

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairperson William H. "Bill" King, Commissioner Jerry Daniels, Commissioner Bruce Symes, and Sherrie L. Riebel, Allen County Clerk, in the assembly room at the courthouse.

Nick Reynolds, Humboldt Union, Richard Luken, Iola Register, Bryan J. Murphy, Allen County Sheriff, Robert Johnson II, Allen County Counselor, Robert Garrett, citizen, Terry Call, Allen County EMS Financial Director, Ron Holman, Allen County House and Grounds Director, Mitchell Garner, Allen County Public Works Director, and Darolyn "Crickett" Maley, Allen County Treasurer, was present to observe the meeting.

Commissioners approved the minutes of the regular meeting on April 21, 2020.

Chairman King led the flag salute.

Chairman King stated when Rebecca Johnson, Southeast Kansas Multi County Health Department Executive Director (SEKMCH) calls that they would be discussing what a "soft" opening would look like. Rebecca called at 8:35 and explained the Multi-County Health Department Reopening Guide that was revised April 27, 2020. She stated that businesses/organizations such as senior living facilities, home health, hospice, public health, hospital, fire departments, EMS, law enforcement and correctional facilities that are not listed in the guidance document will operate within their own facility protocol according to CDC, KDHE or CMS guidelines. Commissioner Symes questioned no government facilities are listed either. The Multi-County Health Department Reopening Guide is available on SEKMCH's website or a link through www.allencounty.org

Jami Clark, Allen County Appraiser, joined the meeting.

Rebecca discussed their website. She stated individuals could always call the department numbers if they have questions. They are posting to their website, notifying the newspapers and radios. Discussion continued on steps being taken for the public's safety.

Cole Herder, City of Humboldt Administrator, joined the meeting.

Chairman King reported to Rebecca that Allen County has ordered Plexiglass panels for social distancing, explained a few protocols for cleaning the surface of counters and doors. He asked Rebecca about facemasks and she allowed if the 6 foot a part continues then they are not necessary. A discussion about doors and signs for the public to know what to expect from each office followed. Rebecca stated the courthouse might be close to what a retail store is so they could follow those recommendations listed in the reopening guide. Commissioner Symes asked how Allen County should limit or police people coming into the courthouse. Rebecca commented so much depends on what Governor Laura Kelly states for reopening limits. Chairman King stated counties are independent of Governor Kelly so they could open the courthouse within limits. Commissioner Symes discussed a phase in and or watching for guidelines and dates.

Rebecca stated Governor Kelly has been meeting with Colorado and Missouri Governors to see what those states are doing. Most are looking at phasing reopening with a phase 1, phase 2 and go from there. It was mentioned that Oklahoma has already started reopening. Rebecca said she would keep the updates coming to the commission. Chairman King asked if any of the department heads had questions for Rebecca, they all stated she has covered what they needed to know.

Chairman King stated SEKMCH meets once a month and that Rebecca Johnson has been doing a super job keeping everyone informed which he passes on to the commissioners. Commissioners thanked Rebecca for calling in and visiting with commissioners and department heads.

Mitchell Garner, Allen Public Works Director, requested vacation carryover of 51 hours for Terry Johnson. Commissioner Daniels moved to approve Terry Johnson carryover 51 vacation hours to be used within 6 months. Commissioner Symes seconded; motion passed 3-0-0.

Mitch reported crews are trying to stay ahead of the potholes and would be easier if it quit raining.

Commissioner Symes stated he went to survey the by pass that some vehicles were taking instead of the detour that KDOT has posted. He did not meet any vehicles on that road. Sheriff Murphy stated he had deputies posted the first few days and now not many semis are taking it unless they have business within that area.

Mitch reported he is sending a crew to Humboldt to review a demonstration of City of Humboldt's new pothole patching machine.

Commissioner Daniels visited about posting the requirements of coming into the courthouse such as: Have you in the past 14 days 1) visited Europe, China, Iran or South Korea? 2) Traveled outside of Kansas? 3) Been in contact with someone infected with novel coronavirus? 4) Have you had the following symptoms in the last few days: Felt unwell, cough, temperature over 100, shortness of breath, or difficulty breathing? If anyone entering the courthouse answers "Yes" to any of these questions they will be asked to come back when they are better. Commissioner Daniels also asked if the deputy hired to be security officer could be at the north door of the courthouse monitoring and letting employees and customers in. A discussion followed on single entrance and taking temperatures as people come in. Chairman King mentioned the concern for temperatures is only on employees. Department heads got involved in the discussion. Commissioner Symes stated taking the employees' temperatures is just part of the guidelines to reassure the public that Allen County is doing its part to keep them safe.

Chairman King commented on opening the courthouse there might be a few things that will have to be changed but until we get going, we won't know. He suggested departments still do the shift work so that the entire office doesn't get sick at once. The decision is to open Monday, May 4, 2020 providing nothing happens before then to change it. Commissioner Daniels stated the commission could always have a special meeting if needed.

Commissioners and Sheriff Murphy discussed security glass for the offices.

Commissioner Daniels moved to go into executive session for 15 minutes to discuss Attorney-Client Privilege on pending litigation. Commissioner Symes seconded; motion passed 3-0-0. Those in the room will be Chairman King, Commissioner Symes, Commissioner Daniels, and Robert Johnson, II, Allen County Counselor. The time is now 9:31 a.m. Commissioners reconvened at 9:46 a.m. No action was taken.

Terry informed the commission that Allen County doesn't qualify for grants on the storm shelters because it is not a 5013C (meaning not for profit) and FEMA goes by risk factors. He gave an example that if it was a grant for flooding Allen County would qualify, if we were Greenwood County, we would qualify for a storm shelter grant due to all their tornados. Terry explained so cost savings if more than a couple of storm shelters were purchase. Commissioner Daniels asked for hard numbers to review.

Commissioner Symes asked if land is donated to the county for the storm shelter should there be some sort of agreement in case the land was sold to another person. Counselor Johnson stated there would need to be a deed or lease filed on record, if the county purchases and installs the storm shelters the county should have a deed for that land. Terry stated the cost of concrete for the shelters to set on is not include in the cost of the shelter and he is not sure Public Works has time to do the concrete work due to keeping up with the roads and other projects.

Terry mentioned there is to be training scheduled on boat rescue from Kansas Fish and Game but he doesn't have firm numbers on attendees.

Sherrie requested the commissioner's opinion on mailing out advance ballot forms. She mentioned the costs would run right around \$10,000 for envelopes, paper and postage for all 8,400 voters. Commissioners asked about the cost of just a post card with information on it. Sherrie stated the clerk's office already sent out Notice of Disposition cards last month and on the back of the card it tells the voter how to request an advanced ballot. Commissioners stated to hold off and see if the Secretary of State office sent out applications for the whole state.

Commissioners asked Sherrie about an email from Cindy Lane, Southeast Kansas Area Agency on Aging, requesting funding for Meals on Wheels that are delivered by them. Discussion followed.

Commissioners approved the following documents:

- a) Clerks Vouchers - \$
- b) Payroll – vacation carry over for Terry Johnson of 51 hours to be used by December 18, 2020
- c) Payroll – Steve Womack from part time to full time status
- d) Payroll – mileage reimbursement for William H. King and Bruce Symes
- e) Journal entries: #16, #17 & #18

With no further business to come before the board, Commissioner Symes moved to adjourn, Commissioner Daniels seconded, and motion passed 3-0-0. Meeting was adjourned at 10:00 a.m. until May 5, 2020 at 8:30 a.m. in the Assembly Room of the courthouse unless a special meeting is needed due to the COVID-19 virus.

William H. King, Chairperson

Jerry Daniels, Commissioner

Sherrie L. Riebel, Allen County Clerk

Bruce Symes, Commissioner