

CDBG-CV GRANT APPLICATION

KANSAS DEPARTMENT OF COMMERCE CDBG-CV PROGRAM

Community Development Block Grant (CDBG) funds are an important tool in supporting small Kansas communities. Now, as communities come together in their response to COVID-19, additional CDBG resources are being made available through the CDBG-CV program. CDBG-CV Economic Development grants provide communities with funding to help local businesses retain jobs for low-to-moderate income people.

Eligibility

To be eligible to receive a CDBG-CV Economic Development grant, the recipient business must be a for-profit business and retaining jobs for low to moderate-income people. 51% or more of the full-time equivalent (FTE) jobs retained must be for persons from low to moderate-income households as defined by HUD.

- **LMI worksheet requirement:**
 - All employees that **are at risk of not being retained by the employer if funding is not received MUST COMPLETE THE LMI WORKSHEET.**
 - For the business to be eligible 51% of these employees must qualify as an LMI employee - per the worksheet.
 - For example: If a business has 30 employees, but 20 of these employees are not at risk of losing their jobs regardless of grant funding. These employees qualify as **BASE EMPLOYEES**. However, the remaining 10 employees could potentially be at risk if funding is not received. These are categorized as **RETAINED EMPLOYEES**. Per Grant requirements all **RETAINED EMPLOYEES** must complete the LMI worksheet. This worksheet is based on the **TOTAL**

HOUSEHOLD INCOME (Using the 2019 tax return Adjusted Gross Income number of the total household). If 51% of the RETAINED employees meet LMI qualifications, then the business would be eligible.

- **Per the CARES Act, a business cannot receive duplicate funding.**
 - Therefore any business that RECEIVED funding from the Economic Injury Disaster Loan (EIDL), SBA Loan Deferral funding, or other CARES act funding are not eligible. PPP funding will not automatically disqualify a person from this grant. However, this grant can only be used for Inventory purchases if a business received PPP funding.

Award Amounts

- Businesses with five or fewer employees (including the owner) are eligible to receive up to \$ 7,500 in CDBG-CV Economic Development grant funding.
- Businesses with between six and 50 employees are eligible to receive up to \$ 12,000 in CDBG-CV Economic Development grant funding.

CDBG-CV Economic Development grants can be used to pay for the following expenses:

- Working capital such as wages, utilities, rent and commercial loan payments.
- The purchase of 60 days' worth of inventory needed to reopen (60 days will begin on the day the business is allowed to reopen).
- Invoices and receipts must be submitted prior to the disbursement of funds.

**ROUND 2 FOR CDBG-CV GRANT
APPLICATIONS WILL BEGIN ON JULY 21ST
AND REMAIN OPEN UNTIL END OF
BUSINESS DAY ON AUGUST 14TH.**