

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Commissioner Daniels, Commissioner Lee, and Sherrie L. Riebel, Allen County Clerk.

Vickie Moss, Iola Register, Nick Reynolds, Humboldt Union, Terry Call, Allen County EMS Financial Director, Bryan Murphy, Allen County Sheriff, Mitchell Garner, Allen County Public Works Director, Jonathon Goering, and Paul Zirjacks, citizens, was present to observe the meeting.

Sherrie led the group in the Pledge of Allegiance.

Carl Slaugh, City of Iola Councilman and Robert Johnson, II, Allen County Counselor, joined the meeting.

Commissioners approved the minutes of the regular meeting on November 2, 2021 regular meeting and November 5, 2021 Special meeting.

No public comments.

Mitch reported another 10-wheeler that had been ordered has arrived. The crews are out mowing, boom mowers are trimming, and picking up brush that had been cut earlier.

Mitch stated the crusher is down again, but parts are ordered. Discussion followed.

Jonathan Goering, Thrive Allen County, requested approval for the Allen County Regional Airport Independent Fee Estimate for Airport Layout Plan Update Services layout plan. He stated the layout plan is required by the FAA and they will reimburse 90% of the plan estimate. Allen County would be responsible for \$150.00, no more than that.

MUNICIPAL CONSULTING GROUP

· AIRPORT PLANNING & MANAGEMENT · PROJECT DEVELOPMENT · PROJECT MANAGEMENT · INFRASTRUCTURE MANAGEMENT

2513 East 18th Street, Tulsa, Oklahoma 74104
phone: (918) 346-9134
e-mail: jthough@cox.net

November 2, 2021

Jonathon Goering
Economic Development Manager
Thrive Allen County
9 South Jefferson
Iola, Kansas 66749

Re: Independent Fee Estimate Proposal
Airport Layout Plan Update, Allen County Regional Airport

Dear Mr. Goering,

Attached please find a proposal for MCG to develop an Independent Fee Estimate (IFE) for airport planning services to be provided by Garver, to Thrive Allen County in support of the Airport Layout Plan Update project at Allen County Regional Airport.

If you have questions, please feel free to contact me. I can be reached via e-mail at jthough@cox.net or phone at (918) 346-9134.

Sincerely,



Jeff Hough, P.E., C.M.
Owner

attachment:
- IFE Preparation Proposal

cc: project file

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Proposed Services: Independent Fee Estimate for Airport Layout Plan Update Services, Allen County Regional Airport

References (to be provided by Thrive Allen County or Garver):

1. Airport Layout Plan Update Scope of Services
2. Blank Fee Spreadsheet

Scope:

Prepare an Independent Fee Estimate (IFE) for airport layout plan update services to be provided by Garver for Allen County Regional Airport. MCG's proposed services outlined herein anticipate the documents referenced above will be relied upon by MCG during completion of the IFE. Minor adjustments to the referenced documents, if any, are not anticipated to affect MCG's proposed services or fees.

The deliverables for the IFE will include a brief cover letter containing a basic outline of how the IFE was derived, any assumptions that were made, as well as any observations made during review of the project information and development of the IFE. Attached to the cover letter will be the IFE in spreadsheet form consistent with reference 2 above. Before the IFE is finalized, a draft will be submitted for review and comment.

Fees for preparation of the IFE will be billed on an hourly basis, not-to-exceed \$1,500. MCG fully expects to complete the IFE for something less than this amount. The hourly billing rate for these services will be \$125. This scope of services does not anticipate any travel beyond the Tulsa Metropolitan Area, nor does it anticipate any supporting expenses (such as printing or postage) that are significant enough to warrant reimbursement.

Performance Period:

A draft of the IFE will be submitted for review within two weeks of receiving notice-to-proceed. Production of the final IFE is typically completed within a couple of days of receiving any comments.

Commissioner Lee moved to approve the independent contract with Municipal Consulting Group and for it not exceed a \$150.00 to Allen County. Commissioner Daniels seconded; motion passed 3-0-0.

Jonathan presented a draft land bank resolution for the commission to consider. Discussion followed. Chairman Symes asked how this works in conjunction with the MIH, Jonathan stated the MIH only lasts a year. He would like to see it set up for future needs. Chairman Symes explained other county land banks. Jonathan stated the MIH will not notify grant receivers until December. Several Municipalities have set up land banks, he feels like the county would be a better move. Commissioners will take under consideration.

Sherrie presented the commission with a letter from Tony Washington, Electric System Manager, concerning changing the tower contract at 911 from Heartland REC and Kansas Electric Power Cooperative (KEPCo).

"Heartland REC currently has an agreement with Allen County to lease space on the tower located behind the Allen County 911 center.

We originally started out renting space for two antennas, one used by Heartland to communicate to our electric meters and one used by our power supplier to communicate to Heartland Substations.

At one point in the past year, Heartland replaced the electric meters with a different technology that no longer requires the antenna that was used for reading meters. Heartland and Allen County verbally agreed to disconnect the radio equipment and leave the cable on the tower for use by Allen County. The lease costs was reduced from 400 dollars for two antennas to 200 dollars for one antenna.

The remaining antenna is being used by Heartland's power supplier, Kansas Electric Power Cooperative (KEPCo) to communicate to Heartlands substations.

Kansas Electric Power Cooperative is owned by 16 electric cooperatives in eastern Kansas. Heartland Rural Electric Cooperative is one of those 16 owners. For additional information regarding KEPCo, please see this website: <https://www.kepco.org/>

I would like to modify the current lease agreement showing Kansas Electric Power Cooperative, Inc. (KEPCo) as the Lessee and allow them to pay Allen County directly for the tower lease.

Additionally, the electric meter located at the tower site to power the radio will be transferred from Heartland to KEPCo."

Consensus by the commissioners for Robert Johnson, II, Allen County Counselor, to do an addendum to the contract with Heartland REC.

Debbie Bearden, On behalf of the Allen County GROW Food and Farm Council, requested appointments for additional members to the AC Grow food and Farms Council: Marilyn Logan, Robin Griffin-Lohman and Clara Wycoff. Commissioner Lee moved to appoint Marilyn Logan, Robin Griffin-Lohman and Clara Wycoff to the Allen County GROW Food and Farm Council. Commissioner Daniels seconded; motion passed 3-0-0.

Debbie discussed the Kansas Food Action Network State Policy Platform Priorities for the 2022 Legislative Session:

- Priority A: Establish a statewide food, farm, and policy council, asked if commissioners had any issues with the GROW Council supporting this.
- Priority B: Address the state sales tax on food.
- Priority C: Expand access to the Women, Infant and Children (WIC) program as well as locations where program benefits can be used.
- Priority D: Increase SNAP (Supplemental Nutrition Assistance Program) enrollment among eligible individuals and families. (used to be called food stamps)
- Priority E: Review "cottage food regulations" to identify barriers for value-added producers.
- Priority F: Support increased funding for Farm to School programs. Debbie explained the KDHE arm to support this.

Debbie just wanting to make sure the commissioners do not have any conflict with the GROW Food and Farm Council State Policy Platform Priorities for 2022 or whether the commission would have difficulty standing behind any items above. Discussion followed. Commissioners stated they have no issues with any of the priorities.

Debbie requested the commissioners rank the Priorities. Commissioner Daniels stated the sales tax on food. Chairman Symes discussed priority C and D. Debbie stated Allen County is listed as an urban county in the current WIC program. Discussion followed. Commissioners ranked all priorities as "B" first, "C & D" as second and third, "A" as fourth and "F&E" as fifth and sixth.

Debbie clarified the questions listed on the form. Commissioner's comments were "Go forth and do good things" & "More power to you".

Debbie reported the GROW council has applied for a 5013c status. They are in the process of rebuilding the council so anyone interested can let Debbie Bearden know.

Sherrie discussed levies and levy sheets. They will be available on the Allen County website.

Chairman Symes moved to go into executive session for 15 minutes for attorney client privilege. Commissioner Lee seconded; motion passed 3-0-0. The time is now 9:13 a.m. Those present will be Commissioners and Robert Johnson II, Allen County Counselor. Commissioners reconvened at 9:30 a.m. No action taken.

Chairman Symes discussed the annual State of Kansas Financial Assistance Transportation Program grant for the 5310 (Services to the Elderly Van) for 2022. Commissioner Daniels moved to authorize Chairman Symes to sign. Commissioner Lee seconded; motion passed 3-0-0. Chairman Symes signed.

Chairman Symes stated the City of Iola had signed a contract for \$1,650,000 to staff Allen County ambulance services, with a 2.5% increase per year for the 5-year term, at the City

of Iola meeting last evening. The signed contract was presented to the commission for review and approval. Commissioner Daniels stated there are several items addressed in the contract to benefit the county citizens.

Emergency Ambulance Services Agreement

This **Emergency Ambulance Services Agreement** is made and entered into by and between Allen County, Kansas, a municipal subdivision of the State of Kansas ("County"), and the City of Iola, Kansas, a municipal subdivision of the State of Kansas ("CITY") as of January 1, 2022 ("Effective Date").

Preliminary Statement

- A. County is a political subdivision of the State of Kansas (the "State") with authority over the delivery of pre-hospital emergency medical services ("EMS") within its jurisdiction.
- B. CITY is a licensed provider of high-quality EMS with the capability to provide EMS within County's jurisdiction.
- C. In order to assure that residents and visitors within County's jurisdiction receive appropriate EMS when required as a result of injury or illness, County desires to grant CITY the right to provide the specific EMS described herein, and CITY desires to provide such EMS, subject to the terms and conditions specified herein.

Agreement

In consideration of the foregoing and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties incorporate the above recitals and agree as follows:

1. Operating Area.

1.1. County hereby grants CITY the right to provide the EMS within Allen County, Kansas. County shall require all public safety answering points and communications facilities authorized to receive emergency medical calls and/or to dispatch emergency ambulances within the County to direct such calls to CITY in accordance with the dispatch protocols agreed upon by CITY and County.

1.2. Notwithstanding the foregoing, CITY may enter into subcontracts and mutual aid agreements with licensed ambulance providers, as deemed necessary by CITY to insure adequate coverage throughout the Service Area. (All such mutual aid agreements and subcontracts shall be subject to County's written approval; which approval shall not be unreasonably withheld.) Any subcontractor shall comply with all of the applicable requirements of this Agreement.

2. Ambulance Services.

- 2.1. CITY shall respond, or request that a mutual aid provider or Subcontractor respond, to all requests for Services within the Service Area from a Communications Center.
- 2.2. CITY shall respond to all requests for Services from a Communications Center using at least one advanced life support ("ALS") Ambulance. CITY shall endeavor to staff each ALS Ambulance with at least two crew members, one of whom shall be licensed or certified at the level of Paramedic or higher.
- 2.3. CITY shall ensure at least One (1) Ambulances are available at all times to respond to Emergency Calls within the Service Area, leaving two (2) Ambulances available to handle out of county transfers.
- 2.4. All ambulances used to provide Services will be provided by County to CITY and shall be licensed and equipped with all equipment required by State law and by County policies and procedures agreed upon by CITY. All repairs and maintenance shall be the responsibility of CITY.
- 2.5. County's Ambulances shall comply with all federal, State and local laws, and with all County Policies. Without limiting the foregoing, all County Ambulances shall be fully licensed or certified as required by law and shall comply with all licensing, certification or other laws.
- 2.6. CITY Personnel shall comply with all federal, State and local laws, and with all County Policies. Without limiting the foregoing, all CITY personnel shall be fully licensed or certified as required by law and shall comply with all licensing, certification or other laws. CITY agrees to give priority in hiring to those qualified people who reside in Allen County, Kansas.
- 2.7. CITY shall perform the Services in accordance with prevailing standards of care in the ambulance industry. To help assure maintenance of such standards, CITY shall operate a quality improvement program consistent with industry standards.
- 2.8. Ambulance personnel will only perform emergency medical services when dispatched to a fire and will only be permitted to engage in firefighting under extraordinary circumstances. "Extraordinary circumstances" shall be defined by the on-scene incident commander.
- 2.9. CITY shall be responsible to operate Hazmat and Rescue vehicles and equipment within the County.

3. Deployment.

CITY shall deploy not less than 1 ALS Ambulance during the term of this Agreement on emergency calls. CITY may supplement such Ambulances with additional Ambulances normally used to perform non-emergency transports when needed to assure adequate coverage. Nothing herein shall be deemed to prevent CITY from using the Ambulances deployed pursuant to this Agreement to perform non-emergency transports when Emergency Call volume permits. CITY shall keep all units within their respective service areas in accordance with the terms of this agreement and the policies and procedures to be enacted.

4. Term.

4.1. CITY shall commence providing Services hereunder effective January 1, 2022 and this Agreement shall continue in full force and effect for five (5) years, through December 31, 2026.

4.2. This Agreement shall be automatically renewed for one or more extension terms of five (5) year(s), unless County determines that CITY has failed to materially comply with the requirements of this Agreement during the preceding term. In the event of non-renewal, County shall notify CITY in writing of such non-renewal and the reasons therefore at least one hundred eighty (180) days in advance of the commencement date of the Extension Term. In the event County fails to provide such written notice, this Agreement shall be deemed extended for such Extension Term under the same terms and conditions.

5. County's Consideration.

As part of the consideration of CITY's undertakings hereunder, County shall provide the following to CITY:

5.1 County shall supply CITY with all Ambulances and equipment necessary for CITY to provide Services under this Agreement.

5.1. The County will provide adequate facilities to house the vehicles and CITY crew members including individual sleeping quarters and enclosed, climate-controlled vehicle parking at no charge to CITY. The County will continue to provide stations for CITY in, Humboldt, and Moran, KS. The County will maintain each station and provide utilities there. CITY will staff the units for deployment within the County.

5.2. Subject to Section 2.4, County shall perform, or assist CITY in performing, dispatching services by accepting and processing calls in its Communications Centers, in accordance with the Dispatch Policies.

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5.3. County shall pay CITY an annual subsidy of \$1,650,000.00, payable in equal monthly installments on the first of each month. In the event of an increase in CITY's cost to provide Services (i.e. staffing, PPE, etc.) CITY may request an increase to the annual subsidy to which the County has the ability to accept or reject such request.

5.4. The payment provided herein shall be increased by the Consumer Price Index (CPI-U) from the U.S. Department of Labor, Bureau of Labor Statistics as determined for the 12-month period running from July to July as listed in the DOL tables as applicable to communities defined as the Midwest Urban, size D (less than 50,000 population). Using the inflations factor for the period from July to July is necessary for the purpose of preparing the following years budget. Any payment increases which results from the use of the CPI-U will take effect on January 1 of the following year. Should the initial amount of the base contract be increased based on the above paragraph, then in future years the increase will be based on the amount paid the prior year.

OR

5.5. The payment provided herein shall be increased by an annual cost escalator of 2.5% for the following 12-month periods of the contract term.

- 2023 - \$1,691,250.00
- 2024 - \$1,733,531.00
- 2025 - \$1,776,869.00
- 2026 - \$1,821,290.00

6. Termination.

6.1. Notwithstanding Section 4, either party may terminate this Agreement in the event of material breach by either party of this Agreement. Material Breach shall include:

- (a) Failure to provide Services consistent with the prevailing standards of care in the ambulance industry, such that the continued delivery of such Services would pose a serious and imminent threat to the health and safety to the residents of the Service Area;
- (b) Failure to comply with any other material provision of this Agreement.

6.2. As a condition precedent to termination by either party, either party shall provide the other with no less than thirty (30) days' advance written notice citing, with specificity, the basis for the Material Breach. In the event either party shall have cured the Material Breach within such thirty (30) days period, or such longer period as may be specified in the Breach Notice, this Agreement shall remain in full force and effect. In the event either party reasonably deems the other to remain in Material Breach as of the end of the notice

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period specified in the Breach Notice, either party shall provide the other with a notice of termination, setting forth the specific reasons either party believes the other remains in Material Breach and the effective date of termination, which shall be no less than thirty (30) days from the date of the Termination Notice.

6.3. After the completion of the first year of this Agreement, either party may terminate this Agreement, with or without cause, on one hundred eighty (180) days written notice to the other party.

6.4. In the event of termination by either party for any reason, or of expiration of this Agreement, CITY shall cooperate with County and with the successor provider to help assure a smooth transition.

7. Billing and Payment.

7.1. County shall be solely entitled to perform, and responsible for performing, billing of patients and third-party payers for Services provided hereunder. When using Allen County resources, CITY shall not bill or permit any other party to bill patients or third-party payors, for EMS, including but not limited to transport, first response or dispatch services provided in connection with an Emergency Call.

7.2. County shall comply with all applicable laws governing billing and collection, including but not limited to laws and regulations applicable to patients covered by Medicare, Medicaid, Tricare and other public or private reimbursement programs.

8. Mutual Cooperation.

8.1. The parties shall fully cooperate with each other to assist CITY in the performance of this Agreement.

8.2. Each party shall designate a primary liaison, who shall be the primary point of contact for the other party in connection with the performance of this Agreement. In the event either party is dissatisfied with the other party's conduct or performance related to this Agreement, the primary liaison for each party shall meet and confer, with such other personnel as they may deem appropriate, in order to informally resolve such issue, if possible.

9. Insurance.

9.1. CITY represents that it has and will maintain general, professional and automobile liability insurance coverage in a minimum amount of One Million Dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the annual aggregate, providing coverage for the negligent acts or omissions of such party and its employees and agents.

9.2. CITY party shall maintain, throughout the term of this Agreement, the insurance coverage specified herein above and shall furnish to the County certificates evidencing such

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coverage prior to the effective date hereof, and providing for no less than thirty (30) days advance written notice to the other party prior to the diminution or cancellation of such coverage.

9.3. County represents that it has and will maintain automobile liability insurance coverage in a minimum amount of One Million Dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the annual aggregate.

10. Indemnification.

10.1. Each party (the "Indemnitor") shall indemnify, defend and hold the other, and its employees and agents (collectively the "Indemnitee") harmless against any claims, liability, losses or damages (collectively "Claims"), incurred by the Indemnitee which arise from any breach of this Agreement or any negligent, intentional or other tortious act or failure to act of the Indemnitor related to the performance of this Agreement. This provision shall survive the termination of this Agreement. The Indemnitee agrees to promptly notify the Indemnitor of any Claim against it which it expects to give rise to a duty of indemnity by the Indemnitor.

11. Dispute Resolution.

11.1. All disputes which in any manner arise out of or relate to this Agreement or the subject matter thereof, may be resolved exclusively by mediation. The parties shall agree on a mediator and all costs of mediator shall be shared equally by the parties.

11.2. Notwithstanding the foregoing, because time is of the essence of this Agreement, the parties specifically reserve the right to seek a judicial temporary restraining order, preliminary injunction, or other similar short term equitable relief, and grant the mediator the right to mediate a final determination.

12. MISCELLANEOUS.

12.1. Notices. Any notice provided pursuant to this Agreement shall be in writing and shall be deemed given (1) if by hand delivery, upon receipt thereof, (2) if mailed within the United States, 3 days after deposit in the United States mails, postage prepaid, certified mail return receipt requested, (3) if by overnight or similar third-party courier service, then upon delivery thereof as confirmed by such service, (4) if by e-mail transmission, upon written confirmation by the intended recipient. All notices shall be sent to the addresses set forth on the signature page hereto or such other address as a party may in the future specify in writing to the other party.

12.2. Risk Management Assessment. The parties hereby agree that a third-party review board that will be comprised of agreed upon members by both parties. The purpose of this board is to review non-compliance or treatment concerns.

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12.3. **Laws and Regulatory.** The parties: (a) will comply in all material respects with all applicable federal, state and local laws and regulations including, the federal Anti-kickback statute; (b) represent and warrant that it is not the intent of either party that any remuneration, benefit or privilege provided for under this Agreement shall influence or in any way be based on the referral or recommended referral by either party of patients to the other party or its affiliated providers, if any, or the purchasing, leasing or ordering of any services other than the specific services described in this Agreement and any remuneration set forth in this Agreement is fair market value and negotiated at arm-length; (c) will comply with the provisions under the Health Insurance Portability and Accountability Act of 1996 and its regulations; (d) acknowledge that if it is a cost reporting entity that it has been informed of, and will fully and accurately account for, and report on its applicable cost report, the total value of any discount, rebate or other compensation paid pursuant to this Agreement in a way that complies with all applicable federal, state and local laws and regulations that establish a "Safe Harbor" for discounts; (e) represent and warrant that neither it nor any practitioner who orders or provides services on its behalf has been convicted of any conduct that constitutes grounds for mandatory exclusion under any federal or state law and each party further represents and warrants that it is not ineligible to participate in federal or state health care programs or in any other federal or state government payment program; (f) will make available to the other a copy of its code of conduct, anti-kickback policies and other compliance policies, as may be changed from time-to-time; (g) represents and warrants that neither it nor any of its

officers or directors have been convicted of a crime against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) contract or subcontract; violation of federal or state antitrust statutes relating to the submission of offers; commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; (h) represent and warrant that it and its personnel are and, shall at all times during the term of this Agreement be, properly credentialed, licensed, certified and in good standing in accordance with all applicable federal, state, and local laws and regulations; and (i) will notify the other party immediately but no less than five (5) days of any actual knowledge contrary to the requirements set forth in this section.

13. **Miscellaneous.** This Agreement: (a) constitutes the entire agreement between the parties with respect to the subject matter, superseding all prior oral or written agreements with respect to the subject matter; (b) may be amended only by written instrument executed by both parties; (c) may not be assigned by either party without the written consent of the other party (except to affiliates, parents or subsidiaries), such consent not to be unreasonably withheld; (d) shall be binding on and inure to the benefit of the parties and their respective successors and permitted assigns; (e) shall be interpreted and enforced in accordance with the laws of the state of Kansas, without regard to the conflict of laws provisions thereof, and the federal laws of the United States applicable therein; (f) this Agreement may be executed in several counterparts (including by DocuSign or other electronic means), each of which shall constitute an original and all of which, when taken

together, shall constitute one agreement; (g) this Agreement shall not be effective until executed by both Parties; (h) if any term or provision of this Agreement is declared to be illegal, invalid or unenforceable for any reason whatsoever by a court of competent jurisdiction, the illegality, invalidity or unenforceability shall not affect the validity of the remainder of this Agreement, and to the extent permitted by applicable law, any such term or provision shall be restricted in applicability or reformed to the minimum extent for such to be enforceable; (i) except as otherwise provided herein, no waiver of any of the provisions of this Agreement shall be valid or effective unless in writing and signed by the Parties hereto; and no waiver of any breach or condition of this Agreement shall be deemed to be a continuing waiver or a waiver of any other breach or condition; (j) the Parties represent and warrant that they have not relied upon any prior or contemporaneous writings, negotiations, proposals, agreements, communications, discussions or representations; (j) that both parties agree that any lawsuit brought to enforce any provision shall be brought in the District Court of Allen County, Kansas; and (k) both parties agree to waive the right to a trial by jury

By signing below, each party acknowledges that the undersigned has carefully read and fully understands this Agreement, and each Party agrees to be bound by the terms of this Agreement.

Chairman Symes moved to approve the contract with the City of Iola. Commissioner Lee seconded; motion passed 2-1-0. Commissioner Daniels voted "no". Commissioner Daniels explained he voted no because of the added expense to the citizens of Allen County.

Cynthia Holinsworth, candidate, joined the meeting for the City/School General Election canvas.

Commissioner Lee reported Allen County currently has 56 cases of COVID. Commissioners and public discussed vaccinations.

Sherrie briefed the commissioners as to what happens at the canvas.

Chairman Symes opened the 2021 City/School General Election. Sherrie presented the Provisionals for review. No election results were changed.

Commissioner Daniels recognize the Veteran's present at the Commission meeting for Veteran's Day.

Commissioners reviewed the following documents:

- a) Iola Senior Citizens, Inc. request (tabled document)
- b) EFT Remittance for Hope Unlimited
- c) Allen County Solid Waste Financial Assurance Agency dtd 07/02/1997 for October 2021
- d) Kansas Department of Health and Environment Public Notice KS-AG-R-21-026
- e) Monthly report for the Register of Deeds office and Noxious Weed Department

Commissioners approved the following documents:

- a) Clerk's Vouchers \$65,322.77
- b) Clerk's Journal Entry #67, #68, #69 & #70
- c) Payroll – 5, 10, 15, and 20-year list for recognition and appreciation of all employees to be paid out December 10, 2021.
- d) Payroll – Longevity hours and wages for 2022.
- e) Payroll – reimbursed mileage for Sherrie L. Riebel
- f) Payroll – Election pay for Darolyn Maley

With no further business to come before the board, Chairman Symes moved to adjourn, Commissioner Lee seconded, and motion passed 3-0-0. Meeting was adjourned at 10:40 a.m. until Tuesday, November 16, 2021 at 8:30 a.m. in the Commissioner's Room of the courthouse.

Bruce Symes, Chairperson

Jerry Daniels, Commissioner

Sherrie L. Riebel, Allen County Clerk

David E. Lee, Commissioner