

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Commissioner William "Bill" H. King (Vice Chair), Commissioner Bruce Symes, and Sherrie L. Riebel, Allen County Clerk. Chairman Jerry Daniels was absent.

Nick Reynolds, Humboldt Union, Richard Luken, Iola Register, Bryan J. Murphy, Allen County Sheriff, Robert Johnson II, Allen County Counselor, Ron Holman, Allen County House and Grounds Director, and Wm. Frank Schomaker, citizen, were present to observe the meeting.

Commissioner King led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on August 13, 2019.

Ron Holman, Allen County House and Grounds Director, discussed pest control for the Allen County Historical Society buildings. The buildings have never been sprayed; the main museum building, Funston Property buildings, the old Jail and Old Jail Museum. He presented an amount of \$460 annually from All-in-One Pest, Home & Lawn for all these locations. Ron only got one bid since Allen County's currently contracted with All in One. Commissioner Symes moved to approve the bid from All-in-One Pest, Home & Lawn to spray and to spray the Allen County Historical Society buildings. Commissioner King seconded; motion passed 2-0-0.

Ron presented bids for 21 auto flush toilets in the courthouse and law enforcement center. He received bids from Anderson Plumbing for \$5,641.44, CDL for \$9,500.00 does not include freight or overtime and Delbert Shields declined to bid. Anderson Plumbing did provide a bid cost for installing one toilet at a time for \$293.64. Commissioners will take under consideration.

Commissioner King moved to go into executive session for 10 minutes to discuss contracts in Attorney-Client Privilege. Commissioner Symes seconded; motion passed 3-0-0. Those in the room will be Commissioner Symes, Commissioner King, and Robert Johnson, II, Allen County Counselor. The time is now 8:36 a.m. Commissioners reconvened at 8:46 a.m. No action was taken.

Cole Herder, City of Humboldt Administrator, joined the meeting.

Wm. Frank Schomaker, citizen, discussed the east bound lane on Hawaii Road/old 224 KS Hwy east of Humboldt. Discussed followed on accidents that have happened in that area. He requested Commissioners lower the speed limit along that road. Discussion followed on pros and cons. Commissioners stated they would take it under advisement.

Mitchell Garner, Allen County Public Works Director, reported they are out working roads but ditches are a little wet at this time for mowing. He discussed equipment down. Mitch stated the Windmill persons are working on the roads they used.

Commissioner Symes asked about meeting in Chanute on the US Hwy 169 Highway coalition. Cole Herder explained the purpose of meeting.

Sherrie requested on behalf of the Iola Senior Center to rent the Hope Unlimited Building; they need more space.

Cole reported Humboldt has a Network Kansas for E-Community. Cole presented information on Growing Rural Businesses program. He highly encouraged people to sign up, especially for small businesses.

Rick Zingre', Zingre' and Associates Architects, Lyle Koehn & Dave Schultz, Koehn Construction Services, Tim Thyer, Iola Fire Chief, were present for the New EMS Substation Facilities for Allen County, KS Pre-Construction Conference Agenda. Commissioner King discussed the county preparing the site for the two ambulance stations. Lyle Koehn stated that should be okay. Rick stated he knows the county does a good job. Discussion followed on prep work.

Rick and commissioners discussed Kansas Gas Service at the Moran site. Commissioner King stated they are going to run the line at no cost to the county. Rick will be sending plans and specs for use by construction and county and permanent use. Lyle asked about the amendments. Rick stated the new plans will be the current site plans for both Humboldt and Moran. Discussion followed.

Commissioners and Rick discussed property lines and surveys. Rick stated they can come up with the property lines before starting.

Rick reviewed with everyone on the following agenda:

New EMS Substation Facilities for Allen County, KS  
Pre-Construction Conference Agenda

**Zingre' and Associates Architects.**

Architect Project Number: 1612.02

Pre-Construction Conference: August 20<sup>th</sup> 2019 at 9:00 am.

Location: Allen County Commissioners' Office

**Introduction**

EMS Reps – Tim Thyer  
Commissioners – Bill King, Jerry Daniels, Bruce Symes  
Architect - Rick Zingre'  
MEP Engineers – McClure Engineering Company  
Structural Engineers – Klein Enterprises  
General Contractor – Koehn Construction Services  
Project Superintendent –

**General Requirements**

**Provide 48 hour notice for inspections.**

**Use of the Site.**

Define the Working hours if different than 8-5 M-F  
Employee Parking can be where?  
Will they need to park a trailer on site?  
If so, how big and figure out where it can go

**Protect general public and staff during course of work.**

Provide the Owner with a reasonable schedule so local authorities can be notified.  
Discuss means for working around public during the construction.  
Does KDOT require any special safety accommodations for construction access onto the highway?  
Contractor responsible for making repairs to any adjacent damaged lawn areas or pavement resulting from their work or from vehicular traffic.

**Items to be provided prior to startup of work**

**Sales Tax**

Has the Owner requested the PEC? (yes)

Provide Certificate of Insurance to Owner with copy to Architect (done)

**Assurance of Completion**

100% performance and payment bonds (done)

Provide a work sequence schedule which will need to be updated monthly and accompany each payment request.

Does Lyle have a proposed start date in mind?

Provide a list of all suppliers and sub-contractors

The list should include company name, contact name, phone and email.

Does the Owner require a copy of the GC/sub-contractor agreement?

Provide a completed W-9 form.

G/C to secure necessary building permits for the work.

Humboldt has a permit requirement that is available City Hall

Jeremy Bulk is local Inspector if any questions (620-380-1416 cell)



Commissioner King discussed storing dirt on site for when the buildings are done. They will use it to smooth out the area.

Commissioner Symes moved to authorize Vice Chairman King sign the contract agreement with Koehn Construction Services for building Humboldt and Moran Ambulance Stations. Commissioner King seconded; motion passed 2-0-0.

Bryan J. Murphy, Allen County Sheriff, discussed 2020 budget. He expressed his concerns on budget the 2.4% overall cut in his department. Commissioner King stated he just wanted to see what was good for the county and responsible for the county monies. Bryan also discussed jail concern for budget cuts.

Commissioner Symes discussed SEK Juvenile Detention Center and billing. He asked Sheriff and Counselor Johnson about the new law that is in effect now. Sheriff stated there are some juvenile persons in Girard now that will be "Grandfathered" in. The contract termination must be done by July 1, 2020. Discussion followed.

Commissioner Symes reported on the Bowlus Commission. All the events they still want to have ushers which are still volunteer but must they must have usher training August 22, at 6:30 p.m.

Commissioners approved the following documents:

- a) Payroll – reimbursement for travel to Angela Murphy and Terry Call for mileage
- b) Payroll Position change for
- c) Clerk's Vouchers – \$164,855.25
- d) Clerk's Journal Entries – #47

With no further business to come before the board, Commissioner Symes moved to adjourn, Commissioner King seconded, and motion passed 3-0-0. Meeting was adjourned at 10:05 a.m. until August 6, 2019 at 8:30 a.m. in the Commission Room of the courthouse.

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Jerry Daniels, Chairperson

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Bruce Symes, Commissioner

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Sherrie L. Riebel, County Clerk

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William H. King, Commissioner