Dick Works, and Jill Allen, Deputy Clerk, for the purpose of opening ambulance bids.

Those present were: Jack Graves, Iola Fire Chief, Loretta Miller, Barb Shoate, Donald Leaphart, Keene Schaaf of McCoy Miller Ambulances, Kaber Porter of Wheeled Coach, Danny Huls of Excellance/AEV, Greg Pool of Kan-Ok Apparatus, Jim Wilson of Amteck, Salina, KS, H. Wayne Riley of AmTeck, Topeka, KS, Dennis Kelley, Staci Pittser and Sharrie Lowry of Humboldt Ambulance.

Mr. Graves asked that all present introduce themselves to the commission.

The bids were as follows:

Amteck-1997 type 3 \$80,469.00, same for two units, deduction for chassis is \$1000.00  
alternate bid on demonstrator ambulance

American Emergency Vehicles, Jefferson, NC-1997 E super duty \$84,829.00  
alternate \$79,829.00 for E350

Excellance- 1997 E super duty \$98,989.00  
alternate 1995 demo \$89,856.00

Wheeled Coach- 1997 14450 \$84,386.00  
alternate ALS type 3 \$77,335.00

McCoy-Miller- 1997 Ford type 3 super duty \$81,747.00 delivered less discount \$1000.00

First Response- 1997 E 350 \$88,195.00

Taylor Made Ambulances- 1997 \$75,520.00, 2 units \$74,020.00

Kan-Ok- 1997 4450 \$78,967.00 for 2 units \$77,967.00

No action was taken at this time. Commissioners requested a recommendation from Mr. Graves on November 27, 1996.

Commissioners adjourned to go and look at the demonstration ambulances that had been brought to the courthouse by some of the companies.

With no further business to come before the board, the meeting was adjourned until November 27, 1996, at 8:30 a.m. in the commission room of the courthouse

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Jean M. Barber, Chairperson

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Thomas Wood, Commissioner

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Jill Allen, Deputy Clerk

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Dick Works, Commissioner

IOLA, KANSAS      OFFICE OF THE ALLEN COUNTY CLERK      NOVEMBER 27, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairperson Jean Barber Commissioner Dick Works, Commissioner Tom Wood, and Jill Allen, Deputy Clerk.

Commissioners approved the corrected minutes of the November 20, 1996, Allen County Commission meeting.

Commissioners met in the assembly room at 8:30 a.m. for this regular session, as about 60 Iola High School Government students joined the meeting. Commissioner Barber introduced herself and the other commissioners to the students and spoke briefly about some of the duties the commission performs. Mr. Kent Thompson was also present at the meeting.

Bill King, Public Works Director, discussed the new CDL legislation. It costs around \$40.00 for a CDL. Mr. King thinks the county should pay for CDL of existing employees. The workers who are required to have one will be given a 60 day notice with their next paycheck. This new requirement will be added to the job description. Commissioner Works moved that the county pay the CDL fee for existing employees that are required to have one, Commissioner Wood seconded. Motion passed unanimously.

Commissioner Works discussed how tires are treated separately at the landfill. KDHE is also concerned about tires located in other parts of the county. Mr. King's department will be charged with the duty to locate and identify such tires.

Commissioner Works moved to approve Resolution #96016-A RESOLUTION AUTHORIZING THE SOUTHEAST KANSAS SOLID WASTE OPERATING AUTHORITY (SEKSWOA) TO APPLY TO THE KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT (KDH&E) FOR GRANT FUNDING UNDER THE SOLID WASTE MANAGEMENT WASTE TIRE BASE GRANT PROGRAM ON BEHALF OF ALLEN COUNTY, AND UPON AWARD OF SUCH GRANT FUNDING, AUTHORIZING SEKSWOA TO ADMINISTER SUCH FUNDS ON BEHALF OF ALLEN COUNTY AND THE RESPECTIVE SEKSWOA MEMBER COUNTIES IN A MANNER CONSISTENT WITH THEIR INTERLOCAL AGREEMENT. Commissioner Barber seconded, motion passed unanimously.

Commissioner Barber read a note from the sheriff about the jail meals. She also read a note of

thanks from Monarch Cement Co., for their company being placed on the county logo.

Commissioner Wood made a call to Isabelle Plier concerning the break-down of the Services to the Elder Van.

Mr. King presented truck beds to the commissioners. The bids were opened November 25, 1996 at 1:00 p.m. in the conference room of the courthouse. Those present for that bid opening were Bill King, Betty Daniels, Dan Kelly and Ron Gordon. The bids were as follows:

Bidder	Chassis	Bed,Spreader Pup Trlr.,plow	price	price +options
Merle Kelly	1997 Ford	\$43,128.00	\$103,203.40	\$105,701.40
Rusty Eck	1997 Ford	\$43,128.00	\$103,791.96	\$106,289.96
Doonan Sales	97 Peterbilt	\$43,128.00	\$111,661.68	\$111,159.68

A representative from Merle Kelly Ford also joined the commission meeting to answer questions. Commissioner Works moved to accept the low bid from Merle Kelly Ford for \$105,701.40. Commissioner Wood seconded, motion passed unanimously.

Mr. Jack Graves, Iola Fire Chief and representatives from the Moran and Humboldt Ambulance Departments joined the meeting. Mr. Graves gave his recommendations on the bids. The top three choices are AmTeck, Wheeled Coach and Marque. A representative from Wheeled Coach was present to talk about their electrical warranty, etc. No action was taken at this time. Commissioners will make a decision on which ambulance to purchase at the December 4, 1996 meeting.

Noxious Weed Director, Doris Bradford, presented a list of what chemicals she needs to buy. Her list contained Roundup Ultra., Roundup Pro, Tordon 22-K., Fusion., No Glyphos - drum, No 2,-4-D-A in buckets soluble packets. She had bids from Terra of Moran, Pueblo Chemical and Cornbelt Chemical. Commissioner Works asked Mrs. Bradford about her inventory currently. Commissioner Works moved to approve purchasing chemical from Pueblo Chemical for \$36871.00, Commissioner Wood seconded. Motion passed unanimously. Mrs. Bradford told the commissioners about her sprayer. Commissioner Works asked if Mrs. Bradford could use some part-time help in the summer. She said with just her one truck, extra help wasn't needed.

Nanette Kemmerly-Weber, County Attorney, joined the meeting. She stated that the new assistant county attorney was really helping her out on the work load. Juvenile detention was discussed. Allen County has had a large number of juveniles in the detention center at Girard. Commissioner Works reported on the bills Allen County is to pay from the Detention Center. Commissioners have instructed the county clerk's office to take these bills to the County Attorney for approval before paying them and also send a copy to Judge Saxton, for his information. Commissioners will also discuss this with Judge Saxton at some other time.

Mr. King talked about what will happen if an employee can not pass the CDL.

Commissioner Wood reported on the status of the Services to the Elderly Van.

Commissioners discussed graveling church parking lots.

Commissioner Works reported on Humboldt Senior Center ADA requirements.

Jacque Webb, Register of Deeds, asked the commissioners about a starting salary for a deputy in her office. Mrs. Webb will give these figures to the commissioners.

Commissioner Works will be gone next Wednesday. He is attending a meeting in Washington D.C. He will review the ambulance bid information and let the other commissioners know his feelings on this before he leaves.

Commissioners approved Mr. John Phillips, Airport Manager, to use old ceiling tile from the

administration office for use in hangar.

Commissioners approved the following documents:

- a) Clerk's voucher 962898-963044 for \$119,408.57
- b) Abatement orders #14037 with real estate value of 1088 and \$137.46 to the 1996 tax roll and #14039-14041 with personal property value of 2849 and \$332.10 to the 1996 tax roll  
Abatement order #14038 is "void".

With no further business to come before the board, the meeting was adjourned until December 4, 1996, at 8:30 a.m. in the commission room of the courthouse.

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Jean M. Barber, Chairperson

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Thomas Wood, Commissioner

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Jill Allen, Deputy Clerk

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Dick Works, Commissioner

IOLA, KANSAS OFFICE OF THE ALLEN COUNTY CLERK DECEMBER 4, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairperson Jean Barber, Commissioner Tom Wood, and Jill Allen, Deputy Clerk. Commissioner Works was absent due to a meeting in Washington D.C.

Commissioners approved the corrected minutes of the November 27, 1996, Allen County Commission meeting.

Jacque Webb, Register of Deeds, asked the commission to approve a salary starting at 7.55/hour for a deputy position in her office. She will be advertising for the position within the courthouse, then to the public. She will call the position an office/clerical job, with possible deputy advancement. Commissioner Barber moved to accept Mrs. Webb's proposal, Commissioner Wood seconded. Motion passed unanimously.

Jack McKarnin, Building & Grounds Worker, reported the ADA work had begun. He said that the company will clean up after themselves. They are currently working in the SCS office. It is noisy and it is dirty, people will have to be patient. Mr. McKarnin reported that Ron Holman was doing a good job. Mr. McKarnin asked permission to take three personal days December 23, 26 and 27. Commissioners approved this request.

Due to Christmas being on Wednesday this year, commissioners will meet December 26 for regular session and then again on December 31 for year end business.

Mr. McKarnin told the commission about a leaking problem in the jail affecting the district court office. It has also affected important records in the vault.

Sandra Drake, County Appraiser, joined the commissioners. She asked permission to take a check for her registration fees with her to a school that requires her to pay the fees ahead of time or when she arrives on December 5. Commissioners approved this request. Mrs. Drake also recommended that the commissioners approve giving December 26 as a holiday for 1997. Commissioners will consider this when they set the new year's holidays.

A representative from Wheeled Coach, representative from Marque, representative from AmTeck, representatives from Moran and Humboldt ambulance departments and Jack Graves, Iola Fire Chief, joined the meeting for the decision on a new ambulance. Commissioner Works had left his recommendation with Commissioner Barber. Commissioner Wood moved to purchase one Wheeled Coach ambulance, with on-spot chains with an extended warranty which is an additional \$500.00, for \$84,386.00. Commissioner Barber seconded. Motion passed unanimously. Delivery will be 60-90 days. The cost will come out of this year's budget.

Commissioners received a call from John Phillips, airport manager. Mr. Phillips has an electric panel and two steel doors to be installed. He would let the county have these for \$200-\$300 or the

county could purchase them else where. Commissioners took no action, will wait until Commissioner Works is present and perhaps go look at the doors. Tile is needed for the administration building.

Charles Shetlar called and asked if the county wants the old doors that are being removed due to ADA renovation. Commissioners discussed perhaps selling these doors. Commissioner took no action at this time. Mr. Shetlar suggested the commission talk to Mr. McKarnin about keeping some of the locks and hinges. Commissioners will address this question again next week.

Commissioners instructed the county clerk's office to stop taking AFLAC out of employees checks effective January 1, 1997. There are only eight enrolled in AFLAC currently and there has to be ten or more in order for the county to process these payments on behalf of employees. The employees will be notified as well as the AFLAC company. Those employees currently enrolled will simply have to send in their own personal check to the company.

Commissioner approved the following documents:

- a) Clerk's vouchers #963045-963154 for \$79,594.88
- b) Payroll warrants #22818-22902 for \$46,813.07
- c) Clerk's expense warrants #33969-34199 for \$199,006.61
- d) Journal entries C6079-C6080
- e) Abatement orders #14042 for real estate, value 330,740 with \$49,323.26 to the 1995 tax roll and #14043-14044 for real estate, value 3285 with \$511.18 to the 1996 tax roll and #14045 for personal property, value 216 with \$32.26 to the 1996 tax roll.

With no further business to come before the board, the meeting was adjourned until December 11, 1996, at 8:30 a.m. in the commission room of the courthouse

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Jean M. Barber, Chairperson

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Thomas Wood, Commissioner

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Allen, Deputy Clerk

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Dick Works, Commissioner

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DECEMBER 11, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairperson Jean Barber, Commissioner Tom Wood, Commissioner Dick Works and Jill Allen, Deputy Clerk.

Commissioners approved the corrected minutes of the December 4, 1996, Allen County Commission meeting.

Jack McKarnin, building and maintenance worker, discussed keeping the doors and hinges that were removed due to ADA renovation. The commissioners decided to keep these and perhaps sell them at a sale at some point. Mr. McKarnin will find a place to store them. He will ask Sheriff Ron Moore if he has a place to keep them.

Mr. Bill King, Public Works Director, offered that if Sheriff Moore didn't have a place to store the doors, etc., he could possibly come up with something. Mr. King is going to loan a power washer to be used to clean the jail.

Cheryl Welch, County Attorney employee, asked permission to carry 85 hours vacation over to next year. Commissioners approved this request.

Mr. McKarnin reported that Mr. Ron Holman's hours may occasionally go over 20/week.

Mr. King talked about the pea rock operation.

Mr. King asked about how the commissioners wanted him to handle the extra pipe he is sometimes left with. There are interested individuals who would like to have it. Commissioners suggested

charging half price for the pipe. This will allow Mr. King to keep it cleaned up as well.

Mr. King talked about a request from the City of Savonburg. The liability of the project was discussed. Commissioners told Mr. King to not act on this request. Mr. King feels Savonburg City should have an engineer deal with it.

Mr. King reported on an accident that occurred last week with one of his employees.

Mr. King reported on the meeting he attended in Salina last week. Requirements of landfill employees are not as strict as once thought. There will be notice in the Iola Register about the landfill expansion, then a permit will be issued.

Mr. King quoted a KSA statute that talks about obstructions in right-of-ways. He told the commissioners about a certain individual who had a fence up to the asphalt. Commissioner Works instructed Mr. King to go ahead and send this person a letter about the situation.

Betty Daniels, County Treasurer, presented some information to the commissioners. This included the annual motor vehicle compensation per KSA 8-145(b) and the State Treasurer transaction compensation report.

Mr. King gave the commissioners a list of chip seals he would like to do next year. Several are follow-up chip seals. He talked about uneven roads. The blade men and truck drivers had certain requests that were discussed also. Commissioners took no action at this time on Mr. King's list.

Mr. King asked about graveling church parking lots. Commissioners established policy that they will not make gravel available to church parking lots.

Mr. King shared some information he had on employee raises.

Gail Cheney, County Attorney's office, joined the meeting. She presented bids for the following:

<u>File cabinets</u>	<u>Computer desk</u>	<u>Office desk</u>	<u>Computer</u>				
<i>4-d2-d</i>	<i>U station</i>	<i>Stand.Exe.</i>	<i>L-shape</i>	<i>Pentium</i>			
Iola Office	\$179.00	\$135.37	..	.....	\$297.97		
Navrats	..191.84	148.29	..	..190.76			
Natl. Furniture	.....	...	\$348.00	.....	.....	\$296.00	\$426.00
Hiser Imp.	.....	...	..	.....	.....	.....	\$1977.40
Advantage Comp.	..	...	..	.....	.....	.....	2003.00

Commissioner Works moved to approve the computer purchase from Hisers for \$1977.40 and file cabinets from Iola Office Supplies for \$179.00, Commissioner Barber seconded, motion passed. No action was taken on the computer and office desks until Mrs. Cheney gets some further information, as requested by the commissioners.

Mr. John Phillips, airport manager, joined the commissioners. Mr. Phillips asked if the county wanted to buy two steel doors that he had purchased. They are exterior doors. He also has a breaker box to sell. Wholesale price is \$149.00 from Stanion. Commissioner Wood moved to purchase the electric panel for \$100.00 and the two doors for \$100.00 each, Commissioner Works seconded, motion passed unanimously. Commissioners approved cutting a check for \$1500.00 for Mr. Mike Weiland to continue work at the airport. Commissioners explained to Mr. Phillips that he needs to send invoices with vouchers that he needs paid.

Alan Weber, County Counselor, talked about a case on a lien. Commissioner Works moved to authorize Mr. Weber to try and settle this for less than \$1000.00, Commissioner Barber seconded, motion passed unanimously.

Eugene Spears, Allgeier Martin, discussed airport renovation allocations. Why does the airport runway need to be expanded will be the first question asked. Since there was forethought on expanding the run way, chances are better for Allen County than most. Follow up on the application is very necessary. FAA requires RFP's. Mr. Spears suggested Allen County send out requests for information as to what company will do the project.

Commissioner Barber moved to pay Betty Daniels and Laura Baker compensation from the auto fund and election fund respectively on December 20, Commissioner Wood seconded, motion passed unanimously.

Sheriff Ron Moore joined the meeting. He does have room to store the doors.

Sheriff Moore reported on a repossession incident. The individual was arrested for disorderly conduct. The individual is claiming excessive force and violation of civil rights. It is being handled by the county attorney.

Norman Thouvenell stopped to talk to about a water problem in Savonburg. Commissioners took Mr. Thouvenell's phone number so that Mr. Kendall Ashford could give him a call about this. Mr. Ashford has done rainfall studies that would be of use in this instance Commissioners will also be in touch with Mr. Thouvenell.

Commissioners had discussed adding another door to the SCS office. They decided not to do so and phoned Mr. Charles Shetlar to let him know of their decision.

Commissioners approved the following McKinzie Pest Control agreements for the 1997 year:

718 Bridge, Humboldt (Senior Center) -	\$353.40
204 Jefferson, Iola (Senior Center)- ..	\$256.50
223 N. State, Iola (Community Action)-	\$256.50
Allen County Courthouse, Iola ..	\$661.20
Allen County Airport- ...	\$456.00

A 5% discount will be taken off the contract price since Allen County will be paying for the entire year of service in advance.

Commissioner approved the following documents:

- a) Clerk's vouchers #963045-963154 for \$79594.88 and #963202-963203 for \$1975.00
- b) Journal entry #C6081
- c) Clerk's warrants #34200-34201 for \$1975.00
- d) Abatement orders for real estate #14046, \$1898.08 in specials to the 1996 tax roll and for personal property #14047-14048 with value of 5160, \$610.72 to the 1996 tax roll and for personal property #14049 with value of 3149, \$365.84 to the 1996 tax roll.

With no further business to come before the board, the meeting was adjourned until December 18, 1996, at 8:30 a.m. in the commission room of the courthouse

Jean M. Barber, Chairperson

Thomas Wood, Commissioner

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Jill Allen, Deputy Clerk

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Dick Works, Commissioner

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairperson Jean Barber, Commissioner Tom Wood, and Jill Allen, Deputy Clerk. Commissioner Dick Works was absent due to another meeting.

Commissioners approved the corrected minutes of the December 11, 1996, Allen County Commission meeting.

Jack McKarnin, maintenance and grounds worker, asked about the lights in the courtroom, should we keep them? Commissioners decided not to save these lights, as they did not fit anywhere else in the courthouse. Mr. McKarnin will save the bulbs however.

Mr. Bill King, Public Works Director, asked if he could borrow tables and chairs next Monday for a dinner out at the shop. Commissioners approved this request.

Mr. King talked about some letters that he had sent to some county citizens.

Mr. King reported on incidents in which he had to refer to state statutes in his letters concerning right-of-ways.

Mr. King discussed over-due landfill charges. He has sent letters to these individuals. The commissioners approved Mr. King send them a letter denying them access to the landfill and then turn these accounts over to the county attorney. Mr. King presented the list of these past due accounts to the commissioners.

Mr. King talked about the project list he presented to the commissioners last week.

He reported that he has spoken with the City of Savonburg again.

Commissioner Wood reported on some complaints made to him about county road work. Mr. King will take care of these complaints.

David George, with Agricultural Engineering Associates from Uniontown, joined the commission meeting. Mr. George stated that his company has been doing a survey and asked if the county would provide a backhoe to help in this survey. Mr. George is working up by Bayard on Jack Stewart's property. Commissioner Barber asked if Mr. George could wait until Commissioner Works was back before they make a decision, therefore no action was taken at this time. Commissioners will call Mr. George next week with their decision.

Sheriff's Deputy, George Brown, joined the meeting to discuss the personnel manual and what it states about holidays. He said that the sheriff's deputies do not get a day off if the holiday falls on their regular day off. If he is working on the holiday he does get holiday pay, but if he is not working that holiday, he is basically out a day. He feels that he should receive an additional day off to account for a day lost due to a holiday falling on his normal day off. He told the commission how his last place of employment handled this situation. Commissioner Barber stated that the commission would look into this further and address this problem at a later date. Mr. Brown stated that he was not asking for additional pay. No action was taken at this time.

Mr. Norman Thouvenell and Mr. Beryl Manson from the City of Savonburg joined the meeting. The two gentlemen told commissioners about a creek that runs through Savonburg and the whistle is too small. Water backs up near some houses that have basements. In the past, the water would turn and go across the road and exit correctly. Since ditches have been cleaned, road blacktopped, the exit for the water has been cut off. This means eventually extensive property damage. Should the exit be enlarged or take the road back down to the original level and the water would exit the same as in the past? Mr. Kendall Ashford was also present at this meeting. Mr. King asked how soon this had to be taken care of? Mr. Thouvenell said it should be fixed before the spring rains. Mr. King suggested putting in a concrete box that would be large enough, this would be very time consuming though. Mr. King estimated that the box of this type would be around \$5000.00-\$6000.00. It would take approximately two to three weeks to build this box, depending on the weather. Commissioner Barber stated that the public works departments has several items they have to attend to and this Savonburg project would have to be fit in whenever time permitted. Mr. Thouvenell said he realized that cement work could not be done this winter anyway. He asked if

the bridge could be taken out and fix it up as time permits. Mr. King offered to take the bridge out, but let Savonburg City hire a contractor to put it back. Mr. King and Mr. Ashford will go to Savonburg to look over the situation and decide what can be done by the county. No action was taken at this time.

Jacqueline Webb, Register of Deeds, joined the commissioners to discuss a job position. Mrs. Webb reported on the person that she would like to hire on as her new deputy, Cara Barkdoll. She would like to request permission to start Mrs. Barkdoll at her current salary. Commissioner approved Mrs. Webb hiring Mrs. Barkdoll and starting her at her current salary, effective January 1, 1997.

Mrs. Webb asked if she could update her PCanywhere software. She estimates it will cost around \$100.00. Advantage Computer would do this for her under the contract they already have with the county. Commissioners approved this request.

Mrs. Webb stated that she and Mr. King would like to have a laminator. Commissioner Barber requested that Mrs. Webb check into costs for a laminator. Mrs. Webb will also check with other offices within the courthouse to see how much this would be used. The courthouse could possibly share a laminator.

Mrs. Webb told the commission about a machine that puts a plastic top and bottom on a sheet of paper to enclose the report and the binding on the sheets holds it all together. It costs \$250.00. It will do legal or letter size paper. Mrs. Baker suggested that the commissioners purchase a large machine so that it could be used for poll books for the county election office. Commissioners Barber moved to purchase the Cover One large machine for \$575.00, Commissioner Wood seconded, motion passed unanimously.

Mrs. Webb reported that she needs to encumber \$1200.00-\$1500.00 to do microfilming. They also gave her permission to put money in the equipment fund.

Laura Baker, County Clerk, discussed the part-time job position. Mrs. Webb also would like to share this part-time person to help in her office. Mr. King and Mrs. Baker have discussed this and would like to propose that this part-time job be changed to full-time in order to share this individual's hours with Mrs. Webb's office. This would allow the Public Works office, the County Clerk's office and the Register of Deeds office to share this person. Mrs. Baker stated that the part-time job is set at 32 hours, which does not allow enough time to use this person in the deeds office.

Mrs. Baker and Mr. King have decided what time the person would work in their office. Mrs. Baker told the commissioners what duties this person does in each office. Commissioners approved changing this part-time position to full-time with benefits.

Commissioners confirmed the approval of the county clerk's office employee Kyla Sutterby being moved into a full time position effective December 23, 1996. Currently Mrs. Sutterby is the part-time clerk typist.

Mrs. Baker stated her concerns for the safety of the furniture and equipment placed in her office. Mrs. Baker also asked what the commission had in mind for the money that came from the state to help with the implementation of NVRA. Mrs. Baker asked that the money be encumbered. Mrs. Baker will bring the figures to the commissioners next week.

Mrs. Baker requested that the commissioners discuss with Mr. McKarnin that the door to the road and bridge office be locked and all outside doors.

Sheriff Ron Moore and County Treasurer, Betty Daniels joined the meeting. Commissioners talked about using merit from job evaluations to decide on raises. Mrs. Baker agreed with this idea. Mrs. Daniels stated her thoughts on this subject. Sheriff Moore said there should be some sort of standardized form to be used for this. Before any of this is implemented, commissioners will meet with the office heads to discuss it.

Mrs. Daniels presented quotes on cash registers. Mrs. Daniels is leaning towards the Sharp cash register, but will further check into it. The register will be purchased from the auto fund.

Mrs. Daniels reported on tax collections.

Mrs. Daniels requested to carry over \$1500 into the equipment fund. Commissioners approved this request.

Sheriff Moore talked to the commissioners about the holiday time for his employees. He presented a graph he drew up to show how the holiday schedule effects his employees.

Sheriff Moore told the commissioners he went out to McConnell and picked up some free stuff, such as blankets for the jail, etc. Hal Wray has agreed to use his fifth wheel stock trailer to use to haul this stuff back. Commissioners approved using a county truck to pull the trailer.

The county power washer will not be used in the jail because the washer uses gasoline. Sheriff Moore checked into washers and found one to purchase at Western Auto.

The VCR used by the sheriff in court is broken. Sheriff Moore found one on sale to purchase out of the VIN account. Commissioners approved this purchase from the VIN account.

Sheriff Ron reported on an employee who drives an emergency vehicle that needs gravel on his long driveway. Commissioners suggested this person ask his landlord for the gravel.

Gail Cheney, County Attorney's office, presented an additional bid on a computer desk from Iola Office Supplies as follows:

Single Ped. Exec. Desk..	\$384.61
Credenza W/Keyboard Drawer	219.65
Empire Collection ...	514.67
Peninsula work center 4000 Series work Station	
w/48" desk	528.97
w/60" desk	545.00
w/36" desk	512.93

Commissioners took no action at this time. A decision will be made at the next meeting.

Commissioner approved the following documents:

- a) Clerk's vouchers #963204-963317 for \$79283.50
- b) Clerk's expense warrants #34202-34346 for \$132005.98 .....
- c) Payroll warrants #22905-22990 for \$46365.94
  
- d) Abatements orders for real estate #14050, value of 8966, with \$1339.16 to the 1996 tax roll and for personal property #14051-14053, value of 1919, with \$225.07 to the 1996 tax roll.

With no further business to come before the board, the meeting was adjourned until December 26, 1996, at 8:30 a.m. in the commission room of the courthouse

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Commissioner .....

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Jean M. Barber, Chairperson ...

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Jill Allen, Deputy Clerk ...

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Dick Works, Commissioner

IOLA, KANSAS OFFICE OF THE ALLEN COUNTY CLERK      DECEMBER 26, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairperson Jean Barber, Commissioner Tom Wood, Commissioner Dick Works and Jill Allen, Deputy Clerk.

Commissioners approved the corrected minutes of the December 18, 1996, Allen County Commission meeting.

Mr. Bill King, Public Works Director, joined the commission meeting. He reported on his crew burning brush. A rodent caught fire and traveled the flame to some bales of hay, which were burnt. Commissioners approved Mr. King turn the damage expense of the bales over to our insurance company.

Mr. King told the commissioners about two radios that needed disposed of. They were possibly used for surveying purposes. Commissioners approved Mr. King dispose of these.

Mr. King reported about a county citizen that responded to a letter.

He talked about a work comp employee who is supposed to come back to a light duty position. Commissioners told Mr. King to do what would work best for his schedule. He will put this person in a light duty position when there is one available.

Commissioners talked about a surety bond against pollution.

Mr. King talked about raises. Commissioners took no action at this time.

Commissioner Barber informed Commissioner Works about Mr. David George's visit at the last commission meeting. Mr. King said there is a state statute that the county has to assist in surveys such as the one Mr. George is conducting. Commissioners instructed Mr. King to call Mr. George.

Commissioners discussed Mr. George Brown's visit and his concern about holiday time. Commissioner Works moved to allow Sheriff's department employees who are affected by this situation an extra day when their day off falls on a holiday effective January 1, 1997, Commissioner Barber seconded. Motion passed unanimously.

Sandra Drake, County Appraiser, talked about the position available in her office.

Commissioners confirmed that they will meet December 31, 1996 at 8:30 a.m. to conduct year end business. The courthouse will be closed to the public on this day.

Sheriff Ron Moore joined the meeting. He talked about the holiday issue dealing with his employees. He agreed on the previous motion made by the commissioners to give his people an extra day off should they not have to work on the holiday.

Former Commissioner Keith Hobart joined the meeting. He expressed his displeasure with the campaign letter mailed out by Commissioner Works and threatened to remember it in tow years and ruin Commissioner Works name when he ran for re-election. Commissioner Works contended that he acted in the best interest of Allen County and they agreed to disagree on this matter.

Gail Cheney, County Attorney's Office, came in to talk about her furniture bids. Commissioner Barber moved to buy the executive desk for \$384.61 and the credenza w/keyboard for \$219.65 and the 60" desk for \$545.00 from Iola Office Supplies to be paid from the 1996 budget, Commissioner Wood seconded, motion passed unanimously.

Commissioners approved the Apt & Apt guardian ad litem contract for 1997.

Commissioners worked on setting up a scale for giving raises to employees. Mr. King had some suggestions to offer. Mrs. Drake shared with the commissioners how she did her evaluations. Commissioners have requested that all the department heads meet with them next Tuesday, December 31 at the end of year meeting at 8:30 a.m. to discuss this issue further.

Commissioner approved the following documents:

- a) Clerk's vouchers #963319-963387 for \$24212.91
- b) Abatement orders for real estate #14054-14058 with value of 2331, \$343.04 to the 1996 tax roll and for personal property #14059-14070 with value of 17614, \$2468.24 to the 1996 tax roll and for oil/gas #14069 with value of 1763, \$204.82 to the 1996 tax roll.

c) Payroll change sheet

With no further business to come before the board, the meeting was adjourned until December 31, 1996, at 8:30 a.m. in the commission room of the courthouse

Jean M. Barber, Chairperson

Thomas Wood, Commissioner

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Jill Allen, Deputy Clerk

Dick Works, Commissioner

IOLA, KANSAS OFFICE OF THE ALLEN COUNTY CLERK DECEMBER 31, 1996

The Allen County Board of Commissioners met in general session at 8:30 a.m. with Chairperson Jean Barber, Commissioner Tom Wood, Commissioner Dick Works and Jill Allen, Deputy Clerk.

Commissioners approved the corrected minutes of the December 26, 1996, Allen County Commission meeting.

County Clerk, Laura Baker, Public Works Director, Bill King, County Appraiser, Sandra Drake, Sheriff, Ron Moore, County Attorney, Nan Weber, County Treasurer, Betty Daniels, Register of Deeds, Jacque Webb, County Clerk employee, Sherrie Riebel, Noxious Weed Director, Doris Bradford, all joined the commissioners to discuss the scale on which to give raises to employees. Commissioner Barber explained the merit system. She presented an example of how the system will work. Everyone will receive 1% increase in pay. Additional percentage is determined by evaluations to be done by supervisors. There is possibility of a pay increase of 2.5 to 3.5% depending on their classification.

Clerk Baker brought up part-time employees and how will they be treated. Commissioner Barber stated that there were some individuals that would certainly fall into this category. They need to be consistent.

Commissioners requested that the office heads get the evaluation scores to the commissioners so that they may review them before they are applied to the next payroll. Commissioner Barber asked that they be turned in by next Wednesday, January 8, 1997.

Commissioner Barber suggested that if anyone had employees that fell within the 0-30 range, they should be evaluated again in six months.

Clerk Baker asked if employees that are in the six month probationary period are eligible for the raise. Commissioners took no action on this question.

Mrs. Weber reported that her employee Gail Cheney wants to work for the county full-time and asked that she be paid from the diversion and victim-witness funds. Mrs. Weber stated she would apply for some grant money to fund Mrs. Cheney's salary. Mrs. Weber reported that she will hire a person to do the bad check collection. This will be a part-time position. This money is to go to the general fund according to statutes. Sheriff Moore reported collecting \$68,000.00 in bad checks the past year. Mrs. Weber has already found an individual for this job.

Sheriff Moore reported on a jailer who has not been here six months who has a medical emergency in his family. Sheriff Moore said that some other employees asked to give this person some of their vacation time so that he could be with his family. A pool was suggested to use vacation from for such instances as this. Commissioners would have the final say on who gets to use time from the pool. Clerk Baker said that all the vacation that is accumulated at the end of the year is exposure to the budget. Therefore, everything in the pool would be exposure. Clerk Baker said she would need to talk to the auditors about this and the exposure to the budget. Commissioner Works moved to allow employees to give vacation days to Mr. McVey, Commissioner Barber

seconded, motion passed unanimously.

Sheriff Moore told the commissioners about an inmate who had a broken jaw when he arrived at Allen County Jail. He said the medical bills are around \$3000.00.

Sheriff Moore asked about putting \$1800.00 into the equipment fund to get another radar.

County Appraiser, Sandra Drake asked the commissioners if she could hire Lana Childers at \$6.50/hour. Commissioners approved this request.

Charles Shetlar asked how the reconstruction was going. Dust was a definite problem in some areas.

Mr. Shetlar also asked about a new jail. Mr. Shetlar asked that his company be placed on the list when RFD's were sent out for the job.

Mr. King stated that whatever was left, he wanted put in the special machinery fund for a motor grader. \$20,000.00 was taken out for salary. \$15000.00 taken out for miscellaneous bills. \$272,000.00.00 is to be moved to special machinery. Commissioners approved to encumber \$105,701.40 to pay Merle Kelly Ford from road & bridge budget for a new truck and trailer.

Commissioner Barber requested a report showing salaries for all the employees so that they may review before applying any raises.

Clerk Baker reported on the hazards in her office, due to electrical damage caused by a power outage.

Commissioners reviewed the most current budget report.

Harley Schlotterbeck of Hutinett & Schlotterbeck, joined the commission. He discussed the vacation pool with the commissioners and his thoughts on such. He said it would have to be well-documented and make everyone sign off on an agreement. He suggested talking to people that have done this to get some pros and cons. A salary protection plan is another option.

Clerk Baker discussed what it may now cost to update her office after the first of the year. Money was available for this project at an earlier date, but not used. Commissioner Barber moved to encumber \$15,000.00 for improvements to the county clerks office, Commissioner Works seconded, motion passed unanimously.

Commissioner Works asked if the ADA renovation costs couldn't be all paid from this year's budget. Commissioner Works moved to encumber \$100,000.00 for the county's portion of the ADA and renovation of the district court area, Commissioner Barber seconded, motion passed unanimously.

After further consideration, commissioners changed the transfer from road & bridge to special machinery to \$260,000.00.

Commissioners approved a motion to encumber \$83,665.00 for a Wheeled Coach Ambulance out of the ambulance fund.

Commissioners approved resolutions to transfer money from road & bridge to special machinery in the amount of \$260,000.00

Commissioners approved transferring \$2000.00 from the register of deeds capital outlay fund to the special equipment fund.

Commissioners approved the following holidays be observed for calendar year 1997:

New Year's Day Tuesday, January 1, 1997  
Presidents' Day Monday, February 17, 1997  
Memorial Day Monday, May 26, 1997  
Independence Day Friday, July 4, 1997  
Labor Day Monday, September 1, 1997  
Veterans' Day Tuesday, November 11, 1997

Thanksgiving Day Thursday, November 27, 1997  
Friday, November 28, 1997  
Christmas Day Thursday, December 25, 1997  
Friday, December 26, 1997

Commissioner approved the following documents:

- a) Clerk's vouchers #963388-963439 for \$38656.65
- b) Clerk's expense warrants #34347-34449 for \$36507.39
- c) Journal entry #C6084-C6094

With no further business to come before the board, the meeting was adjourned until January 8, 1997, at 8:30 a.m. in the commission room of the courthouse.