

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Commissioner Jerry Daniels, Commissioner David Lee, and Shannon Patterson, Allen County Clerk.

Mitchell Garner, Allen County Public Works Director, Danielle Louk, Deputy County Appraiser, Chase Vaughn, County Counselor Representative, John Brocker, County Commissioner Elect, Terry Call, Zoning Administrator, Sarah Haney, Iola Register, Rickie Aiello, Allen County employee, Anthony Maness, Sheriff Elect, Jared Wheeler, Thrive Allen County Economic Development Director, and Paul Zirjacks, citizen, was present to observe the meeting.

Danielle Louk led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the December 10, 2024 meeting.

Chairman Symes asked for public comment. Anthony Maness, Sheriff Elect, reported he completed the new sheriff schooling. He is going to utilize the commission room to hold meetings, as was offered previously. He is extending the offer for any of the commissioners to reach out should they like to speak with him.

Mitch Garner, Public Works Director, reported they will start pouring concrete Thursday for approach to the new hangar.

Mitch presented revenue and expense totals for the airport. Discussion followed.

Mitch reported on the new landfill cell and its progress. Halcomb claims they should be done by the end of the month. Discussion followed.

Commissioner Daniels moved to approve the bid from Precision Enterprises for a 50 x 50 hangar with the cost of \$132,862.00. Commissioner Lee seconded. Commissioner Daniels added this will be taken out of the 2025 budget. Commissioner Lee would like to have future discussions on the rent of the hangars. Motion passed 3-0-0.

Arylnn Briggs, citizen, joined the meeting.

Michael Burnett, EMS Director, reported the grant opened up for the new monitors. The state will only pay \$20,000 per monitor this year. He recommends only applying for 1 monitor instead of the 2 as previously discussed. One monitor will now cost the county \$31,700. He stated we will need to replace a ventilator now, which would be \$7,000 to \$8,000. Discussion followed. Commissioner Lee moved to approve the county's share of \$31,700 toward a monitor. Commissioner Daniels seconded; however he asked if we needed the monitor right now or can it wait for this grant. Michael stated it can wait. Motion passed 3-0-0.

Commissioner Lee asked about the 10 individuals that took the training. Discussion followed.

Commissioners opened the Allen County 2024 Amended budget hearing. Shannon explained the airport and ambulance funds needed to be amended. Commissioner Lee moved to approve the amended 2024 budget. Commissioner Daniels seconded; motion passed 3-0-0.

Mitch presented gross revenue for the landfill at the commissioner's request.

Danielle Louk, Deputy Appraiser, asked to transfer \$40,000 to the special equipment fund. Resolution 202418 would authorize such transfer. Chairman Symes moved to

approve Resolution 202418 to transfer \$40,000 from the appraiser's fund to the special equipment fund. Commissioner Lee seconded; motion passed. 3-0-0.

Danielle stated there is a notification of county appraiser change form that needs to be signed and sent into the Division of Property Valuation. This is the official document notifying the state that our current appraiser is retiring. Commissioner Daniels moved to approve the signatures on the notice of change. Commissioner Lee seconded; motion passed 3-0-0.

Commissioner Daniels moved to go into executive session for 5 minutes for Non-elected Personnel. Commissioner Daniels seconded; motion passed 3-0-0. The time is now 9:12 a.m. Those present will be Commissioners, Danielle Louk, Deputy Appraiser, John Brocker Commissioner Elect, and Chase Vaughn, Allen County Counselor Representative. Commissioners reconvened at 9:17 a.m. No action taken.

Commissioner Symes moved to go into executive session for 5 minutes for Attorney Client. Commissioner Daniels seconded; motion passed 3-0-0. The time is now 9:17 a.m. Those present will be Commissioners, Terry Call, Zoning Administrator, John Brocker Commissioner Elect, and Chase Vaughn, Allen County Counselor Representative. Commissioners reconvened at 9:22 a.m. No action taken.

Commissioner Symes moved to go into executive session for 5 minutes for Non-elected Personnel. Commissioner Daniels seconded; motion passed 3-0-0. The time is now 9:22 a.m. Those present will be Commissioners, Terry Call, Zoning Administrator, John Brocker Commissioner Elect, and Chase Vaughn, Allen County Counselor Representative. Commissioners reconvened at 9:27 a.m. No action taken.

Joe Holdenried & Stephen Euston, Bukaty Companies, joined the meeting.

Bruce Boettcher, BG Consultants, joined the meeting.

Joe Holdenried and Stephen Euston, Bukaty Companies, presented a review of our current plan. Overall claims are down. Discussion followed.

Stephen discussed the wellness blood draws.

Joe and Stephen presented information on the Employee Assistance Program Overview. Currently we have a program free with our Guardian coverages. Discussion followed.

Bruce Boettcher, BG Consultants, reviewed the Airport Industrial Park project. He also presented final payment applications for Nowak and BG Consultants. Discussion followed. Commissioner Lee moved to approve pay application 6, pending receipt of the contract documents. Commissioner Daniels seconded; motion passed 3-0-0. Commissioner Lee moved to approve final payment to BG Consultants. Commissioner Daniels seconded; motion passed 3-0-0. Commissioner Lee moved to approve the Chairman's signature on the closeout paperwork pending County Counselor and engineer's approval. Commissioner Daniels seconded; motion passed 3-0-0. Commissioner Daniels moved to approve the Chairman's signature on a request from the Department of Commerce. Commissioner Lee seconded; motion passed 3-0-0.

Commissioners began discussing raises. They were given the proposed tiered raises, 2% increases, and 3% increases. Commissioner Lee requested a new spreadsheet for annual gross of \$50,000 and below will be receive a \$1.00 increase and above \$50,000 will be 2.75 % or 3%. Commissioners would like to review all of these figures again for next meeting.

Commissioners reviewed the following documents:

- a) FEMA letter

- b) November report – Noxious Weed
- c) November hospital board financials

Commissioners approved the following documents:

- a) Clerk's Vouchers – \$529,809.55
- b) Payroll – Changes for Kay Shults, Lisa Dobyns
- c) Payroll – Reimbursements for Anthony Maness, David Lee
- d) Payroll – Appeal Brief for Jerry Hathaway
- e) Clerks Journal Entries - #36
- f) Abatements – RE, Value 194, \$26.24, Year 2023  
RE, Value 327, \$43.52, Year 2024  
PP, Value 327, \$56.28, Year 2024  
TR, Value 2016, \$288.44, Year 2024

With no further business to come before the board, Commissioner Lee moved to adjourn, Commissioner Daniels seconded; motion passed 3-0-0. Meeting was adjourned at 11:07 a.m. until Monday, December 30 at 1:00 p.m. in the Assembly Room of the courthouse.

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Bruce Symes, Chairperson

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David Lee, Commissioner

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Shannon Patterson, Allen County Clerk

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Jerry Daniels, Commissioner