

The Allen County Board of Commissioners met for regular session at 8:30 a.m. with Chairperson William H. "Bill" King, Commissioner Jerry Daniels, Commissioner Bruce Symes and Sherrie L. Riebel, Allen County Clerk.

Nick Reynolds, Humboldt Union, Trevor Hoag, Iola Register, Robert Johnson, II, Allen County Counselor, Bryan J Murphy, Allen County Sheriff, Terry Call, Allen County EMS Financial Director, Ron Holman, Allen County House and Grounds Director, Mitchell Garner, Allen County Public Works Director, Corey Schinstock, Interim City of Iola Administrator, Timothy Thyer, City of Iola Fire Chief, and Michael Burnett, Allen County Ambulance Director, was present to observe the meeting.

Chairman King led the flag salute.

Commissioners approved the minutes of the regular meeting on May 5, 2020.

Director Burnett reviewed the 2020 1st quarter ambulance reports:



TO: ALLEN COUNTY COMMISSION
FROM: MICHAEL BURNETT, EMS DIRECTOR/PARAMEDIC
SUBJECT: EMS UPDATE – 2020 1st Quarter
DATE: 12 MAY, 2020
CC: MAYOR WELLS & MEMBERS OF COUNCIL
COREY SCHINSTOCK, INTERIM CITY ADMINISTRATOR
TIM THYER, IOLA FIRE CHIEF
COLE HERDER, HUMBOLDT CITY ADMINISTRATOR
JERRY WALLIS, MORAN MAYOR

FIRST QUARTER HIGHLIGHTS

January:

- Chief Thyer and EMS Director Burnett attended the School SAFE meeting, the topic was cyber security.
- Chief Thyer attended an LEPC meeting at Allen County Regional Hospital.
- Chief Thyer represented Allen County EMS & IFD in Fort Scott for annual pipeline training.
- Chief Thyer and EMS Director Burnett attended the 911 advisory Board meeting at dispatch.
- Chief Thyer and EMS Director Burnett attended the SEK Homeland Security meeting in Chanute.

February:

- Med #32 was repaired at Iola Auto Body after a deer ran into the side of the ambulance while it was on a run.
- The Kansas Board of EMS performed an annual EMS Service Inspection. The service received zero deficiencies.
- Chief Thyer attended and represented Allen County EMS at Windsor Place Advisory Board Meeting.
- ACEMS & IFD crews attended storm watch training, Fury on the Plains at the Bolus Fine Arts building.
- Chief Thyer attended training from Texas A&M at Allen County Regional Hospital, training topic was Protective Measures for Biological Events.
- Chief Thyer and EMS Director Burnett attended a meeting at City Hall to discuss long distance transfer response times.

March:

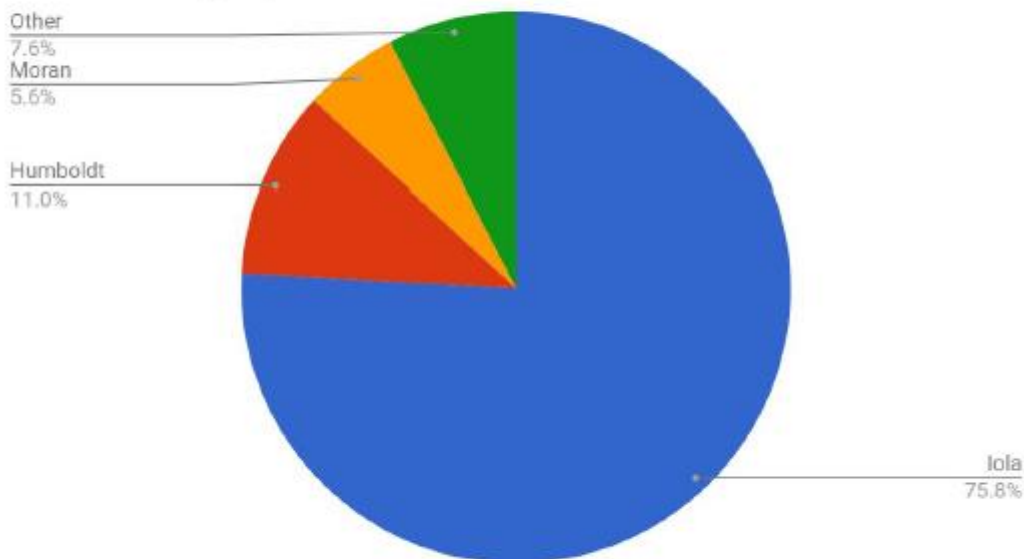
- Chief Thyer submitted a grant for \$2,000.00 for Grain Bin extrication tools and equipment for Rescue One. The application for the grant was through Frontier Farm Credit of Kansas.
- Annual mechanical inspections have been performed on all Med Units for Annual Licensure.
- ACEMS/IFD crews participated in the Battle of the Badges at Allen County Regional Hospital for their annual blood drive.
- Med #34 and Engine #311 were sent to Jefferson School for Safe Base to show and tell.
- Chief Thyer, EMS Director Burnett and the Red Shift attended quarterly Trauma Review Committee meetings and BiPap training at Allen County Regional Hospital.
- Chief Thyer and EMS Director Burnett have attended numerous meetings to discuss response and necessary PPE for potential COVID-19 positive Patients. We have also drafted a response guideline approved by the SEK Multi-County Health Department in order for our department to protect our staff. All staff members have received response guideline training, including PPE use and decon.

A LOOK FORWARD

- Recruitment - Continuing to seek Paramedics by visiting with colleges and students that are finishing up with their paramedic programs.
- Continue to seek ways to be more cost effective to help offset the rising cost of supplies.

EMS DATA

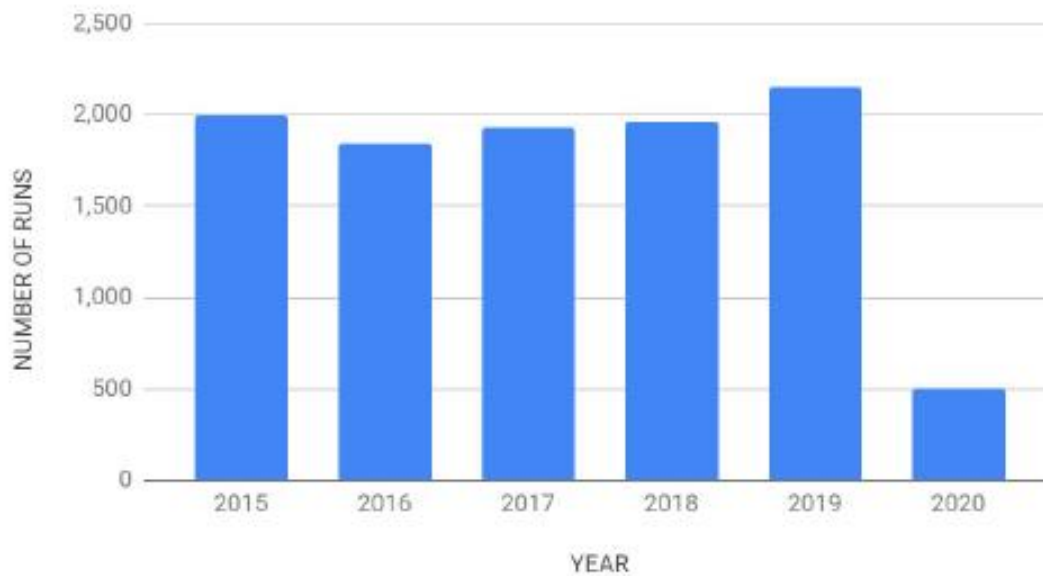
RUNS BY CITY (YTD)



Graph 1 shows the Runs By Zone-District using year-to-date numbers (Jan-Mar). This information reflects where calls for service originate. The Other category reflects unclassified runs and runs outside Allen County.

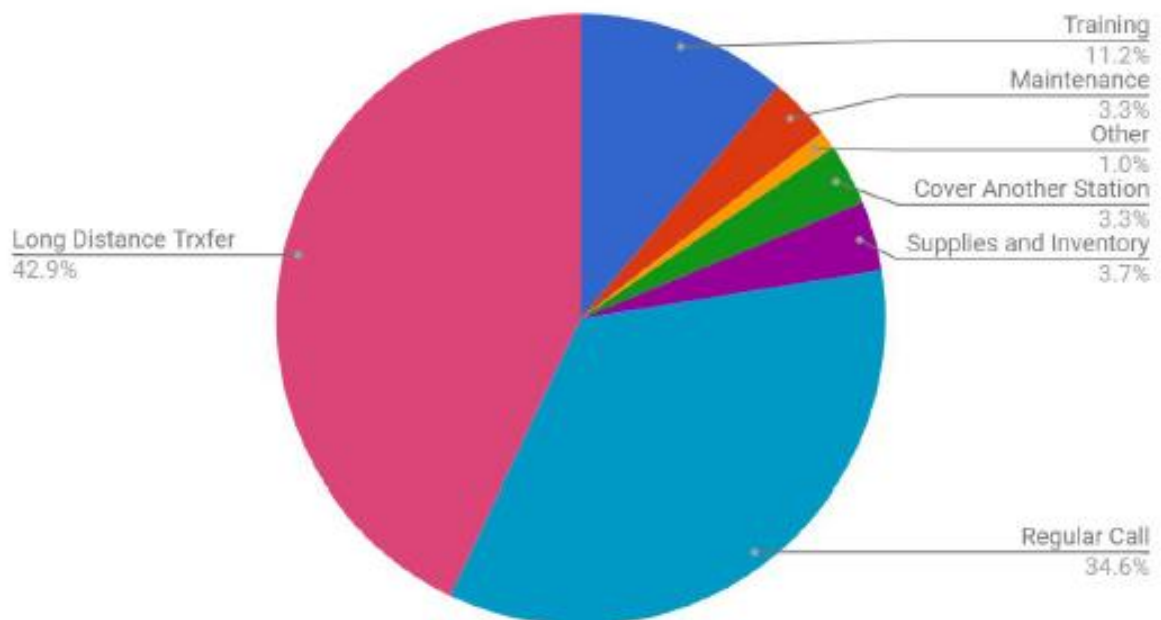
EMS CALLS YTD – 2016-2020

JANUARY through DECEMBER



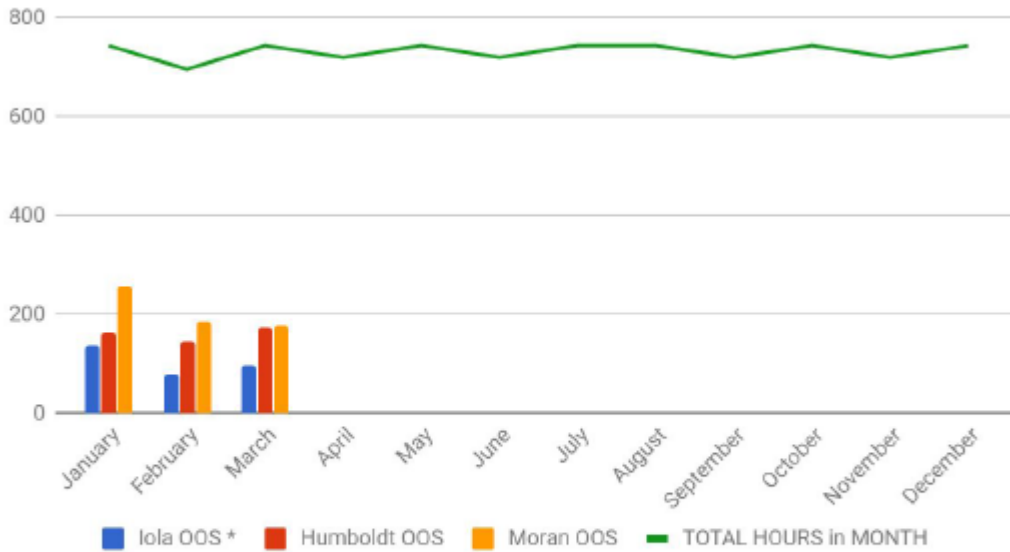
Graph 2 shows the total EMS runs year-to-date (Jan-Mar) from 2015 through 2020.

REASON FOR OUT-OF-STATION



Graph 3 shows the YTD (Jan-Mar) percentage breakdown for the reason staff was Out-Of-Station.

OUT-OF-STATION HOURS BY LOCATION



*Graph 4 shows the Out-Of-Station hours by month by location compared to the total hours in each month.
* Since Iola Station cannot go to "status zero", Iola OOS does not reflect hours spent for Training, Maintenance, or Supplies & Inventory.*

Terry Call, Allen County EMS Financial Director, reported a punch list has been done on the Humboldt Ambulance Station. There was an issue with electric going to the kitchen island. The appliances have been delivered but will not have furniture delivered until later. A discussion about a grand opening followed. Commissioners will be waiting until later, maybe in July 2020 for the grand opening but the ambulance crews will be in there before long. Terry stated Koehn is working with subcontractors to make sure the Moran Ambulance Station will be done by the end of June.

Commissioner Daniels stated there has been delays due to lots of rain. He asked Chief Thyer if there has been any training on the new boats and equipment. Chief Thyer stated they are waiting on Kansas Wildlife and Parks personnel for the training. Discussion followed.

Commissioners discussed cleaning and supplies due to COVID-19. Chief Thyer stated they have enough supplies for now but they have been doing extreme cleaning. Crews are wearing facemasks and gloves on every call.

Commissioners discussed the contract with the City of Iola on ambulance services. No action was taken at this time.

Chairman King asked Ron Holman about push bars for all the courthouse doors. Ron stated he has another person coming in to give a bid. He will bring bids to the commission next week.

Chairman King recognized this is Police Officer Week.

Chairman King asked Sheriff Murphy if he had contacted the wind farm persons on the tower they are scrapping out. Sheriff Murphy stated it is not a sturdy enough tower for everything the county needs on it to be efficient.

Chairman King discussed plaques for the two new ambulance stations. Terry had checked on prices and they would run around \$700 per plaque. Discussion followed. Terry will check on a lower inside plaque.

Chairman King mentioned he had received a call from Hofer and Hofer; they said Paul Finney had contacted them to take down some siding off of the Humboldt Senior Center. Chairman King stated this is not the time to spend money when things are so unsure. It is not something he sees in the future either. Commissioner Daniels stated a few years ago there were several industrial experts present when someone did pull out some siding to see what lay behind it. The change is only for historical needs but it was decided then that it was too costly. Chairman King stated the estimate to restore the Humboldt Senior Center to its original look was severely underestimated. Allen County needs to tighten their belts. Allen County Commissioners agreed it is not a priority.

Mitchell Garner, Allen County Public Works Director, discussed mowing in preparation of the upcoming Memorial Day weekend.

Mitch stated they have had maintenance weekly on the crusher; by doing this they are catching some of the wear and tear. They have been pumping water to get to dry rock; they need more dry days. He said it is so wet that the ground is just saturated. Allen County got about 1" last evening. They can't fix pot holes as long as there is water in them. Chairman King stated that is right, it does more harm than good.

Mitch discussed dust control and cold patching. Commissioner Daniels asked if the Elsmore/Savonburg road is on the list for maintenance. Mitch stated it is.

Lisse Regehr, Thrive Allen County Executive Director, updated the commission on Thrive hiring an Economic Director, they will start in July.

Lisse requested an executive session to discuss projects not yet public. Commissioner Symes moved to go into executive session for 20 minutes to discuss Confidential Data/Trade Secrets. Commissioner Daniels seconded; motion passed 3-0-0. Those in the room will be Chairman King, Commissioner Symes, Commissioner Daniels, Lisse Regehr, Thrive Allen County Executive Director and Robert Johnson, II, Allen County Counselor. The time is now 8:50 a.m. Commissioners reconvened at 9:10 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 5 minutes to discuss non-elected personnel. Commissioner Symes seconded; motion passed 3-0-0. Those in the room will be Chairman King, Commissioner Symes, Commissioner Daniels, and Robert Johnson, II, Allen County Counselor. The time is now 9:11 a.m. Commissioners reconvened at 9:16 a.m. No action was taken.

Lisse explained a new CDGB-CARE Act grant that Thrive Allen County will file on behalf of Allen County since it has to go through a public entity. There will have to be a publication for a public hearing. Commissioners discussed they would hold the hearing on Tuesday, May 19, 2020 at 9 a.m. at the commission meeting. Lisse said Thrive will publish. She explained this is a very competitive grant! It will be to retain low to moderate jobs. Discussion followed on micro businesses of 1-5 employee or small businesses of 6-50 employees. Commissioners stated Lisse could work with Sherrie L. Riebel, Allen County Clerk for grant information. Commissioner Symes moved to authorize Thrive Allen County apply for the CDBG Grant, to publish in both the lola Register and Humboldt Union papers for a hearing May 19, 2020 and for Thrive Allen County to administer the grant. Commissioner Daniels seconded; motion passed 3-0-0.

Angela Murphy, 911 Director, discussed COVID-19 supplies and requests. Several places are requesting supplies from 911; she wanted to know how far out does she reach with help. Angie stated some supplies they have been able to get and some they have not. Chairman King asked Angie about getting COVID reimbursements. Angie stated she could, it would be up to 75% reimbursement. Commissioner Symes asked if 911 has an unlimited supply of Personal Protective Equipment (PPE). Angie stated some supplies have been harder to get than others. Commissioner Symes asked if we did have a second wave would Allen County be prepared. He

was remembering a KAC zoom meeting had a speaker from Washington. Washington State had been through COVID a month before Kansas. Commissioner Symes stated Kansas was just getting the virus and the Washington State speaker said "my number one piece of advice is just grab hold of every piece of supply and all those lines that you need to hold up now". Now, Kansas is there. Commissioner Symes stated he knows when he goes to the store, he can see what's already happening. It would be his concern that Emergency Management know if Allen County starts making these available to the other entities that we won't run out ourselves. Discussion followed on PPE's.

Chairman King stated he appreciates employees getting creative. He appreciates Ron, he's doing the best he can getting supplies. As long as Allen County ends up with a certain supply, he thinks to give out to a point, but still have a reserve to take care of ourselves, protect us.

Angie stated she had an event where a delivery person could not get a hold of the primary contact for Emergency Management so right now the State needs to have a secondary contact person. Angie stated she thought Allen County should change this role in her view, the primary and alternate or the secondary. She would just add another name to what we're needing to do. It would actually require a resolution.

Commissioners mentioned that everyone purchasing for COVID keep track of expenses for reimbursement under this emergency declaration. It's much easier to keep track as you go, than to try to go back and try to say this was for this and that, it's just been very time consuming.

Chairman King requested a motion to approve Resolution 202005 that will just expand our contact list with the State to include phone number and email. Commissioner Symes moved to approve Resolution 202005 updating Allen County Emergency Management Contact Information. Chairman King seconded; motion passed 2-1-0 Commissioner Daniels voted no.

Darolyn "Crickett" Maley, Allen County Treasurer, reported as of last night (May 11, 2020) Allen County has collected 91.42% of our 2020 taxes, which is 1% less than what was collected this time last year. The treasurer's office is still going through incoming mail. Crickett discussed sales tax revenues. She stated she was not sure since the restaurants in all Allen County have been closed so people haven't been purchasing from them.

Crickett stated they are stopping entrance into the courthouse about 4:15 for her office business. This allows them to clean up, they can balance and everything, her girls are being able to leave five or shortly after. Crickett said they are going to be dealing with some overtime. Chairman King asked how employees were holding up. Crickett said they are doing good, emotionally, and professionally. They're not stretched yet, the stress levels are good, allowing the flow that we're at right now, we've just been swamped.

Chairman King stated all the department heads that are here and there are some that aren't that he just noticed a real upbeat attitude in our employees, and you know the dispositions are positive. There's so much luminous and frowning or you don't know what the facial expression is because they're behind the mask, but first responders every time I'm visiting with somebody from the county. I leave feeling better so I really appreciate everybody's attitude.

Cara Barkdoll, Allen County Register of Deeds stated she gets a lot of electronic recordings and have a lot of emails to answer and mail. She has been taking appointments. Cara said she is splitting shifts. She does mornings and has Misty doing afternoons.

Jami Clark, Allen County Appraiser, reported assessed valuation will be certified June 1 so she'd have a better idea then what values were going to be. She will have all the reports and everything will be compiled and will know more of what we're looking at on the value. Discussion followed. The only other thing right now is they're doing the drive by inspections this year. They're not knocking on doors due to COVID. Jami stated she still has her office doing every

other day; it's worked pretty well. She mentioned she just doesn't want somebody to get it, that they would all be out. Chairman King stated he had visited with somebody that was protesting their appraisal and they did complement that Jami was very nice and patient. Discussion followed.

Ron Holman, Allen County House and Grounds Director, was asked about cleaning and supplies. He stated he is trying; he has disinfectant wipes on order but they have been put on back orders. Commissioners requested Ron and other department heads to keep track of their COVID purchases. Crickett said they wipe the counters down after every customer and the customer feels better to see you actually wipe the counter down before. It is important to us; we want them to be taken care of.

Chairman King stated that's why we're trying to make some new provisions and change up. He asked Ron about push bar installation on Allen County Courthouse doors. Ron stated he would have the bids next week. There is a person coming to look at doors today.

Chairman King discussed the Governor's phases to get back to normal. Sheriff Murphy stated last week we had 700 come through the north door of the courthouse. The whole week, Monday through Friday, Wednesday was the low day which was 90. It has gone really well, everybody's very receptive to it.

Sheriff Murphy stated most of the vendors are trying to get some sanitizing items, shared some stuff, or have some fogging devices. They picked up some cases if they should need a big area sanitized and can't get it decontaminated. Example if they have to decontaminate a cell or the vehicles. Discussion followed on how hard it is to get supplies in timely.

Sheriff Murphy explained about the jail population. The judge and the county attorney are really good about its non-violent crimes, simple misdemeanors, minor felony cases, they've been pushing a lot out the door through our bonds. Discussion followed on taking out of county inmates and what that looks like for the future.

Jerry Hathaway, Allen County attorney, stopped to update the commission on what his office was currently doing and what the future will look like for them.

Commissioners asked for an update on the new fire barn north of Iola. Mitch reported the fire station is suppose to be able to move things in on Wednesday but the fire station is waiting on Public Works to do the road. There's no way to get rock in there currently, but they need to dig it down a little bit, however, too wet right now to build an entrance road.

Counselor Johnson discussed the joint Ambulance agreement between the City of Iola and Allen County. The city approved last night; it just extends the agreement with Allen County; it is supposed to expire this year. Basically, just an agreement between the city and the county to extend the existing contract, one year under the same terms to give both sides more time next year or next fall to try to facilitate something more concrete.

ADDENDUM TO EMERGENCY MEDICAL SERVICES JOINT AGREEMENT
DATED July 11, 2017

THIS ADDENDUM made and entered into this 12th day of ~~April~~^{MAY} 2020, by and between Allen County, Kansas, by and through its governing body, the Board of Allen County Commissioners, hereinafter referred to as "County", and the City of Iola, Kansas, by and through its governing body, the City Council of Iola, Kansas, hereinafter referred to as "City", WITNESSETH:

WHEREAS, the parties heretofore entered into an Emergency Medical Services Joint Agreement dated July 11, 2017, a copy of which is attached hereto;

WHEREAS, due to the current pandemic, that being Covid 19, the parties wish to enter into this addendum which will extend the agreement for a period of one (1) year.

NOW, THEREFORE, for the consideration, mutual covenants and promises herein contained it is agreed between the parties as follows:

1. Said agreement attached hereto is set to expire pursuant to Paragraph 13 of said agreement, on December 31, 2020.
2. By mutual agreement by the County and the City both parties hereby agree to extend the term of said agreement and said agreement shall remain in effect until December 31, 2021, and remain in effect from year to year thereafter, unless terminated by either party giving six (6) months written notice to the other party of its intent to terminate.
3. Other than the modification of the time frames herein, all other terms of said agreement shall remain in full force and effect as to service and compensation.

WITNESS OUR HANDS, the day and year first above written.

THE BOARD OF COUNTY COMMISSIONERS
OF ALLEN COUNTY, KANSAS

Discussion followed. Commissioner Symes moved to approve the Addendum to Emergency Medical Services Joint Agreement dated July 11, 2017. Chairman King seconded; motion passed 2-1-0. Commissioner Daniels voted no.

Commissioners opened discussion on the number of customers allowed in the courthouse at any one time. The Governor will be holding and meeting to discuss opening Kansas back up this evening. Commissioners discussed having 15-20 people allowed at any given time. Commissioner Symes moved to allow 15 customers at a time in the courthouse starting May 18, 2020. Commissioner Daniels seconded; motion passed 3-0-0.

Commissioner Daniels discussed a request from The Growing Place for a letter of support to allow them to apply for a grant.

The Growing Place Childcare Center and Preschool

620-473-3955

1050 Industrial Rd. Humboldt Ks. 66748

janieworks@gmail.com

tinatgp@sbcglobal.net

Humboldt Daycare and Preschool Inc. dba The Growing Place Childcare Center has been opened since May 2005 as a non-profit. Since then, we have expanded our square footage from 4000 to 5800 square feet to accommodate up to 82 children. Last year we cared for 138 different children through our childcare center.

I am writing you today to let you know we are in need of another addition. Our school district has been instrumental in obtaining for us an Early Childhood Care Grant that gives 15 more low-income children a preschool education. Our childcare facility now has two Preschool rooms that may accommodate up to 20 children each. Last year we had 37 3-5 year olds enrolled in our program.

The Growing Place also has a school-age program that does before and after school care as well as school days out and a full-time summer program complete with field trips, swim lessons, pool days, gardening, bike riding, piano lessons and cooking. This popular school age program is now encroaching on our preschool space, thus we have decided to build another addition that would also house a large activity space for inclement weather days as well as a school aged classroom. We have begun work with Rick Zingre, Ft. Scott architect, for a 4000 square foot space. We are moving the kitchen to accommodate a larger office/work area and may include a tornado shelter for 100 in the inner most sections of the expansion.

I am writing a Kansas Community Service Program grant from the Kansas Department of Commerce that provides tax credits for individuals and businesses making cash contributions to selected non-profit organizations if granted for their project. The tax credits for donations \$250 or more and can be used by: individuals and businesses subject to state income tax; insurance companies subject to the premium tax; and banks, trusts companies, and thrift associations subject to the fiduciary tax as well as the annual tax on net income pursuant to K.S.A. 40-252.

My incentive for this letter is so that you are aware of:

- the service that is being provided by The Growing Place in your community
- this opportunity for obtaining tax credits for your organization or as an individual
- or to write a letter of support for The Growing Place to the Kansas Department

of Commerce.

If you would like to learn more, please let me know.

Respectfully,

Jane A Works

janieworks@gmail.com

620-473-0250

Commissioner Daniels moved Allen County offer our support to the growing places expansion wish them the best support for grant. Commissioner Symes seconded; motion passed 3-0-0.

Commissioner Daniels updated the commission on a phone call with Governor Kelly. He has had a couple of calls from Republican Party leadership expressing some concern over barber shops and salons, not being allowed to open until the 18th. Will have to wait to see what Governor Kelly says.

Commissioner approved the following documents:

- a) Payroll – new hire Gary M. Lower,
- b) Payroll – payroll reimbursement for Jill Allen for disinfecting wipes
- c) Payroll – Jacqie Spradling for research and appellate brief
- d) Clerk's Vouchers – \$106,655.36

e) Clerk's Journal Entry #21 & #22

With no further business to come before the board, Commissioner Daniels moved to adjourned, Commissioner Symes seconded, and motion passed 3-0-0. Meeting was adjourned at 10:14 a.m. until May 19, 2020 at 8:30 a.m. in the Assembly Room of the courthouse.

William H. King, Chairperson

Jerry Daniels, Commissioner

Sherrie L. Riebel, Allen County Clerk

Bruce Symes, Commissioner