

Allen County Regional Hospital Board of Trustees Meeting

7:00 P.M. Tuesday, September 27, 2016
Board Room - Allen County Regional Hospital
3066 N. Kentucky, Iola, KS 66749

The scheduled meeting of the Board of Trustees of Allen County Regional Hospital was held Tuesday, September 27, 2016 7:00 p.m. in the Board Room of the Allen County Regional Hospital. Board members present were Patti Boyd, Karen Gilpin, Loren Korte, Jay Kretzmeier, Harry Lee, Jr., Sean McReynolds, and Debbie Roe. Also in attendance were ex officio members Brian Wolfe representing the ACRH Chief of Staff and Allen County Regional Hospital CEO Tony Thompson.

The meeting was called to order at 7:00 PM by Chairman Harry Lee. The agenda for the meeting was reviewed and one change to the agenda was proposed. Loren Korte presented a motion to approve of the agenda as amended. This motion was seconded by Patti Boyd and upon the vote the motion carried. Patti Boyd presented a motion to approve the minutes of the meeting dated August 23, 2016 as distributed to the board members. This motion was seconded by Loren Korte and upon the vote the motion passed.

At the time of public forum there were no requests to be heard.

Next, the board received a presentation from Sharon Weeks and Dr. Kevin Hughes from the hospital Radiology Department. Highlighted in their report was the hospital's CT scanning unit. Dr. Hughes touted the benefits of the 128 slice unit as to the degree of articulation and reduced exposure to radiation. Sharon Weeks noted the hospital's ability utilizing tele-med remote radiologists, to receive after hours image readings as quickly as fifteen minutes.

CEO Tony Thompson was called upon for the administrator's report. He presented a handout on the October 20th healthcare summit to take place in Kansas City. He presented the strategic plan report. The podiatrist Dr. Dowell who specializes in surgical procedures of the foot will hold his first clinic date on October 11th followed by one on October 25th. Patients will be seen in the hospital's regional clinic on South Washington Street. Surgical procedures will be performed at the hospital surgery department. Dr. Jacqueline Youtsos who specializes in medical and cosmetic dermatology will hold her first clinic day on October 28th. Dr. Youtsos will see patients at Allen County Regional Hospital. The search for an OB/GYN has been initiated with the support of the hospital's HCA colleagues. It was reported surgeon Dr. Les Landau will be returning soon following a brief medical leave. The CEO reported his work with Angie Rourk and Dr. Brian Neely on plans to reopen clinics in Humboldt and Moran. Arrangements are being confirmed with third party payers to ensure there are no billing issues associated with seeing patients at these locations. The hospital's scholarship to the Allen College Endowment Association for the 2016/2017 year has been awarded to Morgan Wilson. Morgan is the daughter of hospital employee Janna Wilson. There were no diversions reported since the last meeting of the Board of Trustees.

At 7:26 PM Trustee Sean McReynolds arrived at the meeting having previously communicated an expected late arrival. Patti Boyd was called upon for the Medical Office Building Steering Committee reports. Architects will be scheduling meetings in mid-October with staff and potential users of the proposed MOB facility for the purpose of creating a design charrette. The intent is for the architect to listen, then take that information away, and come back with preliminary design work. The agreement with the architects limit the costs of this process to the amount of \$3,500.

The written report from Dave Gobis as to hospital shower deficiencies has been received. Boyd indicated the reports to be long and technical, needing to be digested by everyone. The report indicates a number of deficiencies attributable to several different sources. The hospital is expected to hold meetings with each Murray Company and Health Facilities Group to discuss items in the Gobis report. At least one of the parties has indicated they expect their legal counsel present at these meetings. The general consensus held that the hospital should also have legal counsel at any meeting wherein other parties are represented by counsel. Alan Weber spoke indicating his lack of experience in recent years relating to contractual enforcements in such construction civil litigation and recommended the hospital obtain specialized outside counsel for that purpose.

During the time of trustee reports, Patti Boyd inquired about hospital signage on area roads. Harry Lee noted positive comments he had received from hospital patrons. He noted the upcoming evening for employee awards and the event in January for the Hospital Auxiliary. He asked administration as to the possibility of receiving reports on the subject of outsourcing versus in-house service providers.

Human Resources Manager Paula Sell was called upon for the purpose of upcoming CEO evaluations. Sell presented evaluation forms for the trustees. Discussion followed. Out of the discussions it was determined trustees would fill out the evaluation forms put them in a sealed envelope and return them to Paula Sell. The evaluations are then to be submitted to Anna Bachman at HCA Midwest for summarization and return to the board.

Larry Peterson presented the monthly financial report. His report indicated total census days to be above budget, however admissions, average length of stays, clinic and home health numbers were below budget. The contribution paid to the County Public Commission Bonds was doubled during the month. In the absence of the double payment, cash revenues would have exceeded cash expenses for the month by \$ 1,256. Following questions and answers, Debbie Roe made a motion to approve of the financial report. The motion was seconded by Sean McReynolds and when the vote was taken the motion passed.

The Medical Executive Committee report dated August 16, 2016 was the next item of business. Following a review of the report Sean McReynolds made a motion to approve of the report. Loren Korte seconded the motion and upon the vote the motion passed unanimously.

The meeting next moved to Policy Plans the trustees had received from the Medical Executive Committee for approval. CNO Patty McGuffin was present to answer questions and provide

information with regards to each of these plans. The plans included the Hospital Plan for Patient Services, Patient Safety Plan, Infection Control Program, and Quality Assurance/Performance Improvement Plan. Following the explanations of these plans, Karen Gilpin presented a motion to approve each of these plans as submitted to the Board. The motion was seconded by Sean McReynolds. Time for discussion was made available. Upon the vote the motion passed unanimously.

The discussion of a bylaw change was the next item on the agenda. Bylaws presently limit trustee terms to two consecutive three-year terms. The matter of trustee term limits has been brought to the attention of the board. The concern communicated to the board pertains to the rather lengthy indoctrination period for trustees to reach an optimal level of understanding the complexities of the Critical Access hospital environment. The board discussed considering recommending a change to the County Commissioners adopting three consecutive three-year terms. The discussion included considerations in favor of a change and those highlighting purposes of the existing bylaws. No action was taken.

Credentialing of staff was the next item on the agenda. At 9:05 p.m. Debbie Roe presented a motion to move into executive session along with Larry Peterson, Patty McGuffin, and Alan Weber for a period of five minutes for the purpose of review of the credentials summary and for the privacy protection of non-elected personnel. This motion was seconded by Karen Gilpin. The motion passed and the trustees entered into the executive session. At 9:07 PM the board exited from executive session. Trustee Jay Kretzmeier presented the motion the Medical Executive Committee recommendations dated September 20, 2016 be approved and credentialing of the following:

Initial Appointment

Kyle Carpenter, DO Effective 10/01/2016 through 12/31/2017

Reappointment

Layne Reusser, MD Effective 10/01/2016 through 09/30/2018

The motion was seconded by Loren Korte and upon the vote the motion passed.

There being no further business to come before the meeting a motion was received from Patti Boyd to adjourn the meeting. The motion was seconded by Debbie Roe and the meeting was adjourned.


Jay Kretzmeier, Secretary

Read and Approved 10-25-16